

**Stevensville Town Council Meeting**  
**Agenda for**  
**MONDAY, SEPTEMBER 10, 2018**  
**7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of the June 11, 2018 Town Council Meeting Minutes
4. Approval of Bi-Weekly Claims
5. Administrative Reports
  - A. Finance Officer
  - B. Police
  - C. Public Works
6. Guests
7. Correspondence
  - Letter to the Editor, Roger Mitchell, Traffic Problem, September 3, 2018
8. Public Comments
9. Unfinished Business
  - a. Discussion/Decision – Installation of Security Lighting and Security Cameras at Lewis and Clark Park.
10. New Business
  - a. Discussion/Decision - Replacement of damaged soccer nets to reimburse soccer club for cost of new nets due to vandalism at Lewis and Clark Park. Cathy will address police report photos. (Councilmember Smith)
  - b. Discussion/Decision – Purchase of 4 laptop computers with mouse and carrying case for each, for use of Town Council. (Councilmembers Michalson/Barker)
  - c. Discussion/Decision – Change Council meeting days to 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month. Effective 2<sup>nd</sup> Thursday, October 2018. (Councilmembers Barker/Michalson)
  - d. Discussion/Decision – Council directs the Mayor to restore the Council Chambers configuration to the last previous layout. (Councilmembers Barker/Michalson)
  - e. Discussion/Decision – Council hereby directs the Mayor to have required training conducted for all employees and Council members regarding Bullying, Harassment and Sexual Harassment in the Workplace prior to the first Council meeting in November 2018. (Councilmembers Barker/Michalson)

- f. Discussion/Decision to approve Resolution 433, a Resolution of the Town of Stevensville, Montana to Declare Intent to Vacate the 40-foot Alley running through Block 17, Lots 3 through 18, of the Original Townsite of Stevensville.
- g. Discussion/Decision to authorize the Police Department to submit an application for the Rapp Family Foundation Grant.

- 11. Executive Report
- 12. Town Council Comments
- 13. Board Report
- 14. Adjournment

### **Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

- 1. During the public comment period near the beginning of a meeting.
- 2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

## STEVENSVILLE TOWN COUNCIL MINUTES

Monday, June 11, 2018

7:00 p.m.

1. Council for the Town of Stevensville came together in the Council Chambers, this being the time set for the regular meeting of the Town Council. Mayor Dewey called the meeting to order at 7:00 p.m.

Roll Call: Mayor Dewey, Councilmember's Michalson, Smith, Holcomb, and Barker were all present. Staff and members of the public were also present.

2. The Council and all present rose, faced the flag and recited the Pledge of Allegiance.
3. **Approval of the minutes from the May 14, 2018 Town Council Meeting Minutes**

**Councilmember Holcomb moved to approve the May 14, 2018 Town Council meeting minutes. Councilmember Barker seconded the motion. The vote was called and all voted aye. Motion carried 4-0**

4. **Approval of bi-weekly claims:**

**Councilmember Holcomb made a motion to approve the claims. Councilmember Barker seconded the motion. Council asked questions about two of the claims. The vote was called and all voted "aye". Motion carried 4-0.**

5. **Administrative Reports:**

- a. Finance Officer

April Van Tassel, Finance Officer, presented the Finance report.

Council thanked Denise for a "good job". There were questions about the current job posting.

- b. Police Department

Police Chief Marble presented the Police Department report.

- c. Public Works

George Thomas, Public Works Supervisor presented the Public Works report.

Council thanked everyone involved for getting the pool ready.

Bill Perrin, 503 Charlos Street, asked about the sidewalk on 3<sup>rd</sup> Street.

Unidentified citizen asked a financial question regarding water and indicated that there seems to be a lot of revenue in the water account and was curious why Council has not paid down the principal on projects rather than hold it in the accounts.

Jim Crews, 316 9<sup>th</sup> Street, requested that someone fix the swing sets at Father Ravalli Park.

**Guests:**

None

**Correspondence:**

Mayor Dewey read into the record a letter dated May 29, 2018 from Sherri Harris to the Park Board, City Council and Mayor regarding her resignation from the Park Board.

**Public Comments:**

Desera Towl, 262 Barbara Street, commented on a Public Works employee who passed all of his tests on the first try, which is unusual. Out of 11 people in his class, he was the only that passed. This is not an easy test, we really want to keep this employee.

Bill Perrin, 503 Charlos, commented that he heard that the Creamery Picnic has been cancelled. It seems that we as a community and a Town have some interest in this and suggested that we should pull together as a community and see what we can do about it; its just too important, its part of our heritage.

**Unfinished Business:**

**New Business:**

**a. Discussion/decision – Western Heritage Days Special Event Permit**

Mayor Dewey stated that the permit is included in Council's packet and indicated that there is an updated map, with a couple of minor changes. Department of Transportation is addressing speed zones on the cut-off road.

Police Chief Marble further explained that he is working to get the speed limits along the highway coming into town. Chief Marble does not see anything else holding this up.

**Councilmember Holcomb moved to approve the Western Heritage Days Special Event Permit upon the approval of the Department of Transportation approving it. Councilmember Barker seconded the motion.**

Bill Anderson, Stevensville Hardware, commented that he wanted to make sure that 3<sup>rd</sup> Street between Buck and Main and Ravalli wasn't closed to ensure parking for his customers. If you close off these streets his customers can't even come around the backside.

Bob Cumming, Florence, President of the Main Street Association, shared some of the changes they are doing with Western Heritage Days that are designed to bring more people and support our businesses.

Bill Anderson had a follow up to what Mr. Cumming said about increasing business, while it may happen with Western Heritage Days, his business is down by 50%.

**The vote was called and all voted "aye". Motion carried 4 - 0**

**b. Discussion/decision – Resolution No. 425, a Resolution Declaring Certain Town Property as Surplus and Authorizing its Disposal**

Mayor Dewey explained old extrication equipment including hydraulic pumps to be declared surplus.

Fire Chief Motley added further clarification about the equipment and disposal request.

Council discussed the equipment, State law and surplus process and requested an inventory of Fire Department equipment.

**Councilmember Michalson made a motion that Council approves Resolution 425, a Resolution Declaring Certain Town Property as Surplus and Authorizing its Disposal. Councilmember Holcomb seconded the Motion.**

Council inquired about the status of the Fire truck included in a prior resolution.

**The vote was called and all voted "aye". Motion carried 4 - 0**

**c. Discussion/decision – Resolution No. 426, a Resolution Declaring Intent to Transfer Surplus Property**

Mayor Dewey introduced the item stating that with the passing of Resolution 425, Council can consider Resolution 426 declaring the intent to transfer surplus property. Gold Creek Rural Fire Department, located east of Drummond is interested in acquiring it. It's a very small community and doesn't have the

resources to acquire this type of equipment. If there is still some life left in the equipment, that no longer meets our needs, then we can consider passing it along to a community that can use it.

Council stated that they had contacted MMIA, the State and Mr. Jim Crew's wife and they were all in agreement that municipal property and is not property that the city can give away.

Mayor Dewey indicated that the equipment can be transferred for a dollar and asked Council if they would entertain adopting the Resolution with the amendment that the properties transfer for a dollar.

**Councilmember Michalson made a motion to approve Resolution 426, a Resolution declaring the intent to transfer surplus property for the price of one dollar to Gold Creek. Councilmember Smith seconded the motion.**

Jim Crew, 316 9<sup>th</sup> Street, informed Council that the resolution does not specifically state what is being transferring and suggested that they may want a good paper trail.

Fire Chief Motley provided additional the details regarding the equipment and indicated that they have a complete paper trail including serial numbers.

Pat Groninger, commented that you sold it for a dollar, but you are going to donate it. The Resolution does not say that Gold Creek is going to pay the Town a dollar. It just says that the value is a dollar. Anybody can buy it.

Mayor Dewey responded that the Councilperson's motion was to amend the resolution to sell the property for a dollar.

Councilmember Michalson restated his motion, **I made a motion to approve Resolution 426, a Resolution declaring the intent to transfer surplus property for the price of one dollar to Gold Creek.**

Jim Crews 316 9<sup>th</sup> Street, stated that when you held the auction earlier in the year, each one of those included the serial numbers. To be consistent, you need to do the same thing so that somebody 15 years from now can go back and look at the record and see that we transferred fire equipment to Gold Creek Fire Department.

**The vote was called and Councilmembers Smith and Michalson voted "aye" and Councilmember Barker and Holcomb voted "nay".**

**Mayor indicated that he votes "aye". Motion carried 3 – 2.**

**d. Discussion/decision – Council Requests Mayor Dewey to Engage in a Conversation Regarding Ravalli County Sheriff’s Office Services to the Town of Stevensville (Councilmembers Michalson and Smith)**

Mayor Dewey turned the item over to Councilmember Michalson who introduced the topic authorizing Mayor Dewey to go talk with Ravalli County to understand the Town’s options. Councilmember Michalson explained his concerns about the current status of the Police Department staffing levels, past employment history and situations where people have to call 911 for service.

Councilmember Smith indicated that he also brought this item forward with Councilmember Michalson and shared he has spoken to the Sheriff about this issue and the school and the SRO. We are not looking to make changes, just provide additional protection that we don’t presently have.

**Councilmember Michalson made a motion that the Council request Mayor Dewey and Councilmember Smith to engage in a conversation regarding Ravalli County Sheriff Office’s services to the Town of Stevensville. Councilmember Smith seconded the motion.**

Jim Crews, 316 9<sup>th</sup> Street, recommend that Council include the Police Chief in any conversation.

**Councilmember Michalson amended his motion to authorize Mayor Dewey to engage in a conversation regarding Ravalli County Sheriff Office and Councilmember Ray Smith and Officer James Marble for services of the Town of Stevensville. Councilmember Smith seconded the motion.**

Gary Palmer, asked would this eliminate the Police Department by going to the Sheriff’s Office and asked if the Council has a problem with the services of the Police Department right now.

Council responded whatever provides the community with the best possible service for what we are paying currently.

Mayor Dewey reminded Council that this item is about having a conversation with the Sheriff’s Office and then taking a more formal action versus behind the scenes talking to the Sheriff.

Gary Palmer, stated that the Town has already had behind the scenes conversations.

Mayor Dewey responded that as the executive, he has not had any conversations.

Gary Palmer, stated that it would be a mistake for this community as the Town has no control over who comes and goes in the Police Department. Mr. Palmer stated

the Chief is doing a good job and shared if Officers are leaving to go to bigger departments, it's because the Chief's training has resulted in some great officers. If the Town can't afford to keep them, that's your problem not his. If you want to keep these guys, he is probably making the salary of starting officer in a bigger department. Yet, you talk about the Resource Officer, he was the one that wrote the grant that got the resource officer. The Chief has bought into this community, it's not just a beat to him. Mr. Palmer asked the Chief if he has served on any organizations.

Police Chief Marble responded that he has served on the POST Council, representing all Police Chiefs in Montana, Governor appointed position.

Gary Palmer, asked the Council to fix the problem and not blame the Chief. Mr. Palmer also suggested that the Mayor surround himself with good people, such as the Police Chief.

Dan Mullen, 139 Heritage Street, explained that he also lives in the small town of Sheridan, similar to Stevensville and that Town has contracted with the County Sheriff's Department to provide law enforcement services. Experiences dealing with the Sheriff's Office has been anything but positive. The response time is slow, folks that show up from the Sheriff's Department have no idea who the people are who live in the Town, there are no personal relationships with the people, they have no identity with the people of Sheridan, because they don't live in town. There is nothing wrong with that. However, it sounds like we have Council members sitting here who have already pre-judged and have only been in this community for a short period of time. He stated he has lived in the community for 30 plus years. He stated he can't recall when we had law enforcement personnel under fire like this. He sat on the Council, and understands problems, but to remove the Police Department and contract it with an entity that is already over worked, they have constant problems with financing, staffing, etc. The money you spend if you contract with the Sheriff's Department is going to leave this town. Object that Councilmembers are making comments not based on fact but based on personal opinions.

Pat Groninger, 518 East 3<sup>rd</sup> Street, expressed that the only person qualified to have a discussion with the Chief in regards to the Police Department is former Mayor Barnett. Mr. Groninger explained that he had the privilege to be Mayor when Mr. Barnett was Chief of Police. This Town needs a Police Department. This Town needs Chief Marble. This Town needs protection.

Lew Barnett, 419 College, as Chief of Police he served for 21 years and Mayor for 20 months. During his 21 years, it came up twice about consolidating with the Sheriff's Office and each time we had conversations, the problem is the money you are going to offer, you are not going to get the coverage that you do. When you get rid of the Chief, you lose your personal insight and the way you want the



city to run. You lose control because he is an elected official for the County and the Chief is responsible to the Mayor and Council so you have control over issues.

Sarah Armijo, 104 North Avenue, in the last 13 years she has seen this topic come up numerous times and every single time its not beneficial for the community. Some of the reasons include short response time is gone, already have County and State support, because we don't have enough Police Department staff for a Town our size. There is a lot of lack of knowledge about how a police department is run and handled. People are trying to say that the actions of our former police officers are somehow directed or correlated with the current Police Chief. Also, someone who makes a choice of what to do on their personal time has nothing to do with our Department. Everyone makes poor decisions at times, but that doesn't reflect on our Police Department; that's blame shifting. Never seen our Police Department fully staffed in the 13 years been here, but has seen it function really well. Consistently has been with Chief Marble. Ravalli County is huge, and regardless of the situation, its going to take them time to get here. Would love to see the Town look at the option to have enough Officers to fully cover and handle all the business. Contracting with the Sheriff's Office doesn't work for our community, its been looked at numerous times. The Town doesn't have a lot of money and we should look for options to fully fund the Police Department. In regards to the comment about spending money on training new officers, who then leave, in the past new Police Officer who went to the Academy had to pay that money back to the Town if they left within 3 years of that training. That could be another option.

Mayor Dewey asked if the Council would pass the amendment adding the Chief to the conversation so that Council can resume the conversation about whether or not to contract.

Pat Groninger asked that Councilmember Smith not be involved in that discussion as he has stated a personal issue and suggested that a couple of people from the public should be involved as it affects the public more than the Council. The budget is the Council's responsibility, I would have been chewed out by Ms. Nancy if that budget wasn't on the money. The fact is if you are spending more than we are taking in, that's your fault.

Councilmember Smith stated he respects what every police officer does every day, they put their life on the line for our community and he offered to recuse himself as Mr. Groninger asked him to do.

Councilmember Michalson asked if a member of the Police Commission could go with the Mayor?

Mayor Dewey responded that its up to the Council to direct who attends.

Councilmember Michalson stated since Mr. Smith and I did have a conversation about this, we did put it on the agenda and it could look like Mr. Smith has already made up his mind. We do have a Police Commission that could be there. What is wrong with going down there and having a conversation, we are adults, we aren't saying we are going to do it, we just keep kicking the can down the road, last year, this year.

Mayor Dewey asked the Council to vote on the amendment, which is to include the Chief of Police in the conversation.

Councilmember Michalson asked if he could add a Police Commissioner to his motion.

Mayor Dewey stated that if the Council wants to change who is on this panel, he suggests that the Council vote this amendment down and create a new amendment.

**The Vote was called Councilmembers Barker and Michalson voted "aye", Councilmember Holcomb voted "nay" and Councilmember Smith abstained. Amendment passes 2-1.**

Mayor Dewey stated that the motion on the floor now is to ask the Mayor to engage in a conversation including Councilmembers Smith and the Chief of Police for contract for services with the Town of Stevensville and the Ravalli County Sheriff.

Pat Groninger suggested that maybe you go to your Chief of Police and ask how Council can help the Chief for our community. You say you are supportive of the Chief, why don't you go ask him how Council can help him do his job better.

Loey Knapp, 526 E. 3<sup>rd</sup>, suggested that same attitude be projected to the Mayor. We have an elected Mayor and Chief of Police, we are here to support them not to downgrade them in public but help wherever we can to make this a more cohesive community.

Victoria Howell, 609 Middle Burnt Fork, asked if during the budget workshops if the Chief requested funding for additional officers? Is this something you have that you can use when you talk to the Sheriff's Department? Do we really know what the full cost is of the Town funding for necessary services?

Mayor Dewey responded that during this budget cycle the Chief has not brought forward any additional staffing outside of his half-time Police Clerk to increase that.

Victoria Howell asked if we looked at the cost of Town funding? You need to know that when you look at what the County would charge.

Police Chief Marble thanked those who commented and provided support. He stated that to say there is a confidence issue is a slap in the face. He explained that ultimately, he is not responsible for hiring anyone individually as it's a multilayered hiring process. It starts with the Police Commission, they choose the people, it usually goes to the Mayor next and eventually it comes to the Police Chief who does background checks and investigations. Chief Marble expressed concern that the perception of what people do on their off time somehow reflects on the Police Chief, is incredibly offensive to him. Listening to the conversation, in order to really put this to rest and to really have all the information, we need to go down there and have that conversation with the Sheriff. Whether its for, or against, that really needs to be up to the public and the public needs to convey to Council, their representatives, what they want. We are doing this for them, all of us. We need to listen to everybody, not one person's opinion. Chief Marble explained that there are creative ways to address the manpower issues; every small agency has the same problems. The community needs to come together and decide the issue.

Jim Tadvick, 509 Mission Street, stated that he agrees with the Chief. Get it out there, go down to the Sheriff's Office and then make a decision and reminded Council they are not making a decision tonight on what's good, or bad or anything.

Mayor Dewey stated that he agrees that the conversation needs to be had and has tried to remain objective. He is interested in the conversation with the Sheriff's Office as the Town may learn more things about what the Sheriff's Office can offer. In regards to the performance of the Town's Police Department, he believes there are some issues but is optimistic that they can be overcome. The conversation with the Sheriff's Office can serve to strengthen our relationship with them and can help the Police Department.

**The Vote was called Councilmembers Barker and Michalson voted "aye", Councilmember Holcomb voted "nay" and Councilmember Smith abstained. Motion passes 2-1.**

**e. Discussion/decision – Park Board's Potential Violation of Open Meeting Law MCA 2-3-202, 2-3-203 (Councilmembers Michalson and Barker)**

Mayor Dewey introduced the item and turned the conversation over to Councilmembers Michalson and Barker regarding a letter from the Park Board from the last Council meeting that was signed by all of the Park Board members except for Stacy Barker, Councilmember. They broke the Open Meeting laws for the State of Montana. You can't have a meeting, just to have a meeting. We all know the rules, it has to be advertised. They did it through phone conversations, or whatever. That's still breaking the law by the State. We are not here to get rid of them, but we are here as a Council this can't fly, it can't go and we won't let it happen again. This is your one chance to do right and if you are going to have a

meeting, please let Stacy and the Mayor know and a meeting will be scheduled. But, just to have a meeting to write up bad comments to the Council, and Council doesn't care about the comments, it's the Open Meeting law that was violated. How would the Town feel if this Council sat around in the middle of the night and had nice little meetings, that wouldn't fly. Council wants to give the Board a fair-weather warning to please be very cautious when you hold meetings, that they are legal because the next time it happens, something will have to happen.

Council Barker clarified that a Park Board meeting was held on Tuesday and she talked to a member about this particular item and as a Park Board, we are very unclear about their responsibilities. We need to know what Council expects. The Park Board Resolution was written in 1975. Believes that the Council should take a look at it and find out what Council's expectations are. Council has talked about this several times. During her time on the Park Board, 3 years, we aren't getting anywhere. Who do we go for when something needs to be fixed, or can we do it ourselves. There are different things, as a Board, we would like to find out. As a Park Board member, we need to communicate better between all of us and making sure we know what are guidelines are.

Councilmember Holcomb stated that she was on the Park Board for many years, back when Mark Anderson was the President. The Park Board was an advisory board, anything that has to be done, has to be brought before Council first. If we needed more information, we would shoot it back and say we need more information before we can make a recommendation on this. They just can't decide to go buy this; they have to bring it to the Council first for approval.

Councilmember Michalson read into the record Resolution 11, a Resolution of the Stevensville Town Council for the Creation of Park Advisory Board and for the designation of the Powers and Duties of the Park Advisory Board and the terms of the Members signed in January 1975 and suggested maybe it's time to make some changes.

Dan Mullen indicated that when he was on Council he dealt with a similar situation with the Airport Board. He indicated that what concerns him here, is that, who are these individuals who are on the Park Board? To simply admonish the Park Board without naming individuals who participated in this illegal meeting. He thinks its not very transparent and believes that transparency is an important part of the process. Secondly, when the issue with the Airport Board, those individuals were asked to resign because it was clear when they joined the Board what the duties, responsibilities and powers are of that board. In fact, they are subject to the laws and open meeting laws of the State of Montana. To not ask for these individuals' resignations is not appropriate.

Mayor Dewey stated that the administration can do a better job of educating all Boards on Open Meeting laws and their roles and responsibilities include.

Mayor Dewey reminded Council that three members of the Council signed a complaint against him with the City Attorney, and asked if that constitutes a quorum, arguing that it does. So, if you are going to take any reprimand or action against the Park Board, he suggests that Council takes the same action against themselves.

Councilmember Holcomb responded that she only emailed the Council President to forward it on to the Mayor and did not engage with another Councilmember.

Councilmember Michalson responded the names are Whitney McBeth, Renee Endicott, Vicky Motley, Loey Knap and Sherri Harris.

Loey Knap, 526 E. 3<sup>rd</sup>, unfortunately the Park Board Chair, Whitney McBeth is not present, but will talk to this issue. The reason the Park Board wrote the letter and was upset is because there were two issues that the Park Board had advised upon and presented to Council. When it came to vote, the Park Board was not represented. No one asked them what their opinion was and why it was on there in the first place. They had spent all that time for nothing. There was no communication. That was the issue. However, since then, at the last meeting we had a really good meeting and discussed the issue and how they get information from the Council. You are to advise us on what we are supposed to do. She indicated that she has never heard any requests for advisement. They have spent time and that information has not come to the Council, so that Communication is totally lacking. So, they addressed it by asking Council to have a Park Board presentation as part of the agenda once a month, or whatever time frame is appropriate. And also asking that the liaison between the Council and the Park Board be given time at the Park Board meeting to report what the Council has said. We have come up with a plan to address communication. For the members of the Board who are here, she apologizes for addressing this inappropriately. It was probably not the best way to do it, but feels they are working through it. Honestly, they had planned to all come and resign because this has become such a big deal, they decided not to and are going to give it another try to see if they can figure out how to work together as a Board. We are going to come up with a proposed revision of how we can work because we are asked by Jim Crews, there is a broken park swing, why hasn't the Park Board taken care of it. Well, our job is to advise the Town that there is a broken swing at the next meeting, why hasn't the Park Board fixed this swing. We have no way of acting, we can't even order sand for the sand pile. We can't do anything. Why are we here? To constantly come and say, hey guys we need a sand pile? That is a ridiculous waste of your time so we have to come up with something that says here is the budget for the year, how do you want us to proceed. We won't go above it. The way we are working right now doesn't work, but at least we have addressed the communication issue and hopefully we can put this to rest.

Nancy Lowell believes a lot of this regarding the Boards is a lack of policy and procedures. All of the years she was the clerk, she was mandated to attend the

Board meetings and do the minutes. If there were issues like needing sand, but you really are not getting what you should be getting from those meetings. There should be records in the office from each meeting. They have always had minimal budget, it goes back to just following policies and procedures. Everyone is informed, it's in the office and it does work.

Councilmember Michalson asked Ms. Lowell in light of what you said and you used to go to all the Board meetings and take all the minutes. That is still under the Clerk's description, they are supposed to take all the minutes at all the meetings, it's part of their job. Somehow that got away and since his three years, it's been somebody on the Board to be the secretary. It's the Clerk's job.

Nancy Lowell stated that it's the Clerk's job to take the minutes, have them signed and keep track and help them through the budget process.

Mayor Dewey stated that training can be conducted regarding roles and responsibilities and open meeting laws.

**f. Discuss/decision – Resolution No. 427, a Resolution Setting Fees for Public Fingerprinting Services**

Mayor introduced the item and turned the presentation over to Police Clerk Jenelle Berthoud who responds to phone calls and inquiries from the public looking for fingerprinting services. After contacting Ravalli County Sheriff's Office who does it every Wednesday for a two-hour span and then if you can't make it on Wednesday then you have to go back up to Missoula who provides this service two days a week. Based on her experience in the office and answering phone calls, she believes that this is a service the community wants and needs. The Resolution provides a dollar amount to be collected. The suggestion is \$20 and a day and time that is not in the middle of the work day, but after work hours.

Mayor Dewey stated that the revenue generated would go in the general fund.

**Councilmember Holcomb moved to adopt Resolution 427, a Resolution Setting Fees for Public Fingerprinting Services. Seconded by Councilmember Barker.** Council commented that this is a good thing and asked about the \$20 proposed fee compared to other communities. Council also asked if it would be possible to do 2 days instead of 1 day.

Mayor Dewey indicated that the days and times may adjust based on demand.

Vickey Motley asked if the service will be by appointment or just open for certain hours.

Mayor Dewey responded that the service will be offered during hours that the Police Clerk typically works.

Jeff Motley asked if other staff will be around to help if necessary. Concern about an employee by themselves with in and out traffic.

**The vote was called and all vote “aye”. The motion carried 4-0.**

**g. Discussion/decision – Agreement between the Town of Stevensville and the Montana Section of the American Water Works Association**

Mayor Dewey introduced the item indicating that Kurt Vause working on the asset software and project. Town Attorney has reviewed the agreement and his changes were incorporated in the agreement. American Water Works Association requires this agreement be in place prior to receiving any grant funding.

**Councilmember Holcomb moved to approve the Agreement between the Town of Stevensville and Montana Section of the American Water Works Association. Seconded by Councilmember Barker.** Council asked if there was a cost associated with this. **The vote was called and all voted “aye”. Motion carried 4-0.**

**Executive Report**

- The Swimming Pool repairs are almost complete.
- Swimming lessons have started.
- Finance Officer and Mayor attending a workshop held by the State Local Government services to get an update on the State’s requirements on accounting and budgeting requirements.
- Swearing in Judge O’Connor this week.

**Town Council Comments:**

Council asked about the TIFF Board applications, who sits on the Board and who they want to sit on it.

Councilmember Michalson read into the record a letter of apology he wrote to Town Clerk Stacy Bartlett. Councilmember Michalson also stated that he finds it very disturbing for a detective to come to his house for deleting emails that are legal to delete. He stated he and the Mayor knows who the person is who made the call and asked that they cut the crap and get this Town going again. Councilmember Michalson discussed the number of unfinished business items and that there should rarely be a time when the Town has no Unfinished Business. There is Unfinished Business with the Park Board - four years ago, they were asked about lighting and there still isn’t lighting in the Park and also the Master Park Plan from under Mayor Crews term. He believes this comes down to a communications issue. The Town Attorney asked him to start attending regular meetings with the Mayor. The division between the Council and the Mayor needs to quit because it reflects on the Town and its not good. He says it’s not just the Mayor, its Councilmember Michalson too, he is at fault too.

Councilmember Holcomb commented that she is upset that she is being accused at this Council meeting that she had an open meeting with another Council person and the Council President. She indicated that she follows protocol and goes through the Council President to send the message to the Town Attorney, the correspondence was only between the three. She says she has never incorporated another Council person and reiterated that she is very upset that she is accused of doing that tonight.

Councilmember Holcomb also commented that it was brought to her attention that the Mayor has toys in his office and hopes that the Mayor is not bringing his son to work because it is a liability to the Town if he is.

Councilmember Barker also addressed the same issue that Councilmember Holcomb brought up about the toys in the office. She indicates that people come up to her and ask why the Mayor's son is being brought to Town Hall on the days he is working. There is a place and a time, and it doesn't look very professional for our Town.

Councilmember Barker asked who the pool manager is.

Councilmember Smith thanked George Thomas and Chief Motley who helped get the pool filled up in record time.

### **Board Reports**

Councilmember Barker provided the Park Board report.

Mayor Dewey addressed the issue about his son coming in to Town Hall recently.

### **Adjournment**

**Councilmember Holcomb made a motion to adjourn. Councilmember Barker seconded and all voted "aye". Motion carried 4-0.**

**Meeting adjourned at approximately 9:20 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Audree Tribbensee, Town Clerk



09/06/18  
11:00:31

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 9/18

Page: 1 of 4  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
*** Claim from another period ( 8/18) ****									
14637	1411 A Ward's Cleaning	100.00							
Office/Fire Department Cleaning - August 2018									
3613	07/14/18 Aug Cleaning Services-Co	6.00			1000 410360	350		101000	
3613	07/14/18 Aug Cleaning Services-PD	18.00			1000 420100	350		101000	
3613	07/14/18 Aug Cleaning Services-FD	40.00*			1000 420410	350		101000	
3613	07/14/18 Aug Cleaning Services-B	6.00			2394 420531	350		101000	
3613	07/14/18 Aug Cleaning Services-H2	15.00			5210 430510	350		101000	
3613	07/14/18 Aug Cleaning Services-Se	15.00			5310 430610	350		101000	
*** Claim from another period ( 8/18) ****									
14638	247 Arcmasters Welding	300.00							
Budgeted expenditure - \$1,200 estimated									
	890507 08/27/18 rebuild snowplow	300.00			1000 430200	350		101000	
*** Claim from another period ( 8/18) ****									
14639	1598 Big Sky Kubota, LLC	42,246.00							
12679	09/04/18 Kubota excavator	13,333.00			1000 430200	940		101000	
12679	09/04/18 Kubota excavator	14,456.50			5210 430510	940		101000	
12679	09/04/18 Kubota excavator	14,456.50			5310 430610	940		101000	
*** Claim from another period ( 8/18) ****									
14640	E 59 BITTER ROOT DISPOSAL	393.96							
	Aug 18 09/01/18 Court solid waste	4.92			1000 410360	340		101000	
	Aug 18 09/01/18 H2O Dept TH facility	29.55			5210 430510	340		101000	
	Aug 18 09/01/18 Sewer Dept TH facility	29.55			5310 430610	340		101000	
	Aug 18 09/01/18 PD solid waste	14.77			1000 420100	340		101000	
	Aug 18 09/01/18 TH solid waste	14.77			1000 411201	340		101000	
	Aug 18 09/01/18 BD solid waste	4.93			2394 420531	340		101000	
	Aug 18 09/01/18 StreetsDept solid waste	236.38			1000 430200	340		101000	
	Aug 18 09/01/18 Sewer plant solid wase	59.09			5310 430640	340		101000	
*** Claim from another period ( 8/18) ****									
14641	183 Bitterroot Valley Tire	1,133.32							
Budgeted expenditure									
	7160029880 08/27/18 2008 Ford F250 tires	377.78			1000 430100	232		101000	
	7160029880 08/27/18 2008 Ford F250 tires	377.77			5210 430510	232		101000	
	7160029880 08/27/18 2008 Ford F250 tires	377.77			5310 430610	232		101000	
*** Claim from another period ( 8/18) ****									
14642	852 CENEX FLEETCARD	1,069.54							
162837	08/31/18 PD fuel	169.11			1000 420100	231		101000	
162837	08/31/18 FD fuel	373.70			1000 420460	231		101000	
162837	08/31/18 Water fuel	175.58			5210 430510	231		101000	
162837	08/31/18 Sewer fuel	175.58			5310 430610	231		101000	
162837	08/31/18 Streets fuel	175.57			1000 430200	231		101000	

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 8/18) ****									
14643			85 CENTURYLINK	474.21					
	Aug 2018	08/22/18	PD Telecom #3011	82.67			1000 420100	340	101000
	Aug 2018	08/22/18	WWTP Internet #0185	68.99			5310 430640	340	101000
	Aug 2018	08/22/18	H2O Plant Phone #7132	45.40			5210 430540	340	101000
	Aug 2018	08/22/18	WWTP Phone #9878	57.57			5310 430640	340	101000
	Aug 2018	08/22/18	FD Telecom #5271	21.96			1000 420410	340	101000
	Aug 2018	08/22/18	H2O/TH Telecom #5271	76.85			5210 430510	340	101000
	Aug 2018	08/22/18	Sewer/TH Telecom #5271	76.85			5310 430610	340	101000
	Aug 2018	08/22/18	Court Telecom #5271	21.96			1000 410360	340	101000
	Aug 2018	08/22/18	Building Dept Telecom #5271	21.96			2394 420531	340	101000
*** Claim from another period ( 8/18) ****									
14644			1503 Midway Rental	288.45					
	6-940762	08/21/18	Bobcat attachment kit	288.45			1000 430200	350	101000
*** Claim from another period ( 8/18) ****									
14645			131 Missoula Fire Equipment	21.15					
	15179	08/15/18	Recharge TH extinguisher	21.15*			1000 411201	350	101000
*** Claim from another period ( 8/18) ****									
14646	E		8 RAVALLI ELECTRIC CO-OP	126.53					
Airport & Airport Well Utilities									
	Aug 18	08/31/18	Airport Utilities - Lights Ele	52.14			5610 430300	340	101000
	Aug 18	08/31/18	Airport Utilities - Water Pump	74.39			5610 430300	340	101000
*** Claim from another period ( 8/18) ****									
14647	E		1596 Charter Communications	260.71					
	Sept 18	09/01/18	FD phone/internet	20.67			1000 420410	340	101000
	Sept 18	09/01/18	H2O dept phone/internet	70.13			5210 430510	340	101000
	Sept 18	09/01/18	Sewer dept phone/internet	70.13			5310 430610	340	101000
	Sept 18	09/01/18	Court phone/internet	20.68			1000 410360	340	101000
	Sept 18	09/01/18	BD phone/internet	20.68			2394 420531	340	101000
	Sept 18	09/01/18	PD phone/internet	58.42			1000 420100	340	101000
*** Claim from another period ( 8/18) ****									
14648			77 THATCHER COMPANY OF MONTANA	1,391.14					
	347949	08/03/18	T-Chlor (2) 55G Drums	423.28			5210 430540	220	101000
	347943	08/15/18	T-Chlor (4) 55G Drum	778.36			5210 430540	220	101000
	347943	08/15/18	Net container deposit/freight	306.00			5210 430540	220	101000
	347926	08/03/18	Net container deposit/freight	-301.00			1000 460450	220	101000
	347949	08/03/18	Net container deposit/freight	184.50			5210 430540	220	101000
*** Claim from another period ( 8/18) ****									
14649			1599 Transource Services Corp.	938.00					
Budgeted expenditure									
	144267	08/23/18	Computer for Chief of Police	938.00			1000 420100	212	101000

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TOWN OF STEVENSVILLE  
 Claim Approval List  
 For the Accounting Period: 9/18

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\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 8/18) ****							
14650	277 UTILITY SPECIALTIES	1,934.33					
	Budgeted expenditure (except for freight)						
	6898 08/21/18 Warthog nozzle	1,934.33			5310 430610	212	101000
*** Claim from another period ( 8/18) ****							
14651	23 VALLEY DRUG AND VARIETY	26.03					
	217879 08/08/18 Sewer freight	22.24			5310 430610	311	101000
	222377 08/28/18 Sympathy card	3.79*			1000 410550	220	101000
*** Claim from another period ( 8/18) ****							
14652	1176 Western States Equipment	4,396.75					
	746534 08/23/18 H2O wells-engine water leak	4,396.75*			5210 430530	360	101000
*** Claim from another period ( 8/18) ****							
14653	1448 Bitter Root Laundry & Cleaners	88.20					
	Monthly Rug Cleaning for the Pool - Blueberry 3x10 Rug						
	Aug 2018 08/31/18 August- Pool Rug Cleaning	88.20*			1000 460450	350	101000
14654	776 MSU-NORTHERN	250.00					
	2018 09/05/18 G. Bies water school reg.	250.00			5210 430510	380	101000
*** Claim from another period ( 8/18) ****							
14655	1460 American Welding & Gas	122.34					
	Acetylene, Carbon Dioxide (Water Dept), Oxygen, Argon/CO2 Mix, Rental Cylinder						
	05779303 08/31/18 Carbon Dioxide	34.72			5210 430510	220	101000
	05779303 08/31/18 Ace/Oxy/Argon/CO2+Rental-H2O	29.21			5210 430510	220	101000
	05779303 08/31/18 Ace/Oxy/Argon/CO2+Rental-Sew	29.21*			5310 430610	220	101000
	05779303 08/31/18 Ace/Oxy/Argon/CO2+Rental-Str	29.20			1000 430100	220	101000
*** Claim from another period ( 8/18) ****							
14656	1330 Burnt Fork Market	22.24					
	510728 08/01/18 H2O for pool	8.98			1000 460450	220	101000
	1042474 08/16/18 Armorer training refreshments	13.26			1000 420100	336	101000
14657	593 KG EXPRESS LUBE	59.13					
	58623 09/05/18 2013 Ram oil change	59.13			1000 420100	232	101000
14658	1436 Maureen M. O'Connor	1,500.00					
	Sept 18 09/05/18 Sept. Monthly Comp	1,500.00			1000 410360	350	101000
14659	289 MONTANA DEPT. OF ENVIRONMENTAL	140.00					
	H2O distribution certification application and exam - Glenn Bies						
	Bies cert 09/04/18 Distribution cert-G Bies	140.00			5210 430510	335	101000

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TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 9/18

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\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 8/18) ****									
14660		34 STEVENSVILLE HARDWARE AND RENTAL		1,613.86					
	Aug 18	08/31/18 Water lines op supplies		54.21*			5210 430550	220	101000
	Aug 18	08/31/18 Parks r&m supplies		29.99			1000 460430	230	101000
	Aug 18	08/31/18 Public works op supplies		4.48			1000 430100	220	101000
	Aug 18	08/31/18 Water op supplies		4.48			5210 430510	220	101000
	Aug 18	08/31/18 Sewer op supplies		98.99*			5310 430610	220	101000
	Aug 18	08/31/18 PD op supplies		27.98			1000 420100	220	101000
	Aug 18	08/31/18 Sewer plant op supplies		9.98			5310 430640	220	101000
	Aug 18	08/31/18 Sewer plant r&m supplies		45.03			5310 430640	230	101000
	Aug 18	08/31/18 Water non-cap equip.		402.48			5210 430510	212	101000
	Aug 18	08/31/18 Sewer non-cap equip.		402.48			5310 430610	212	101000
	Aug 18	08/31/18 Streets r&m supplies		471.35			1000 430200	230	101000
	Aug 18	08/31/18 Parks op supplies		8.97			1000 460430	220	101000
	Aug 18	08/31/18 Pool cleaning supplies		13.99			1000 460450	220	101000
	Aug 18	08/31/18 Water lines r&m supplies		39.45			5210 430550	230	101000
*** Claim from another period ( 8/18) ****									
14661		29 STEVENSVILLE NAPA AUTO PARTS		93.57					
	467073	08/03/18 filter for mower		8.31			1000 460430	230	101000
	467073	08/03/18 filter for mower		8.31			1000 430900	230	101000
	468685	08/13/18 5 gal air tank		59.39			1000 430100	212	101000
	469331	08/17/18 filter for bobcat		17.56			1000 460430	230	101000
*** Claim from another period ( 8/18) ****									
14662		53 SUPER 1 FOODS		29.46					
	04-946734	08/08/18 water/paper towels for chem		27.46			5210 430510	220	101000
	03-985892	08/30/18 service platter		2.00			1000 420100	336	101000
		# of Claims	26	Total:	59,018.92				
		Total Electronic Claims			781.20	Total Non-Electronic Claims			58237.72

TOWN OF STEVENSVILLE  
Cash Report  
For the Accounting Period: 9/18

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	226,028.57	0.00	0.00	0.00	0.00	226,028.57
2230 Ambulance						
101000 Cash - Operating	-379.50	0.00	0.00	0.00	0.00	-379.50
2250 PLANNING						
101000 Cash - Operating	359.78	0.00	0.00	0.00	0.00	359.78
2310 Tax Increment Finance District						
101000 Cash - Operating	161,105.67	0.00	0.00	0.00	0.00	161,105.67
2311 Targeted Economic Development District						
101000 Cash - Operating	7,594.24	0.00	0.00	0.00	0.00	7,594.24
2390 Drug Fines-Forfeitures Account						
101010 Cash - Investment / Savings Acco	2,989.21	0.00	0.00	0.00	0.00	2,989.21
2394 BUILDING CODE ENFORCEMENT						
101000 Cash - Operating	82,310.13	0.00	0.00	0.00	0.00	82,310.13
2410 Dayton Lighting #1 District 55						
101000 Cash - Operating	7,356.68	0.00	0.00	0.00	0.00	7,356.68
2420 Peterson Addn Lighting #2 District 80						
101000 Cash - Operating	2,261.68	0.00	0.00	0.00	0.00	2,261.68
2430 Geo Smith Lighting #3 District 76						
101000 Cash - Operating	7,897.63	0.00	0.00	0.00	0.00	7,897.63
2440 Creekside Lighting #4 District 77						
101000 Cash - Operating	2,472.57	0.00	0.00	0.00	0.00	2,472.57
2450 Twin Creeks Lighting #5 District						
101000 Cash - Operating	1,525.43	0.00	0.00	0.00	0.00	1,525.43
2810 POLICE TRAINING & PENSION						
101000 Cash - Operating	10,827.98	0.00	0.00	0.00	0.00	10,827.98
2820 GAS APPORTIONMENT TAX						
101000 Cash - Operating	100,545.28	0.00	0.00	0.00	0.00	100,545.28
2889 Heyer Foundation Grant						
101000 Cash - Operating	1,666.66	0.00	0.00	0.00	0.00	1,666.66
2916 COPS Grant						
101000 Cash - Operating	1,348.92	0.00	0.00	0.00	0.00	1,348.92
2940 Economic Development						
101000 Cash - Operating	41,948.35	0.00	0.00	0.00	0.00	41,948.35
2987 Jean Thomas Park Beautification Fund						
101000 Cash - Operating	75,000.00	0.00	0.00	0.00	0.00	75,000.00
4000 CAPITAL IMPROVEMENTS						
101000 Cash - Operating	90,732.85	0.00	0.00	0.00	0.00	90,732.85
4001 Sidewalk Improvements						
101010 Cash - Investment / Savings Acco	52,552.57	0.00	0.00	0.00	0.00	52,552.57
4002 Fire Engine Capital Improvement						
101000 Cash - Operating	-663.75	0.00	0.00	0.00	0.00	-663.75
102000 Cash - Restricted	24,280.02	0.00	0.00	0.00	0.00	24,280.02
<b>Total Fund</b>	<b>23,616.27</b>					<b>23,616.27</b>
5210 WATER						
101000 Cash - Operating	655,489.75	0.00	0.00	0.00	0.00	655,489.75

TOWN OF STEVENSVILLE  
Cash Report  
For the Accounting Period: 9/18

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
102000 Cash - Restricted	880.46	0.00	0.00	0.00	0.00	880.46
102110 Cash - Restricted for constructi	362,028.00	0.00	0.00	0.00	0.00	362,028.00
102220 Cash - Restricted for future yea	91,008.00	0.00	0.00	0.00	0.00	91,008.00
102240 Cash - Restricted for replacemen	169,000.00	0.00	0.00	0.00	0.00	169,000.00
<b>Total Fund</b>	<b>1,278,406.21</b>					<b>1,278,406.21</b>
5250 WATER BOND Principal & Interest						
101000 Cash - Operating	246,429.87	0.00	0.00	0.00	0.00	246,429.87
5310 SEWER						
101000 Cash - Operating	73,372.35	0.00	0.00	0.00	0.00	73,372.35
102000 Cash - Restricted	330,331.09	0.00	0.00	0.00	0.00	330,331.09
<b>Total Fund</b>	<b>403,703.44</b>					<b>403,703.44</b>
5350 SEWER BOND PRINCIPAL & INTEREST						
101000 Cash - Operating	182,476.79	0.00	0.00	0.00	0.00	182,476.79
5610 AIRPORT						
101000 Cash - Operating	1,751.65	0.00	0.00	0.00	0.00	1,751.65
101010 Cash - Investment / Savings Acco	92,207.37	0.00	0.00	0.00	0.00	92,207.37
101104 CD's - Airport - Farmers	16,873.39	0.00	0.00	0.00	0.00	16,873.39
<b>Total Fund</b>	<b>110,832.41</b>					<b>110,832.41</b>
7120 FIREMEN'S DISABILITY						
101000 Cash - Operating	3.15	0.00	0.00	0.00	0.00	3.15
7910 PAYROLL FUND						
101000 Cash - Operating	21,407.82	0.00	0.00	0.00	0.00	21,407.82
7930 CLAIMS FUND						
101000 Cash - Operating	73,607.50	0.00	0.00	0.00	0.00	73,607.50
<b>Totals</b>	<b>3,216,628.16</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,216,628.16</b>

\*\*\* Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

# Finance Officer's Report to Council

**TO:** Stevensville Town Council  
**From:** April VanTassel, Finance Officer  
**Re:** Finance Officer's Report to Council  
**Date:** September 10, 2018

## 1. Utility Billing

<b>Utility Billing Aging Report</b>			
<b>Time Frame</b>	<b>Amount Owning as of 07/31/2018</b>	<b>Time Frame</b>	<b>Amount Owning as of 08/31/2018</b>
Current	(\$5,958.15)	Current	(\$8,291.71)
30 Days Past Due	\$14,198.40	30 Days Past Due	\$17,036.84
60 Days Past Due	\$5,867.42	60 Days Past Due	\$5,744.86
90 Days Past Due	\$3,473.22	90 Days Past Due	\$3,691.11
120 Days Past Due	\$5,848.36	120 Days Past Due	\$7,412.22
<b>Total Due</b>	<b>\$23,429.25</b>	<b>Total Due</b>	<b>\$25,593.32</b>

## 2. July 2018 Credit Card Usage report

- 51 customers paid with a credit card using paygov.us:
  - 42 Utility Billing Customers paid their water/sewer bill online
  - 9 Customers paid for permits/other online

## 3. Stevensville City Court fines

August 2018 court fines and fees were received September 5, 2018 in the amount of \$1,592.31.

**TOWN OF STEVENSVILLE  
POLICE DEPARTMENT ACTIVITY REPORT  
September 10th, 2018**

**MONTHLY REPORT:**

Coffee with a Cop was held on 8/30/18, Chief Marble gave a presentation regarding Credit Card Scammers, we discussed the Neighborhood Watch Program with attendees along with general questions for Chief Marble.

The Neighborhood Watch Program is moving forward and at this time we are gathering and developing the paperwork needed to interview for Neighborhood Watch Captains.

Police Clerk, Jenelle Berthoud and Chaplin Everett Headley will be attending the September 11<sup>th</sup> Memorial Service to read the names of the fallen officers.

**POLICE DEPARTMENT STATISTICS: August 2018**

There were **90** calls for the month of August. Please see the following Call Report for nature of calls.



Key	Type	Nature	When Reported	How Received	Received By	Area
CALL-2018-08-31-5	Call for Service	Drug Activity	08/31/2018 12:15	In Person	Marble, James Robert	Ravalli County
CALL-2018-08-31-4	Call for Service	Traffic Hazard	08/31/2018 12:13	911 Dispatch	Marble, James Robert	Northeast Area
CALL-2018-08-31-3	Call for Service	Theft	08/31/2018 11:55	Telephone	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-31-2	Call for Service	Alarm	08/31/2018 11:49	911 Dispatch	Marble, James Robert	School
CALL-2018-08-31-1	Call for Service	Animal Noise	08/31/2018 11:19	911 Dispatch	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-30-2	Call for Service	Civil Standby	08/30/2018 18:31	911 Dispatch	Marble, James Robert	
CALL-2018-08-30-1	Call for Service	Criminal Mischief	08/30/2018 17:31	Telephone	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-29-7	Call for Service	Court Violation	08/29/2018 18:05	911 Dispatch	Marble, James Robert	Southeast Area
CALL-2018-08-29-6	Call for Service	Agency Assistance	08/29/2018 17:40	In Person	Marble, James Robert	Southeast Area
CALL-2018-08-29-5	Call for Service	PFMA	08/29/2018 16:52	911 Dispatch	Marble, James Robert	Southwest Area
CALL-2018-08-29-4	Traffic Stop	Traffic Violation	08/29/2018 12:07	Officer Initiated	Marble, James Robert	Southeast Area
CALL-2018-08-29-3	Call for Service	Vagrancy	08/29/2018 11:52	Telephone	Berthoud, Jenelle Sue	Northwest Area
CALL-2018-08-29-2	Call for Service	Theft	08/29/2018 11:07	In Person	Berthoud, Jenelle Sue	South Main
CALL-2018-08-29-1	Traffic Stop	Traffic Violation	08/29/2018 09:43	Officer Initiated	Marble, James Robert	Southeast Area
CALL-2018-08-28-5	Call for Service	Litter, Pollution, Public Health	08/28/2018 12:26	Telephone	Berthoud, Jenelle Sue	South Main
CALL-2018-08-28-4	Call for Service	Criminal Mischief	08/28/2018 11:16	In Person	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-28-3	Call for Service	City Ordinance Violation	08/28/2018 10:23	In Person	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-28-2	Call for Service	Nuisance Animal	08/28/2018 08:56	Website	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-28-1	Call for Service	Nuisance Animal	08/28/2018 08:07	Website	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-27-6	Information Only	Information Report	08/27/2018 13:21	In Person	Berthoud, Jenelle Sue	Ravalli County
CALL-2018-08-27-5	Information Only	Information Report	08/27/2018 13:11	In Person	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-27-4	Call for Service	Criminal Trespass to Vehicles	08/27/2018 12:44	In Person	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-27-3	Call for Service	Dog at Large	08/27/2018 11:26	Officer Initiated	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-27-2	Call for Service	Suspicious Person, Circumstance	08/27/2018 09:15	Telephone	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-27-1	Call for Service	Child Abuse or Neglect	08/27/2018 09:05	Telephone	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-24-2	Call for Service	Careless Driving	08/24/2018 16:15	Telephone	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-24-1	Information Only	Lost Property	08/24/2018 13:49	In Person	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-22-1	Information Only	Information Report	08/22/2018 09:05	Telephone	Berthoud, Jenelle Sue	Ravalli County
CALL-2018-08-21-3	Call for Service	Officer Advice	08/21/2018 13:53	Telephone	Berthoud, Jenelle Sue	Office
CALL-2018-08-21-2	Call for Service	Agency Assistance	08/21/2018 13:50	In Person	Berthoud, Jenelle Sue	Office

CALL-2018-08-20-4	Call for Service	Lost Property	08/20/2018 16:32	In Person	Berthoud, Jenelle Sue	North Main
CALL-2018-08-20-3	Call for Service	Harassment	08/20/2018 16:11	Website	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-20-2	Call for Service	Welfare Check	08/20/2018 11:46	In Person	Berthoud, Jenelle Sue	Office
CALL-2018-08-20-1	Call for Service	Theft	08/20/2018 09:35	In Person	Berthoud, Jenelle Sue	Southeast Area

Key	Type	Nature	When Reported	How Received	Received By	Area
CALL-2018-08-17-10	Information Only	Information Report	08/17/2018 14:42	In Person	Berthoud, Jenelle Sue	School
CALL-2018-08-17-9	Call for Service	Traffic Complaint	08/17/2018 14:33	Telephone	Berthoud, Jenelle Sue	General Area
CALL-2018-08-17-8	Call for Service	Animal Problem	08/17/2018 13:37	911 Dispatch	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-17-7	Call for Service	Civil Issue	08/17/2018 13:11	Officer Initiated	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-17-6	Call for Service	Civil Issue	08/17/2018 13:09	Officer Initiated	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-17-5	Call for Service	Camping in Public Places	08/17/2018 13:02	Telephone	Berthoud, Jenelle Sue	Stevi River Park
CALL-2018-08-17-4	Call for Service	Illegal Burning	08/17/2018 12:47	Telephone	Berthoud, Jenelle Sue	Northwest Area
CALL-2018-08-17-3	Call for Service	Noise Complaint	08/17/2018 12:35	In Person	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-17-2	Call for Service	Dog at Large	08/17/2018 11:09	Telephone	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-17-1	Call for Service	Civil Issue	08/17/2018 10:42	Telephone	Berthoud, Jenelle Sue	South Main
CALL-2018-08-16-3	Information Only	Information Report	08/16/2018 13:44	Telephone	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-16-2	Information Only	Information Report	08/16/2018 13:41	Telephone	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-16-1	Information Only	Information Report	08/16/2018 13:12	Telephone	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-15-5	Call for Service	Careless Driving	08/15/2018 13:56	911 Dispatch	Berthoud, Jenelle Sue	Ravalli County
CALL-2018-08-15-4	Call for Service	Agency Assistance	08/15/2018 12:59	Other LE Agency	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-15-3	Call for Service	Officer Advice	08/15/2018 12:24	Telephone	Berthoud, Jenelle Sue	Office
CALL-2018-08-15-2	Information Only	Information Report	08/15/2018 12:22	Telephone	Berthoud, Jenelle Sue	Office
CALL-2018-08-15-1	Call for Service	Found Property	08/15/2018 09:46	In Person	Berthoud, Jenelle Sue	Northwest Area
CALL-2018-08-14-3	Call for Service	City Ordinance Violation	08/14/2018 16:34	In Person	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-14-2	Call for Service	Civil Standby	08/14/2018 14:58	911 Dispatch	Marble, James Robert	Southwest Area
CALL-2018-08-14-1	Call for Service	Drug Activity	08/14/2018 13:14	In Person	Marble, James Robert	Northeast Area
CALL-2018-08-10-4	Call for Service	Agency Assistance	08/10/2018 17:47	911 Dispatch	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-10-3	Call for Service	Welfare Check	08/10/2018 15:47	Officer Initiated	Berthoud, Jenelle Sue	Office
CALL-2018-08-10-2	Call for Service	Careless Driving	08/10/2018 13:03	911 Dispatch	Berthoud, Jenelle Sue	North Main
CALL-2018-08-10-1	Call for Service	City Ordinance Violation	08/10/2018 11:58	In Person	Berthoud, Jenelle Sue	Northwest Area
CALL-2018-08-09-8	Call for Service	Welfare Check	08/09/2018 18:18	911 Dispatch	Berthoud, Jenelle Sue	Home
CALL-2018-08-09-7	Call for Service	Animal Problem	08/09/2018 17:53	911 Dispatch	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-09-6	Call for Service	Domestic Disturbance	08/09/2018 16:25	911 Dispatch	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-09-5	Call for Service	Cruelty to Animals	08/09/2018 16:17	Telephone	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-09-4	Call for Service	Cruelty to Animals	08/09/2018 16:00	Telephone	Berthoud, Jenelle Sue	Southeast Area

CALL-2018-08-09-2	Call for Service	Animal Problem	08/09/2018 15:04	911 Dispatch	Berthoud, Jenelle Sue	North Main
CALL-2018-08-09-1	Call for Service	Agency Assistance	08/09/2018 14:59	911 Dispatch	Berthoud, Jenelle Sue	Stevi River Park
CALL-2018-08-08-7	Call for Service	Agency Assistance	08/08/2018 15:47	911 Dispatch	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-08-6	Call for Service	Obscenity Violation	08/08/2018 15:44	In Person	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-08-5	Call for Service	Agency Assistance	08/08/2018 15:30	Other LE Agency	Marble, James Robert	Ravalli County
CALL-2018-08-08-4	Call for Service	Traffic Complaint	08/08/2018 13:36	911 Dispatch	Berthoud, Jenelle Sue	North Main
CALL-2018-08-08-3	Call for Service	Court Violation	08/08/2018 12:59	In Person	Berthoud, Jenelle Sue	Ravalli County
<b>Key</b>	<b>Type</b>	<b>Nature</b>	<b>When Reported</b>	<b>How Received</b>	<b>Received By</b>	<b>Area</b>
CALL-2018-08-08-2	Call for Service	Court Violation	08/08/2018 12:55	In Person	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-08-1	Call for Service	Negligent Arson	08/08/2018 11:09	In Person	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-07-1	Call for Service	Theft	08/07/2018 16:23	In Person	Berthoud, Jenelle Sue	North Main
CALL-2018-08-06-2	Call for Service	Nuisance Animal	08/06/2018 14:31	Website	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-06-1	Call for Service	Harassment	08/06/2018 12:03	Telephone	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-04-5	Traffic Stop	Traffic Violation	08/04/2018 21:28	Officer Initiated	Marble, James Robert	North Main
CALL-2018-08-04-4	Call for Service	Citizen Assist	08/04/2018 21:26	Officer Initiated	Marble, James Robert	North Main
CALL-2018-08-04-3	Traffic Stop	DUI Alcohol or Drugs	08/04/2018 21:16	Officer Initiated	Marble, James Robert	North Main
CALL-2018-08-04-2	Call for Service	Drug Activity	08/04/2018 21:09	Telephone	Marble, James Robert	North Main
CALL-2018-08-04-1	Call for Service	Weapon Offense	08/04/2018 21:08	In Person	Marble, James Robert	North Main
CALL-2018-08-03-3	Call for Service	Drug Activity	08/03/2018 19:48	Telephone	Marble, James Robert	North Main
CALL-2018-08-03-2	Call for Service	Juvenile Problem	08/03/2018 16:11	In Person	Berthoud, Jenelle Sue	
CALL-2018-08-03-1	Call for Service	Nuisance Animal	08/03/2018 09:42	Website	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-02-2	Call for Service	Suspicious Person, Circumstance	08/02/2018 10:40	Telephone	Berthoud, Jenelle Sue	Southeast Area
CALL-2018-08-02-1	Call for Service	Nuisance Animal	08/02/2018 09:51	Website	Berthoud, Jenelle Sue	Southwest Area
CALL-2018-08-01-2	Call for Service	Found Property	08/01/2018 15:03	In Person	Berthoud, Jenelle Sue	Lewis and Clark Park
CALL-2018-08-01-1	Call for Service	Juvenile Problem	08/01/2018 14:41	911 Dispatch	Berthoud, Jenelle Sue	Lewis and Clark Park

**REPORT CRITERIA:**When Reported Dynamic

# Traffic problem

SEPTEMBER 3, 2018 BY **GUEST POST** [LEAVE A COMMENT](#)

**By Roger Mitchell, Stevensville**

Increasing population in the Bitterroot has created a situation which the town of Stevensville will have to address sooner or later—namely, traffic flow at the intersection of Eastside Hwy and Main Street. As it stands right now, it's not intolerable, but will become a problem if it's not taken care of.

Traffic coming from Stevi Cutoff Road onto Main Street, or vice versa, has right-of-way and is unimpeded. Traffic from Eastside Hwy and Buck Street has to stop and wait for a clear opening before accessing the main road. With heavier traffic, the waits at the stop signs are only going to become longer and longer, with the attendant frustration which comes from not being able to move for an extended period of time. I know. I've been there.

Fortunately, there is an easy solution. The Town could make the intersection a four-way stop in exactly the same manner as the intersection at Main and 3rd streets. Traffic moving in all directions would be required to stop, allowing any vehicle to safely enter the intersection without a long delay. In fact, the first one to stop would be the first one to move as soon as the intersection was cleared. No one, regardless of direction of travel, would have to wait for more than three other vehicles to pass before proceeding.

Very simple, very inexpensive solution to a potential problem. All of this would cost the taxpayers exactly two stop signs and the labor required to install them. This is forward thinking.

I encourage the town council to seriously consider this proposal. It is certain that something, at some point, will have to be done. Better to be pro-active about it than to wait until the options are limited to the "better of two evils."

AGENDA ITEM 9a

X Unfinished \_\_\_ New Business

To Be Submitted BEFORE Noon on the Thursday before the Council Meeting

Submission Date 9-4-18 Time: \_\_\_\_\_

Person Submitting the Agenda Item Mayor \_\_\_ Yes \_\_\_ No

Council Member Submitting the Agenda Item Request? Name Saeed Barker Initial SB

2nd Council Member Submitting the Agenda Item Request? Name Michalson Initial MI

If you are a Citizen is Submitting the Agenda Item Request please print your Name \_\_\_\_\_

Citizen's Contact Phone Number \_\_\_\_\_ Citizen's email address \_\_\_\_\_

Requested Council Meeting Date for Item: 9-10-18

Agenda Topic: Discussion/Decision Installation of Security Lighting and Security Cameras at Lewis and Clark Park.

Backup Documents Attached X Yes \_\_\_ No

If no, why not? None necessary.

Approved/Disapproved, If Approved, Meeting Date for Consideration 9-10-18

Mayor Signature [Signature] Date 9-6-18

Requestor Contacted Date \_\_\_ - \_\_\_ - \_\_\_ Time \_\_\_\_\_ by Whom \_\_\_\_\_

If this request is disapproved, please list the date it will be placed before the council.

Date \_\_\_ - \_\_\_ - \_\_\_

If the request is not valid, please annotate the reason it is not a valid item for consideration.

\_\_\_\_\_  
\_\_\_\_\_

The Town Council has been waiting since January 2018 for resolution of the security issues at Lewis and Clark Park. No updates have come forth from the Mayor or the Park Board.

**Guests:**

There were no guests.

**Correspondence:**

- Pantry Partners Thank You Letter
- Stevensville Clothes Closet Thank You Letter
- Letter from Jim Crews regarding the bidding process of salvage vehicles

**Public Comments:**

There were no other public comments.

**Unfinished Business:**

There was no Unfinished Business.

**New Business:**

**A. Discussion/decision– Resolution No. 422, A Resolution Establishing a Graffiti Prevention & Removal Policy for the Town of Stevensville, Montana**

Mayor Dewey introduced Resolution No. 422 in an effort to help mitigate the graffiti issue at Lewis and Clark Park.

**Councilmember Holcomb made a motion to approve Resolution No. 422, A Resolution Establishing a Graffiti Prevention & Removal Policy for the Town of Stevensville, Montana. Councilmember Barker seconded the motion.** Council inquired and recommended the resolution be reviewed by the Town's insurer, MMIA. Discussion was held on timeliness of removing the graffiti. **The vote was called and all voted "aye". Motion carried 4-0.**

**B. Discussion – Installation of Security Cameras at Lewis & Clark Park Due to Repeated Vandalism, Stevensville H.S. Students**

Stevensville High School students, Shay Harris and Ryan Labenske, presented their proposal to install security cameras at Lewis & Clark Park to deter vandalism. They also offered to fund raise in an effort to help with the cost of the cameras and signage.

Council held discussion regarding the Town's responsibility to fund the cameras, the need for cameras, fence repair and security lighting. Council determined this issue needs to go before the Park Board to bring back recommendations to Council. Security lighting was discussed as being the first priority. Using a portion of the Jean Thomas Fund was also discussed.

Further discussion was held regarding the Park Board and lighting estimates.

Sherri Harris, Park Board member and resident at Bear Cub Lane, commented on the need for more patrol in the parks from the Police Department.



Discussion ensued regarding police patrols and security lighting.

Ann Capovani, thanked Mayor & Council for addressing this issue. She then commented on the safety of young children, drug bags found in the playground, and recommended lighting for the playground as well.

Vicki Motley, commented on the Park Board previous discussions of security and lighting in the preliminary Park Master Plan.

Mayor clarified that there are two lighting issues; one being an immediate short-term existing lighting currently being addressed and long term new lighting placement that can be addressed by the Park Board.

Cathy Cook, 435 Whitetail Way, commented on the youth soccer paying a fee to the Town for use of the facilities with no working bathrooms and reoccurring vandalism which costs their organization every year. She informed Council she has come before them every year for several years and asked Council to stop talking about this issue and act on it. She recommended Council install security cameras and hire more law enforcement, for a safe place for our youth and community.

Ann Schmitz, commented on the need to hold vandals accountable, the cost to the Town and community volunteer hours for the park assets, youth not feeling safe in Stevensville parks, the need for cameras and law enforcement patrols.

**C. Discussion/decision – Consent to Mayor’s Appointment of Jerry Phillips to the Planning & Zoning Board**

Mayor Dewey introduced his appointment of Jerry Phillips to the Planning & Zoning Board.

**Councilmember Holcomb made a motion to consent to the Mayor’s Appointment of Jerry Phillips to the Planning & Zoning Board. Councilmember Barker seconded the motion and all voted “aye”. Motion carried 4-0.**

**Executive Report**

Mayor Dewey reported on the following items:

- Proposed Budget Amendment preparation. A Committee of the Whole meeting will be set for February 5<sup>th</sup> for review and discussion prior to a public hearing.
- Surplus equipment bid process with bid openings Feb 1<sup>st</sup> and garage sale type event for miscellaneous on Saturday, January 27<sup>th</sup>.
- 9 applications for the General services Clerk position were received. Interviews will be conducted by Fire Chief Motley, Human Resource Rep April Van Tassel and the Mayor in the upcoming week.

- Public Works Director George Thomas will begin work on the Lewis & Clark bathrooms this spring, as soon as weather permits.

Council inquired why the 1993 Fire Pumper truck was not included in the surplus equipment sale. Mayor Dewey explained holding off on its disposal until its replacement from Missoula is in service.

There was further discussion regarding Lewis and Clark bathrooms not being completed.

**Town Council Comments:**

Councilmember Smith commented on addressing security cameras for Lewis and Clark Park prior to getting the Park Board re-established.

**Board Reports**

Councilmember Holcomb reported on the TEDD/TIFD Board meeting.

Councilmember Smith reported on his visit to the airport.

**Councilmember Holcomb made a motion to adjourn. Councilmember Michalson seconded and all voted “aye”. Motion carried 4-0.**

**Meeting adjourned at approximately 8:00 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon Dewey, Mayor

\_\_\_\_\_  
Stacy Bartlett, Town Clerk

AGENDA ITEM 10a

   Unfinished  New Business

To Be Submitted BEFORE Noon on the Thursday before the Council Meeting

Submission Date 9-5-18 Time: \_\_\_\_\_

Person Submitting the Agenda Item Mayor    Yes  No

Council Member Submitting the Agenda Item Request? Name Raymond Smith Initial RGS

2nd Council Member Submitting the Agenda Item Request? Name Pat M Initial PM

If you are a Citizen is Submitting the Agenda Item Request please print your Name  
Name \_\_\_\_\_

Citizen's Contact Phone Number \_\_\_\_\_ Citizen's email address \_\_\_\_\_

Requested Council Meeting Date for Item: 9-10-18

Agenda Topic:  
Replacement of Damaged Soccer nets. to reimburse Soccer Club for cost of New nets due to Vandalism at Lewis & Clark park Cathi will Address / police report photo's

Backup Documents Attached  Yes    No

If no, why not?  
Police Report, Photos, Costs for replacement

Approved/Disapproved, If Approved, Meeting Date for Consideration 9-10-18

Mayor Signature [Signature] Date 9-6-18

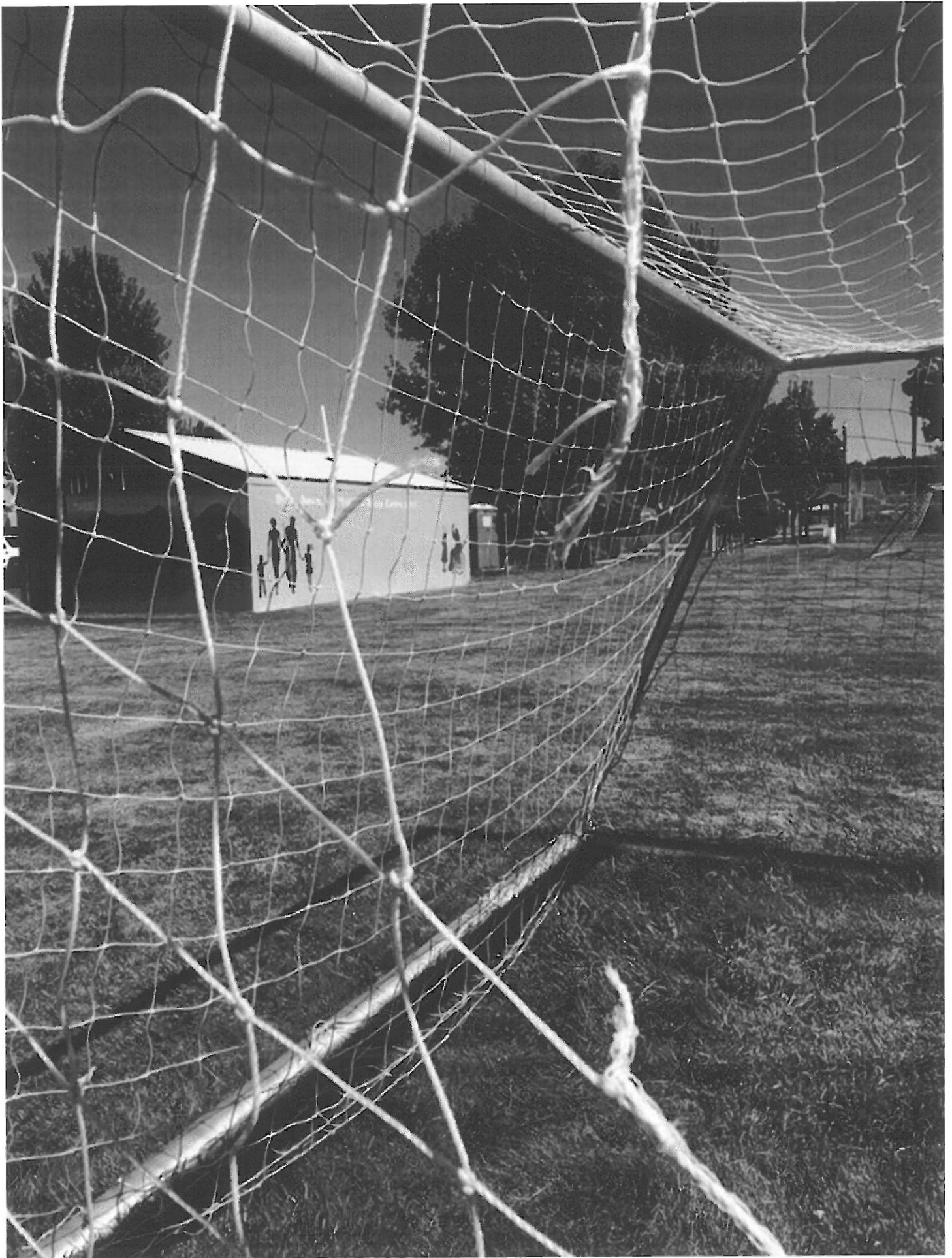
Requestor Contacted Date    -    -    Time    by Whom   

If this request is disapproved, please list the date it will be placed before the council.

Date    -    -   

If the request is not valid, please annotate the reason it is not a valid item for consideration.

\_\_\_\_\_  
\_\_\_\_\_



AGENDA ITEM 106

   Unfinished   X   New Business

To Be Submitted BEFORE Noon on the Thursday before the Council Meeting

Submission Date 9-5-18 Time: \_\_\_\_\_

Person Submitting the Agenda Item Mayor    Yes   X   No

Council Member Submitting the Agenda Item Request? Name    Michalson Pat Mc Initial PM

2nd Council Member Submitting the Agenda Item Request? Name    Barker Jacin Barker Initial JB

If you are a Citizen is Submitting the Agenda Item Request please print your Name  
Name \_\_\_\_\_

Citizen's Contact Phone Number \_\_\_\_\_ Citizen's email address \_\_\_\_\_

Requested Council Meeting Date for Item: 9-10-18

Agenda Topic: Discussion/Decision Purchase of 4 laptop computers, with mouse and carrying case for each, for use of Town Council.

Backup Documents Attached   X   Yes    No

If no, why not? \_\_\_\_\_

Approved/Disapproved, If Approved, Meeting Date for Consideration 9-10-18

Mayor Signature [Signature] Date 9-6-18

Requestor Contacted Date    -    -    Time    by Whom   

If this request is disapproved, please list the date it will be placed before the council. Date    -    -     
If the request is not valid, please annotate the reason it is not a valid item for consideration.

\_\_\_\_\_  
\_\_\_\_\_

Council tablets have failed. All Council Members need a portable laptop computer in order to perform research, write and answer emails, and prepare to Council Meetings.

This item was requested during the 2018/19 budgeting process, but was omitted.

Council needs laptop, mouse and preferably a carrying case.

The Mayor is planning a budget change and this can be added as part of that resolution.

These items are readily available at a reduced rate from Amazon.com.

Total expenditures

**Computer \$224 x 4 = \$896 -**

Newest HP 14-inch Chromebook HD SVA (1366 x 768) Display, Intel Dual Core Celeron N2840 2.16GHz, 4GB DD3L RAM, 16GB eMMC Hard Drive, Bluetooth, HDMI, Stereo speakers, HD Webcam, Google Chrome OS

**Logitech M185 Mouse \$11.85 x 4 = \$47.40**

**KOZMICC 14-14.1" Case \$11.99 x 4 = \$47.96**

**Total cost if ordered Amazon Prime is \$991.36**

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\$259.43

See details

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combo, 1 x USB 3.0 port, 2 x USB 2.0 port, 1 x HDMI port, 1 x headphone jack, 1 x microphone jack
Google Chrome OS, 0.7 in (H) x 13.5 in (W) x 9.4 in (D), Weight: 3.7 lbs, Up to 9 hrs battery life Color: Silver

See more product details

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HP 14-inch Chromebook H... \$188.00



(18)

Works and looks like new and backed by a warranty

**Operating system:** Google Chrome OS  
**Display:** 14" diagonal HD SVA Widescreen BrightView WLED-backlit (1366 x 768)  
**Processor:** Intel Celeron N2840 Dual-Core processor 2.16GHz (Turbo boost up to 2.58GHz)  
**Memory:** 4GB DDR3L-1600 SDRAM  
**Hard drive:** 16GB eMMC  
**Ports:** 1 x USB 3.0, 2 x USB 2.0, 1 x Headphone/microphone combo jack, 1x HDMI  
**Video:** Intel HD Graphics  
**Media Card Reader:** yes  
**Wireless connectivity:** 802.11ac  
**Built-in HD webcam with microphone:** YES  
**Bluetooth:** 4.0  
**Dimensions:** 13.5" x 9.4" x 0.7"  
**Weight:** 3.7pounds  
**Color:** Silver  
**Battery:** Up to 9 hours

## Product information

### Technical Details

[Collapse all](#)

### Additional Information

#### Summary

Screen Size	14 inches
Screen Resolution	1366x768
Max Screen Resolution	1366 x 768
Processor	2.16 GHz Intel Celeron
RAM	4 GB SDRAM DDR3
Memory Speed	1600 MHz
Hard Drive	16 GB SSD
Graphics Coprocessor	Intel HD Graphics
Chipset Brand	Intel
Card Description	Integrated
Wireless Type	802.11.a
Number of USB 2.0 Ports	2
Average Battery Life (in hours)	9 hours

ASIN	B075X4KK58
Customer Reviews	<a href="#">71 customer reviews</a> 4.0 out of 5 stars
Best Sellers Rank	#180 in Computers & Accessories (See top 100) #14 in Computers & Accessories > Laptops > Traditional Laptops
Shipping Weight	5.35 pounds (View shipping rates and policies)
Domestic Shipping	Currently, item can be shipped only within the U.S. and to APO/FPO addresses. For APO/FPO shipments, please check with the manufacturer regarding warranty and support issues.
International Shipping	This item can be shipped to select countries outside of the U.S. <a href="#">Learn More</a>
Date First Available	September 25, 2017

#### Other Technical Details

Brand Name	HP
Series	HP CHROMEBOOK 14
Item model number	HP CHROMEBOOK 14
Hardware Platform	PC
Operating System	Chrome OS
Item Weight	4.41 pounds
Product Dimensions	13.5 x 9.4 x 0.7 inches
Item Dimensions L x W x H	13.5 x 9.4 x 0.7 inches

### Warranty & Support

Amazon.com Return Policy: You may return any new computer purchased from Amazon.com that is "dead on arrival," arrives in damaged condition, or is still in unopened boxes, for a full refund within 30 days of purchase. Amazon.com reserves the right to test "dead on arrival" returns and impose a customer fee equal to 15 percent of the product sales price if the customer misrepresents the condition of the product. Any returned computer that is damaged through customer misuse, is missing parts, or is in unsellable condition due to customer tampering will result in the customer being charged a higher restocking fee based on the condition of the product. Amazon.com will not accept returns of any desktop or notebook computer more than 30 days after you receive the shipment. New, used, and refurbished products purchased from Marketplace vendors are subject to the returns policy of the individual vendor.



Color	Silver
Processor Brand	Intel
Processor Count	2
Computer Memory Type	DDR3 SDRAM
Hard Drive Interface	Serial ATA
Power Source	AC & Battery
Batteries	1 Lithium Polymer batteries required. (included)

Product Warranty: For warranty information about this product, please [click here](#). [PDF]

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If you are a seller for this product, would you like to [suggest updates through seller support?](#)  
 Would you like to [tell us about a lower price?](#)

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- 3:43 [Laptop buying guide](#)
- [Consumer Reports](#)

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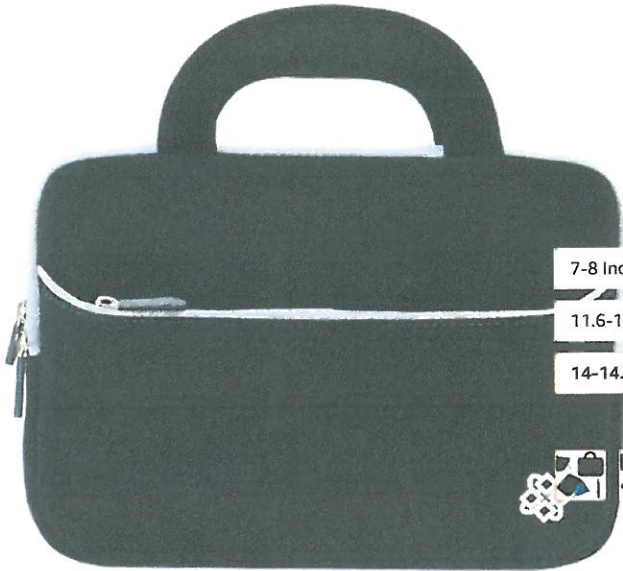
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Laptop Not Included

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Have one to sell?

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amazon basics

Reliable laptop sleeves for everyday use.

AmazonBasics 13.3-Inch Laptop Sleeve - Black

10,727

\$10.49 prime

Ad feedback

Frequently bought together

Total price: \$245.88

## Have a question?

Find answers in product info, Q&As, reviews

**WARNING:** California's Proposition 65

## Compare with similar items



**This item** Newest HP 14-inch Chromebook HD SVA (1366 x 768) Display, Intel Dual Core Celeron N2840 2.16GHz, 4GB DD3L RAM, 16GB eMMC Hard Drive, Bluetooth, HDMI, Stereo speakers, HD Webcam, Google Chrome OS

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2018 Acer 14" Premium High Performance FHD IPS Student Chromebook-Intel Celeron Quad-Core N3160 Processor, 4GB RAM, 32GB SSD, HDMI, WiFi, Bluetooth Chrome OS-(Certified Refurbished)

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Samsung Chromebook 3, 11.6", 4GB RAM, 16GB eMMC, Chromebook (XE500C13-K04US)

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2018 Acer 14" FHD IPS Display Premium Flagship Business Chromebook-Intel Celeron Quad-Core Processor Up to 2.24Ghz, 4GB RAM, 32GB SSD, HDMI, WiFi, Bluetooth Chrome OS-(Certified Refurbished)

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	(71)	(61)	(606)	(119)
<b>Customer Rating</b>				
<b>Price</b>	\$224 <sup>00</sup>	\$185 <sup>99</sup>	\$191 <sup>00</sup>	\$220 <sup>00</sup>
<b>Shipping</b>	FREE Shipping	FREE Shipping	FREE Shipping	FREE Shipping
<b>Sold By</b>	WL Distributor	Acer Recertified Store	planet technology	PCrama
<b>RAM Size</b>	4 GB	4 GB	4 GB	4 GB
<b>Processor (CPU) Manufacturer</b>	Intel	Intel	Intel	Intel
<b>Processor Speed</b>	2.16 GHz	1.6 GHz	1.6 GHz	1.6 GHz
<b>Display Resolution Maximum</b>	1366 x 768	1920 x 1080	1366 x 768	1920 x 1080
<b>Screen Size</b>	14 in	14 in	11.6 in	14 in
<b>Display Technology</b>	LED	LED	LCD	LED
<b>Hard-Drive Size</b>	16 GB	32 GB	16 GB	32 GB
<b>Item Dimensions</b>	13.5 x 9.4 x 0.7 in	13.4 x 9.3 x 0.6 in	11.37 x 8.04 x 0.7 in	13.4 x 9.3 x 0.7 in
<b>Item Weight</b>	4.41 lbs	3.7 lbs	2.54 lbs	3.42 lbs
<b>Operating System</b>	Chrome OS	Chrome OS	Chrome OS	Chrome OS
<b>Processor Count</b>	2	4	2	4
<b>RAM Type</b>	DDR3 SDRAM	DDR3 SDRAM	Unknown	DDR3 SDRAM
<b>Wireless Compatibility</b>	802.11.a	—	Bluetooth	802.11bgn

AGENDA ITEM 10c

   Unfinished X New Business

To Be Submitted BEFORE Noon on the Thursday before the Council Meeting

Submission Date 9-4-18 Time: \_\_\_\_\_

Person Submitting the Agenda Item Mayor    Yes    No

Council Member Submitting the Agenda Item Request? Name Barker Steve Barker Initial SB

2nd Council Member Submitting the Agenda Item Request? Name Michalson X Initial MM

If you are a Citizen is Submitting the Agenda Item Request please print your Name  
Name \_\_\_\_\_

Citizen's Contact Phone Number \_\_\_\_\_ Citizen's email address \_\_\_\_\_

Requested Council Meeting Date for Item: 9-10-18

Agenda Topic: Discussion/Decision change Council meeting days to 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month. Effective 2<sup>nd</sup> Thursday October 2018.

Backup Documents Attached X Yes    No

If no, why not?

Approved/Disapproved, If Approved, Meeting Date for Consideration 9-10-18

Mayor Signature [Signature] Date 9-6-18

Requestor Contacted Date    -    -    Time    by Whom   

If this request is disapproved, please list the date it will be placed before the council.

Date    -    -   

If the request is not valid, please annotate the reason it is not a valid item for consideration.

\_\_\_\_\_  
\_\_\_\_\_

The Town Council meetings on Mondays interfere with vacation schedules and have reduced research and preparation times for the Town Council. Having meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month increase the amount of time for public notices and allows for additional time to correct documentation and agendas prior to Council Meetings.

The Town Council President will write the Resolution to change the Town Council Rules to reflect the change and present it to Council at the second Regular Town Council Meeting in September of 2018.

**AGENDA ITEM 10d**

**Unfinished X New Business**

**To Be Submitted BEFORE Noon on the Thursday before the Council Meeting**

Submission Date 9-4-18 Time: \_\_\_\_\_

Person Submitting the Agenda Item Mayor      Yes      No

Council Member Submitting the Agenda Item Request? Name Barker Initial BB

2nd Council Member Submitting the Agenda Item Request? Name Michalson Initial     

If you are a Citizen is Submitting the Agenda Item Request please print your Name  
Name \_\_\_\_\_

Citizen's Contact Phone Number \_\_\_\_\_ Citizen's email address \_\_\_\_\_

**Requested Council Meeting Date for Item: 9-10-18**

Agenda Topic: Discussion/Decision Council directs the Mayor to restore Council Chamber configuration to the last previous layout. .

Backup Documents Attached X Yes X No

If no, why not? None necessary.

Approved/Disapproved, If Approved, Meeting Date for Consideration 9-10-18

Mayor Signature Paul D. Date 9-6-18

Requestor Contacted Date      -      -      Time      by Whom     

If this request is disapproved, please list the date it will be placed before the council.

Date      -      -     

If the request is not valid, please annotate the reason it is not a valid item for consideration.

\_\_\_\_\_  
\_\_\_\_\_

The Town Council chamber should be set up so that the public may view the video screen easily and seating should be arranged so that access is easier for the public.

Town Council Chamber is the meeting place for the Council and any changes to the chamber should be reviewed and approved by the Town Council prior to any changes taking place.

**AGENDA ITEM 10-e**

**Unfinished   X   New Business**

**To Be Submitted BEFORE Noon on the Thursday before the Council Meeting**

Submission Date 9-4-18 Time: \_\_\_\_\_

Person Submitting the Agenda Item Mayor      Yes      No

Council Member Submitting the Agenda Item Request? Name Barker Initial JB

2nd Council Member Submitting the Agenda Item Request? Name Michalson Initial MM

If you are a Citizen is Submitting the Agenda Item Request please print your Name \_\_\_\_\_

Citizen's Contact Phone Number \_\_\_\_\_ Citizen's email address \_\_\_\_\_

**Requested Council Meeting Date for Item: 9-10-18**

Agenda Topic: Discussion/Decision Council hereby directs the Mayor to have required training conducted for all employees and Council members regarding Bullying, Harassment and Sexual Harassment in the Workplace prior to the first council meeting in November 2018.

Backup Documents Attached   X   Yes      No

If no, why not? None necessary.

Approved/Disapproved, If Approved, Meeting Date for Consideration 9-10-18

Mayor Signature [Signature] Date 9-6-18

Requestor Contacted Date      -      -      Time      by Whom     

If this request is disapproved, please list the date it will be placed before the council.

Date      -      -     

If the request is not valid, please annotate the reason it is not a valid item for consideration.

\_\_\_\_\_  
\_\_\_\_\_



The Town Council specified minimum required employee training in the Town of Stevensville Personnel Policy Manual section 4.D.2). This training has not been conducted since the policy was enacted.

This is required training as specified by the Town Council. All employees, volunteers and board members are subject to the personnel policy manual and thus should be properly trained by the Town of Stevensville. Reference Section 1, Volunteers for the Town of Stevensville.

**D. Work Place Bullying and Prevention**

1) Definition

Workplace Bullying is repeated, health-harming mistreatment of one or more persons (the targets) by one or more perpetrators that takes one or more of the following forms:

- Verbal abuse
- Conduct which is threatening, humiliating, or intimidating
- Work interference, sabotage, which prevents work from getting done
- Exploitation of a known psychological or physical vulnerability

Workplace bullying can generally be considered as negative acts directed toward employees. However, acts of bullying may also include negative acts towards supervision. These include but are not limited to:

- Intimidating or undermining employees or supervisors by demeaning their work standards, not giving them credit, setting them up for failure and constantly reminding them of old mistakes
- Threatening employees' or a supervisor's personal self-esteem and work status.
- Isolating employees/co-workers from opportunities, information and interaction with others.
- Giving impossible deadlines, creating undue pressure and stress, and overworking employees.

2) Training

All employees are to receive annual training regarding Bullying, harassment, and sexual harassment in the Workplace.

**5. Confidential Information/Personal Gain**

Employees of the Town of Stevensville may deal with confidential information. It is imperative that employees maintain Town of Stevensville integrity and not discuss Town of Stevensville business with people who should not be privy to the information. In some circumstances, Town of Stevensville business should be revealed to other Town of Stevensville employees on a need-to-know basis. If an employee has questions regarding confidential information and to whom the information should be revealed, they should consult with the Mayor and/or their designee, or with Town of Stevensville's legal counsel.

**Short-term Worker** - A short-term worker is hired to work for an hourly wage established by the Town of Stevensville for a period not to exceed 90 days within a 12 month period. Short-term workers are not eligible for permanent status and may not be hired without a competitive selection process. The short-term worker is not eligible for any employee benefits including leave, holiday benefits or any insurance benefits.

**Sick Leave** – Period allowed by an employer to an employee for the employee’s sickness, tending to the needs of an ill immediate family member or attending medical/dental appointments with no loss of seniority or other benefits.

**Temporary Employee** - An employee who is hired on a temporary basis for a definite period of time not to exceed 12 months and will be terminated at the end of the employment period. This employee may perform temporary duties or regular duties on a temporary basis; however, the employee is not eligible to become a regular employee without completing a competitive selection process. Temporary employees may be eligible for limited or prorated benefits.

**Volunteer** - A volunteer is a person who gives their services to the Town without any express or implied promise of remuneration. All Town of Stevensville volunteers have no guarantee of employment and no property right to a position, volunteer or otherwise with the Town. In their role as Town of Stevensville volunteers, a volunteer is a representative of the Town and therefore is guided by and subject to the Town’s personnel policy. The volunteer relationship can be terminated at any time by the Town of Stevensville.

**Workplace Violence** –Any act or threat of physical violence, harassment, intimidation, or other threatening, disruptive behavior that occurs at the work site.

## 2. Expectations

Welcome to the Town of Stevensville team. The Town of Stevensville wants every employee to know what they can expect from the Town of Stevensville and what the Town of Stevensville expects of each of us. This Policy manual is designed to inform employees what the Town of Stevensville expects of them, Town of Stevensville policies and procedures and the Grievance procedure should employees have a problem.

- Employees are expected to treat members of the public, co-workers, elected officials, vendors, colleagues, and other business contacts with respect and dignity.
- Employees are expected to carry out their duties and responsibilities with attention to detail and perform work in accordance with the policies and procedures of the Town of Stevensville in an efficient and production manner.
- Employee attention to responsibilities and work products should be constant, consistent, efficient and productive. Personal interference or distractions should be kept to a minimum.

AGENDA ITEM 10f

     Unfinished  New Business

To Be Submitted BEFORE Noon on the Thursday before the Council Meeting

Submission Date 9-7-18 Time: 11:26

Person Submitting the Agenda Item Mayor  Yes  No

Council Member Submitting the Agenda Item Request? Name \_\_\_\_\_ Initial \_\_\_\_\_

2nd Council Member Submitting the Agenda Item Request? Name \_\_\_\_\_ Initial \_\_\_\_\_

If you are a Citizen is Submitting the Agenda Item Request please print your Name

Name Carolyn Michens

Citizen's Contact Phone Number 631-7976 Citizen's email address tjcar49@yahoo.com

Requested Council Meeting Date for Item: 9-10-18

Agenda Topic:

Vacating alley Block 17

Backup Documents Attached  Yes  No

If no, why not? \_\_\_\_\_

Approved/Disapproved, If Approved, Meeting Date for Consideration 9-10-18

Mayor Signature [Signature] Date 9-6-18

Requestor Contacted Date \_\_\_ - \_\_\_ - \_\_\_ Time \_\_\_\_\_ by Whom \_\_\_\_\_

If this request is disapproved, please list the date it will be placed before the council. Date \_\_\_ - \_\_\_ - \_\_\_ If the request is not valid, please annotate the reason it is not a valid item for consideration.

\_\_\_\_\_  
\_\_\_\_\_

**RESOLUTION NO. 433**

**A RESOLUTION OF THE TOWN OF STEVENSVILLE, MONTANA,  
TO DECLARE INTENT TO VACATE THE 40-FOOT ALLEY RUNNING THROUGH BLOCK 17, LOTS 3  
THROUGH 18, OF THE ORIGINAL TOWNSITE OF STEVENSVILLE**

**WHEREAS**, the Town Council of the Town of Stevensville, Ravalli County, Montana did on 6<sup>th</sup> day of September, 2018 receive a petition, signed by property owners of Block 17, Lots 4, 5, 6, 7, 8, 9, 10, 14, 15, 16, 17, and 18 of the Original Townsite of Stevensville, a platted subdivision of Ravalli County, Montana, to vacate the 40-foot alley, and;

**WHEREAS**, a majority of the property owners requested this closure;

**NOW THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Stevensville hereby declares intent to vacate the 40-foot alley in Block 17, Lots 3 through 18 of the Original Townsite of Stevensville to be permanently closed, returning 20 feet to each of the property owners of the lots involved.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that any utility easements that may be presently recorded will be retained.

**PASSED AND ADOPTED** by the Town Council of the Town of Stevensville, Montana, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Approved:

Attest:

\_\_\_\_\_

\_\_\_\_\_

Brandon E. Dewey, Mayor

Audree Tribbensee, Town Clerk

# PETITION

The undersigned, being the property owners of Block 17, lots 3 through 18, of the Original Townsite of Stevensville, a platted subdivision of Ravalli County, Montana, hereby petition and request that the Stevensville Town Council vacate the following:

1. The East 20 feet of the Alley running North to South from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street; and,
2. The West 20 feet of Alley running North to South from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street.

Dated this 28 day of August, 2018.

Carolyn Louise Mickens

Jaime Williams

Brandon Redman

Mike Faulkner

Catherine R. McCormick

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Carolyn Mickens <sup>LOTS</sup> 6,7,14,15

Jaime Williams 16

Brandon Redman 16

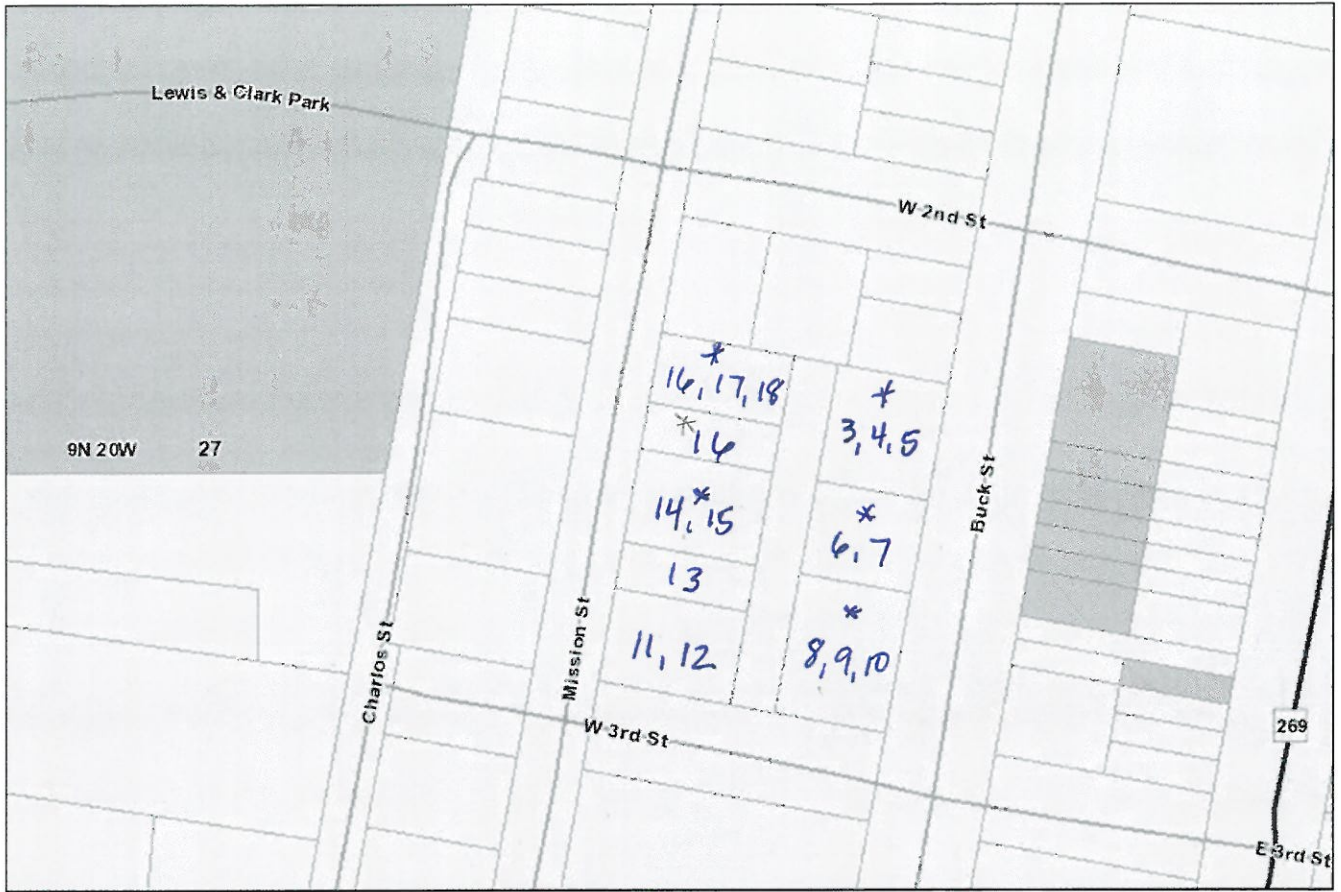
Mike Faulkner 8,9,10

Catherine McCormick 3,4,5

Catherine McCormick 16,17,18

\_\_\_\_\_

\_\_\_\_\_



Block 17

Lots 3-18

\* signed petition

## BLOCK 17 Original Townsite

### Primary Information

**Property Category:**RP **Subcategory:**Real Property  
**Geocode:**13-1764-27-1-10-03-0000 **Assessment Code:**0000224100  
**Primary Owner:** **PropertyAddress:**MISSION ST **Lots 16, 17, 18**  
MCCORMICK LARRY D & CATHERINE R STEVENSVILLE, MT 59870  
1133 MERIDIAN RD **COS Parcel:**  
VICTOR, MT 59875-9764 **Signed Petition**

**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, 7560 SQUARE FEET, S2 LOT 18 LOT 17 BLK 17 20' STREET REDUCED ADJ LOTS 16 TO 18 PF #7117

**Last Modified:**7/13/2018 12:32:32 PM

### Primary Information

**Property Category:**RP **Subcategory:**Real Property  
**Geocode:**13-1764-27-1-10-09-0000 **Assessment Code:**0000224110  
**Primary Owner:** **PropertyAddress:**208 MISSION ST **Lot 16**  
REDMAN BRANDON A & STEVENSVILLE, MT 59870  
208 MISSION ST **COS Parcel:**  
STEVENSVILLE, MT 59870-2025 **Signed Petition**

**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, 5040 SQUARE FEET, LOT 16 BLOCK 17 PT STREET VACATED PF #7117

**Last Modified:**7/13/2018 12:32:32 PM

### Primary Information

**Property Category:**RP **Subcategory:**Real Property  
**Geocode:**13-1764-27-1-10-02-0000 **Assessment Code:**0000248100  
**Primary Owner:** **PropertyAddress:**210 MISSION ST **Lots 14, 15**  
MICKENS CAROLYN MAY STEVENSVILLE, MT 59870  
PO BOX 653 **COS Parcel:**  
HAMILTON, MT 59840-0653 **Signed Petition**

**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, BLOCK 017, Lot 006, LOTS 14 & 15 LOTS 6 & 7 BLOCK 17 STEVENSVILLE 20' STREET REDUCED ADJ LOTS 14 & 15 PF #7117

**Last Modified:**7/13/2018 12:32:32 PM

### Primary Information

**Property Category:**RP **Subcategory:**Real Property  
**Geocode:**13-1764-27-1-10-11-0000 **Assessment Code:**0000227710  
**Primary Owner:** **PropertyAddress:** **Lot 13**  
MILLHOUSE MEGAN E  
C/O MEGAN WESLEY ADD ONLY **COS Parcel:**  
MARTINEZ, CA 94553-7204

**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, BLOCK 017, Lot 013, LOT 13 BLOCK 17 STEVENSVILLE ALSO 20' ST REDUCED PF #7117

**Last Modified:**7/13/2018 12:32:32 PM



**Property Category:**RP **Subcategory:**Real Property  
**Geocode:**13-1764-27-1-10-08-0000 **Assessment Code:**0000227700 **Lots 11, 12**  
**Primary Owner:** **PropertyAddress:**218 W 3RD ST  
RIDGEWAY INVESTMENTS LLC STEVENSVILLE, MT 59870  
2824 US HIGHWAY 93 N **COS Parcel:**  
VICTOR, MT 59875-9505  
**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, BLOCK 017, Lot 011, 10080 SQUARE FEET, LOTS 11 & 12 BLOCK 17 STEVENSVILLE 20' STREET REDUCED PF #7117  
**Last Modified:**7/13/2018 12:32:32 PM

#### Primary Information

**Property Category:**RP **Subcategory:**Commercial Property  
**Geocode:**13-1764-27-1-10-10-0000 **Assessment Code:**0000224120 **Lots 3, 4, 5**  
**Primary Owner:** **PropertyAddress:**207 BUCK ST  
MCCORMICK LARRY D & CATHERINE R STEVENSVILLE, MT 59870  
1133 MERIDIAN RD **COS Parcel:**  
VICTOR, MT 59875-9764 **Signed Petition**  
**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, ACRES 0.24, S2 LOT 3 LOTS 4 & 5 BLOCK 17  
**Last Modified:**7/13/2018 12:32:32 PM

#### Primary Information

**Property Category:**RP **Subcategory:**Real Property  
**Geocode:**13-1764-27-1-10-02-0000 **Assessment Code:**0000248100 **Lots 6, 7**  
**Primary Owner:** **PropertyAddress:**210 MISSION ST  
MICKENS CAROLYN MAY STEVENSVILLE, MT 59870  
PO BOX 653 **COS Parcel:**  
HAMILTON, MT 59840-0653 **Signed Petition**  
**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, BLOCK 017, Lot 006, LOTS 14 & 15 LOTS 6 & 7 BLOCK 17 STEVENSVILLE 20' STREET REDUCED ADJ LOTS 14 & 15 PF #7117  
**Last Modified:**7/13/2018 12:32:32 PM

#### Primary Information

**Property Category:**RP **Subcategory:**Real Property  
**Geocode:**13-1764-27-1-10-01-0000 **Assessment Code:**0000227800 **Lots 8, 9, 10**  
**Primary Owner:** **PropertyAddress:**217 BUCK ST  
FAULKNER MICHAEL JERRY STEVENSVILLE, MT 59870  
217 BUCK ST **COS Parcel:**  
STEVENSVILLE, MT 59870-2022 **Signed Petition**  
**Legal Description:**  
STEVENSVILLE ORIGINAL TOWNSITE, S27, T09 N, R20 W, BLOCK 017, Lot 8 - 10, 12600 SQUARE FEET, (SUBJ TO BENE DEED #667741)  
**Last Modified:**7/13/2018 12:32:32 PM

From: TOS <[brian@townofstevensville.com](mailto:brian@townofstevensville.com)>  
Sent: Monday, August 13, 2018 2:51 PM  
To: Brandon Dewey <[brandon@townofstevensville.com](mailto:brandon@townofstevensville.com)>  
Subject: Alleyway vacation

Because I am now aware of Ms. Micken's request, I will share the relevant information I just sent out to the Council President:

"The vacation of alleyways is governed by §7-14-4114. It's permissive for a council to discontinue an alley:

1) With a petition from all owners of lots on the alley;

or

2) by majority vote when they receive a petition of more than 50% of the owners.

or

3) 75% of lot owners for school purposes

In both cases the Council must find that the closure "can be done without detriment to the public interest." Also, any vacation cannot affect public utility equipment."

Brian West  
City Attorney  
[brian@townofstevensville.com](mailto:brian@townofstevensville.com)

# Montana Code Annotated 2017

TITLE 7. LOCAL GOVERNMENT

CHAPTER 14. TRANSPORTATION

Part 41. General Provisions Related to Municipal Trafficways and Public Grounds

## Procedure To Discontinue Streets

**7-14-4114. Procedure to discontinue streets.** (1) The council may discontinue a street or alley or any part of a street or alley in a city or town, if it can be done without detriment to the public interest, upon:

- (a) a petition in writing of all owners of lots on the street or alley; or
- (b) (i) a petition in writing of more than 50% of the owners of lots on the street or alley; and  
(ii) approval by a majority vote of the council.

(2) Where the street or alley is to be closed for school purposes, the council may discontinue the street or alley upon a petition signed by 75% of the lot owners on the whole street or alley to be closed.

(3) Before acting upon the petition, a notice must be published, stating when the petition will be acted on and what street or alley or part of a street or alley is asked to be vacated. The notice must be published as provided in **7-1-4127**.

**History:** (1), (2)En. Sec. 429, 5th Div. Comp. Stat. 1887; amd. Sec. 5030, Pol. C. 1895; re-en. Sec. 3479, Rev. C. 1907; re-en. Sec. 5306, R.C.M. 1921; amd. Sec. 1, Ch. 13, L. 1929; re-en. Sec. 5306, R.C.M. 1935; amd. Sec. 1, Ch. 1, L. 1941; amd. Sec. 1, Ch. 36, L. 1945; Sec. 11-2801, R.C.M. 1947; (3)En. Sec. 429, 5th Div. Comp. Stat. 1887; amd. Sec. 5031, Pol. C. 1895; re-en. Sec. 3480, Rev. C. 1907; re-en. Sec. 5307, R.C.M. 1921; re-en. Sec. 5307, R.C.M. 1935; Sec. 11-2802, R.C.M. 1947; R.C.M. 1947, 11-2801(part), 11-2802; amd. Sec. 1, Ch. 78, L. 1989; amd. Sec. 51, Ch. 354, L. 2001.

# Montana Code Annotated 2017

TITLE 7. LOCAL GOVERNMENT  
CHAPTER 1. GENERAL PROVISIONS  
Part 41. Municipalities

## Publication Of Notice -- Content -- Proof

**7-1-4127. Publication of notice -- content -- proof.** (1) When a municipality is required to publish notice, publication must be in a newspaper, except that in a municipality with a population of 500 or less or in which a newspaper is not published, publication may be made by posting in three public places in the municipality that have been designated by ordinance.

(2) The newspaper must:

- (a) be of general circulation;
- (b) be published at least once a week;
- (c) be published in the county where the municipality is located; and
- (d) have, prior to July 1 of each year, submitted to the city clerk a sworn statement that includes:
  - (i) circulation for the prior 12 months;
  - (ii) a statement of net distribution;
  - (iii) itemization of paid circulation and circulation that is free; and
  - (iv) the method of distribution.

(3) A newspaper of general circulation does not include a newsletter or other document produced or published by the municipality.

(4) In the case of a contract award, the newspaper must have been published continuously in the county for the 12 months preceding the awarding of the contract.

(5) In a county where a newspaper does not meet the qualifications in subsection (2), publication must be made in a qualified newspaper in an adjacent county.

(6) If a person is required by law or ordinance to pay for publication, the payment must be received before the publication may be made.

(7) The notice must be published twice, with at least 6 days separating each publication.

(8) The published notice must contain:

- (a) the date, time, and place of the hearing or other action;
- (b) a brief statement of the action to be taken;

(c) the address and telephone number of the person who may be contacted for further information on the action to be taken; and

(d) any other information required by the specific section requiring notice by publication.

(9) A published notice required by law may be supplemented by a radio or television broadcast of the notice in the manner prescribed in **2-3-105** through **2-3-107**.

(10) Proof of the publication or posting of any notice may be made by affidavit of the owner, publisher, printer, or clerk of the newspaper or of the person posting the notice.

(11) If the newspaper fails to publish a second notice, the municipality must be considered to have met the requirements of this section as long as the municipality submitted the required information prior to the submission deadline and the notice was posted in three public places in the municipality that were designated by ordinance and, if the municipality has an active website, was posted on the municipality's website at least 6 days prior to the hearing or other action for which notice was required.

**History:** En. Sec. 3, Ch. 455, L. 1979; amd. Sec. 3, Ch. 354, L. 2001; amd. Sec. 1, Ch. 97, L. 2009; amd. Sec. 2, Ch. 279, L. 2013.



**RAPP FAMILY FOUNDATION**  
**rappffapp2014@gmail.com**

The Rapp Family Foundation was formed to support non-profit organizations in Ravalli County. The guiding philosophy of the Rapp Family Foundation is to support organizations utilizing volunteer-based services and those requiring matching funds to address a community need.

**Applications Are Available By:**

Emailing: rappffapp2014@gmail.com

**Application Due Dates:**

Applications are reviewed and awards made quarterly. Deadlines will be the 2nd Friday in March, June and September. Applications are not accepted for the 4<sup>th</sup> quarter. Please contact Diane at 544-0302 with any questions.

**Email Completed Applications To: rappffapp2014@gmail.com Only**  
**emailed applications that are in the .PDF format are accepted and opened. You will be notified that your application has been received, if you do not receive notification call 544-0302. To be considered all applications must be received by the due date.**

**Priorities:**

1. Charitable, educational, scientific, and non-sectarian religious purposes.
2. Special projects of general interest needing a one-time donation to match other funds.
3. Capital projects directly benefiting local communities.

**Guidelines:**

1. It is recommended that applicants provide evidence of in-kind contributions (i.e. volunteer hours and non-monetary contributions) and matching funds in the project budget.
2. Primary consideration is given to requests \$3,000 or less.

**Application Instructions:**

Please complete the application information **on this form** and follow the stated guidelines. Fill out items #1-#17 on the following two pages. **On the third page outline your project budget. Anything more than the indicated 3 pages will be deleted.** Do not send this instruction page or a cover letter with your application. Unsuccessful applications may be re-submitted.

**Only applications from tax-exempt entities are accepted.** Note; Churches are automatically considered 501(c)3 charities, as long as they meet the criteria required by the IRS, and continually adhere to 501(c)3 requirements. Public Schools, tax-exempt status under 501(c)(3) is not required in order for such organizations to qualify for private foundation grants

**To be considered, all applications must be submitted on revised form 02/06/2018, submitted on time and have followed the instructions.** We are receiving so many applications that this form must be as manageable as possible. Thank you for your cooperation.

## Rapp Family Foundation Application Form

To submit your Rapp Family Foundation application, please follow the directions below. Complete items #1-17. Do not use any additional pages for your application. **Page 3** of this form is the budget page for your proposed project.

1. Name of Organization as it appears on your IRS letter: ***Town of Stevensville, Stevensville Police Department.***
2. Mailing Address: ***PO Box 30 Stevensville, MT 59870***  
Email address: ***jenelle@townofstevensville.com***
3. Phone: ***406-777-3011***
4. Name of Contact Person: ***Jenelle Berthoud and Chief James Marble***
5. Is your organizations listed on the IRS web site for tax-exempt organizations or Guidestar?  
<https://www.guidestar.org/search>.  
[https://apps.irs.gov/app/eos/mainSearch.do;jsessionid=wb8T4sprUXWoB8Ed0Hoihg\\_\\_?mainSearchChoice=pub78&dispatchMethod=selectSearch](https://apps.irs.gov/app/eos/mainSearch.do;jsessionid=wb8T4sprUXWoB8Ed0Hoihg__?mainSearchChoice=pub78&dispatchMethod=selectSearch). \_\_\_ Yes,  No. Please explain a no answer. ***The Town of Stevensville is a small-town government municipality.***  
EIN: ***#816001313***
6. Area and Population Served: ***The Stevensville Police Department covers the town limits of Stevensville and the population served is 1963.***
7. Statement of Purpose of Organization: ***Our purpose as the Stevensville Police Department is to provide safety, security and support to the citizens of Stevensville through professional and compassionate law enforcement services.***
8. Description of Program/Project: The project that the Stevensville Police Department would like to move forward with takes place within the walls of Town Hall. Remodel of the front office space to accommodate the police department will provide staff with workable office space, space to expand as the police department sees growth and community connections.



9. Statement of Need for the Program/Project: The police department has an obligation to the public to be visible and accessible. Currently the police department offices are in the back of Town Hall.

10. Does this Program/Project duplicate another service?

11. Timetable for the Program/Project:

12. Describe the outcome of this Project:

13. Total Cost of Project:

*(Itemized project budget must be included as the third page)*

14. Amount from Other Sources:

*(Itemize this and in-kind contributions in your project budget)*

15. Amount Requested from Rapp Family Foundation:

16. Name (person submitting application): Jenelle Berthoud

17. Title \_\_\_\_\_ Date:

## **BUDGET**

Type budget information here; do not send extra page or extra file