

Stevensville Special Town Council Meeting Minutes

for THURSDAY, MARCH 19, 2026, 6:30 PM 206 Buck Street, Town Hall

1. Call to Order and Roll Call

Mayor Crews is out this evening, and Council President Bailey will be running the meeting. Councilmembers Ross, Wandler, and Smith were all present.

Jenelle Berthoud, Town Clerk: read a memo from Mayor Crews to the council. (will be included in the minutes of this meeting).

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

NONE

4. New Business

a. Discussion/Decision: Awarding of Bid for Pavement Rehabilitation at the Stevensville Airport

Council President Bailey: introduced new business item a. Awarding of Bid for Pavement Rehabilitation at the Stevensville Airport.

Brian Germane: thank you for holding a special meeting to get this approved and back to the FAA before their deadline at the end of the month. We opened the bids last week at the meeting they apparent low bid at the time was Hollow Contracting out of Butte and they are pairing up with J&J Excavating to do this project. Morrison and Maierle dug through their bid and verified that everything was in order and that they had met the criteria. They went from the apparent low bid to the actual low bid for the project. I am here tonight to present to you their bid and ask that you approve that and move forward with executing a contract with them of course the contract will have to come back to council as well to be executed. In this project it is 100% funded through the FAA and Montana Department of Aeronautics we have no money out of pocket to perform this project, and it also came in under budget by about \$30,000.00.

Council President Bailey: before we make a motion, do we have any questions or comments for Brian.

Councilmember Smith: this company Hollow is reproable, they have done this kind of work.

Brian Germane: they have, I personally have not worked with them before through my company or my experience, by Morrison and Maierle has and they have checked with the manager working on the asphalt project down in Hamilton and have nothing but good words to say. They have not done a lot of airport work, but they have done MDT work in terms of highways, and they understand the specs on a project like this.

Councilmember Smith: I move that we accept the bid from Hollow for the Pavement Rehabilitation at the Stevensville Airport.

Councilmember Wandler: 2nd.

Council President Bailey: motion and a 2nd. any other comments or questions. Jenelle, please take the vote.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: passes 4-0

b. Discussion/Decision: Resolution No. 540B, a Resolution Adopting a Fee Schedule & Charges for Special Events and Park Use buy the Town of Stevensville

Council President Bailey: introduced new business item b. Resolution No. 540B, a Resolution Adopting a Fee Schedule & Charges for Special Events and Park Use buy the Town of Stevensville. Do we have anyone here tonight to present?

Jenelle Berthoud: that would have been the mayor, he has added to Exhibit A.

Council President Bailey: lets open this to council comments and questions.

Councilmember Ross: how I understand this basically adding a special comment for non-profit, so they do not have to pay a big amount to rent the park.

Councilmember Bailey: I think that this would allow me an individual to rent the entire park out for the day for \$40.00. Maybe adding additional language special event for nothing less than four hours. That would be my comment.

Councilmember Wandler: closing the park all day seems.

Jenelle Berthoud: this would not be just for parks, keep that in mind. Anything that is nonprofit under 100. The reason that this came up and speaking with the mayor, a local church nonprofit is doing a fun run this weekend, they have insurance and they are going to be using city streets. Nobody is blocking off streets, they are using College, Church, 4th and 6th street. It did not make sense to charge the full fee. The mayor is presenting this as an event at \$40.00 for nonprofit that are doing something under 100 people, it will not just be in a park. It could be on a street, a parking lot that we have.

Councilmember Bailey: do we have a lot of events that have less than 100 attendees and last for more than four hours.

Jenelle Berthoud: nothing comes to mind, if it is over that they have already probably rented the pavilion for \$40.00 for the entire day or an hour, or three hours, no time limit on the pavilion rental.

Councilmember Ross: I believe that it would not allow you to rent the whole park unless you had the nonprofit anyways.

Councilmember Bailey: what do we define as nonprofit, I am not looking to make a profit if I am renting the park.

Councilmember Ross: we honor Montana code for nonprofit.

Jenelle Berthoud: yes, 501-C3 and under our town code we also talk about what is considered a nonprofit.

Councilmember Bailey: as we are updating our sheet, making sure that they are checking a box for a nonprofit or profit groups.

Councilmember Wandler: does this include birthday parties if someone wants to.

Councilmember Ross: that would just be a pavilion rental.

Councilmember Wandler: does that include the swimming pool.

Councilmember Bailey: I don't think that the swimming pool is considered special events I do not think we have a rental fee for that.

Jenelle Berthoud: that is correct, we have a party rental fee but that is through the pools fee schedule, you can rent the pool for a party.

Councilmember Wandler: I am thinking if someone uses this would we be closing the pool to kids during this time.

Jenelle Berthoud: I guess I am not following.

Councilmember Ross: I don't think that they would be using this for that.

Councilmember Wandler: all summer we have kids going to the park, is this going to exclude kids for just going to the park to play.

Jenelle Berthoud: no, not at all. How he has it worded is \$40.00 for an event. That is why I used the fun run. No streets were going to be closed, wanting to make sure that they can have their fun run.

Councilmember Ross: say they had it in the park it is not technically closing the park, they are just there, they need to have some sort of fee.

Council President Bailey: any other comments.

Councilmember Ross: I make a motion to approve Resolution No. 540B, a Resolution Adopting a Fee Schedule & Charges for Special Events and Park Use buy the Town of Stevensville .

Councilmember Wandler: 2nd.

Councilmember Smith: are we adding that language about the four hours.

Councilmember Bailey: no, I think we are going to just leave it as is.

Council President Bailey: motion and a 2nd. any further council comment, public comment? Jenelle, please take the vote.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: passes 4-0

c. Discussion/Decision: Resolution No. 583, a Resolution to Donate Town Owned Property to the Arlee Volunteer Fire Department

Council President Bailey: introduced new business item c. Resolution No. 583, a Resolution to Donate Town Owned Property to the Arlee Volunteer Fire Department .

Jeff Motley, Fire Chief: as you are aware, we were gifted a ladder apparatus from Corvallis, and it is in service. And now that it is in service it is replacing our 1985 version. we are replacing a Quint with a ladder. The difference is a Quint has water and hoses. We purchased the one that we want to donate from Columbus fire, nine years ago. They were moving it out and we got it and put it into service. Corvallis was putting this one out of service and called us and asked if we wanted it. It does two things for the town, it gives us an ariel master stream so we can be above the fire, it does not have a pump on it, so we do not have to certify it annually, so we save that expense and we save from maintaining a pump and hoses. Two it is ten years newer, and it is a longer ladder. For places like the school, Montana Fab Works, and Super One. The benefit was that Corvallis did not really loose it by giving it to us because all they have to do is have Stevensville be mutual aid. It is a win for the valley to keep it in service. We took the 1985 Pierce and decided to gift it to a needing department. When the disbursement came up to get rid of things, we put a salvage price of \$8,000 on it. What we were really desiring to do was to pay it forward. Since we did not get any bids on that apparatus now we can by resolution we can donate that to another entity. Arlee fire chief called me and asked if we still had the apparatus and I said if it would work for them we would like to give it to you. There is a process to go through before we can do that and that is what we are doing tonight. We get this passed tonight and we will make arrangements to get it to them. They will have to put some money into it. Now they will have an apparatus to use at their school or casinos. If you were going to buy a new one you are looking at around \$900,000.00 and about four years to get it. By us bringing down the one from Corvallis and the grant from the Rapp Family we got it into service. (Jeff gave some background on the 1985 unit and where it came from and the amount of time it can be in service). There is some hose on it, and we do not use it any longer. (Jeff gave background on hoses, how we got them and why we are donating them to Arlee). We went to 3" hose like the rest of the valley.

Councilmember Wandler: they will come and pick it up themselves it will be at no cost to us?

Jeff Motley: no cost to us, I will drive it to Missoula and meet them halfway.

Councilmember Wandler: I am just saying with the cost of gas prices.

Councilmember Smith: just, personal thing, the Corvallis unit, is that the newest thing that we have.

Jeff Motley: we have the ambulance is a 2012. Our grass rig is a 2012. That is the only thing that the town bought.

Councilmember Smith: you are saying that they are close to a million apiece.

Jeff Motley: yes, easily. That is why we keep shopping for items that are being surplusd or donated.

Council President Bailey: any other council comments?

Councilmember Smith: I move that we approve resolution No. 583, a Resolution to Donate Town Owned Property to the Arlee Volunteer Fire Department .

Councilmember Ross: 2nd.

Council President Bailey: motion and a 2nd. any further council comment, public comment. Jenelle please take the vote.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

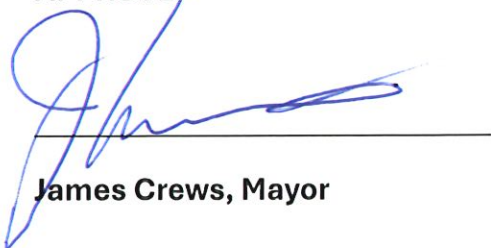
Council President Bailey: passes 4-0

5. Adjournment

Councilmember Ross: motion to adjourn.

Councilmember Wandler: 2nd.

APPROVE:



James Crews, Mayor

ATTEST:



Jenelle S. Berthoud, Town Clerk

Jenelle Berthoud

From: Jim Crews
Sent: Thursday, March 19, 2026 12:45 PM
To: Jenelle Berthoud
Subject: Tonight's Special Meeting

Jenelle,

If you would please share with council.

Members of the council, as I have had major surgery regarding my illness and in order to continue to recover and improve my overall condition, I need to be absent from the meeting tonight. I will return in a greater capacity next week and hopefully my recovery will continue to progress.

In my absence, the Council President will preside over tonight Special Meeting and perform the duties of mayor, § 7-4-4403 MCA. Also see Council Rules as follows:

PART II. Duties of the Presiding Officer

Section 2.

In the absence or disability of the Mayor, the President of the Council shall serve as its presiding officer and may vote as other members of the council. In the absence of the Mayor and of the President of the Council, the Council shall select one of its members to serve as its temporary presiding officer.

I appreciate all you do and your understanding of the situation.

Jim Crews
Mayor



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