

Stevensville Town Council Meeting Minutes

for THURSDAY, APRIL 10, 2025, 6:30 PM 206 Buck Street, Town Hall

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Michalson called the meeting to order. Councilmembers Barker, Brown and Smith were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

NONE

4. Approval of Minutes

a. Town Council Meeting Minutes 03/27/2025

Mayor Michalson: introduced Town Council Meeting Minutes 03/27/2025.

Councilmember Brown: I move that we approve town council meeting minutes for 03/27/2025.

Councilmember Barker 2nd.

Mayor Michalson: motion and a 2nd. Discussion from the council? Public comments? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

b. C.O.W. Meeting Minutes 04/01/2025

Mayor Michalson: introduced COW meeting minutes 04/01/2025.

Councilmember Smith: I move that we accept the COW meeting minutes for 04/01/2025.

Councilmember Barker: 2nd.

Mayor Michalson: motion and a 2nd. Discussion from the council? Public comments? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

5. Approval of Bi-Weekly Claims

a. Claims #19582-#19611

Mayor Michalson: introduced bi-weekly claims #19582-#19611.

Councilmember Brown: I move that we approve claims #19582-#19611.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion from the council?

Councilmember Brown: I just want to make sure that we are, we had a couple of claims earmarked for Berta Farm. #19591 and 19603 want to make sure that we get out money back on those.

Gina Crowe: I keep a separate list of those. I keep track of those separately.

Councilmember Brown: thanks Gina.

Mayor Michalson: The AWOS services, those are once a year?

Brian Germane: three times a year.

Mayor Michalson: Any other comments?

Councilmember Brown: 19588, water leak repair is that completely finished or are we going to have another invoice for the water leak.

Gina Crowe: are you talking about the town water leak.

Councilmember Brown: 19590 for garden city plumbing.

Gina Crowe: that was getting the water back on and going in the building. We are waiting on a bid to re-do all of the plumbing.

Councilmember Barker: below that there is also a claim for Garden City, 19600.

Gina Crowe: that was the original call out.

Mayor Michalson: any more from the council? Public comment? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

6. Administrative Reports

Mayor Michalson: Introduced administrative reports.

a. Airport

Brian Germane, Airport Manager: report in the packet, getting ready for the mowing season doing repairs to the mower, no other maintenance issues at this time. CIP projects, I know that at the last meeting you opened the RFPs and those were reviewed by the board two nights ago and will be presented here shortly. My last managers' report I mentioned that we delayed the asphalt RFPs because of the government funding process. Some of that has been moved forward and we will put those out to bid shortly. Fuel, City Services and Hawthorn, the tank has been sold, and City Services has it, we are working on a lease agreement for the tank and the fuel. I will get that back to the mayor and to legal to review, so we can get that fuel back up at the airport. Sky Dive Missoula is getting ready to do their operations on May 25th, if you want to come by and check that out.

b. Building Department

In the packet.

c. Finance

NONE

d. Fire Department

Jeff Motley, Fire Chief: report in the packet. They will continue to burn up and down the valley, we did a mutual aid for a grass fire. Medical is a lot of what we do in conjunction with Bitterroot Health. What the community has to be aware of is yes,

Stevensville has an ambulance that is staffed 24/7, but it does not mean that we are in town or in the area of Stevensville 24/7. Bitterroot Health did a two-day transport last week, so we were out on a response time that then had to come from Hamilton or Darby.

e. Police Department

John Boe, Police Chief: report in the packet, just wrapped up the chili cook off with a positive amount. Officer Franklin will be graduating next Friday.

f. Public Works

In the packet, Stephen Lassiter is out of town tonight.

7. Unfinished Business

a. Discussion/Decision: Awarding of Bid for Self-Serve Fuel Station at the Stevensville Airport

Mayor Michalson: introduced unfinished business item a, Awarding of Bid for Self-Serve Fuel Station at the Stevensville Airport. The council asked that those bids be reviewed by the airport board, and they did.

Councilmember Brown: I move that we award a bid for the Self-Serve Fuel Station at the Stevensville Airport.

Councilmember Barker: 2nd.

Mayor Michalson: motion and a 2nd. With councils permission I would like to have them present.

Tyler Reed, M&M: what I have here is a recommendation of award that I will send over to the FAA, I have this drafted up, second paragraph states that after consideration of the bid that we recommend the contract to Energi Systems LLC for the bid amount of \$425,000.00. we did take a look at their bid tabs and their attachments, and everything turned out to be good.

Mayor Michalson: any questions from the council on the bid? What is the name on that?

Tyler Reed: Energi Systems LLC out of Billings.

Councilmember Barker: because this is the other bid from Granite out of Spokane was \$590,868.00, the higher bid.

Tyler Reed: that is correct, the higher bid, the engineers estimate was \$464,000.00 and Energi Systems was under that. The only thing that they did not fill out was the bidders list and that is something that we require that they fill out, we reached out to them and asked why they did not have anyone listed and they said because they will be doing everything in house. They have a master electrician on board, and they also do all of their own civil work as well.

Councilmember Smith: would that be one of the reasons why they were below the engineers amount?

Tyler Reed: I would assume that is correct. They are not going to have to use a subcontractor.

Councilmember Brown: the airport board was in agreement on it and everything.

Airport Board Representative: yes, we were. We had our airport meeting two days ago and we were all in agreement that it was the best bid and their experience in fuel.

Tyler Reed: they have worked on a few Town Pumps, so they have that experience.

Mayor Michalson: since there were two bids we should take a motion and a 2nd to award to Energi Systems. Can I get a motion? It does not state what company.

Councilmember Smith: I move that we accept the bid from Energie Systems.

Councilmember Barker: 2nd.

Mayor Michalson: motion and a 2nd. Discussion from the council? Public comment? Seeing none, Jenelle please take the vote.

Councilmember Smith: aye.

Councilmember Brown: aye.

Councilmember Barker: aye.

Mayor Michalson: passes 3-0

8. New Business

a. Discussion/Decision: To Discuss the Transitioning of the Pickleball Courts from being Maintained and Managed by Bitterroot Pickleball to the Town of Stevensville

Mayor Michalson: introduced new business item a, To Discuss the Transitioning of the Pickleball Courts from being Maintained and Managed by Bitterroot Pickleball to the Town of Stevensville.

Councilmember Barker: I move to Discuss the Transitioning of the Pickleball Courts from being Maintained and Managed by Bitterroot Pickleball to the Town of Stevensville.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. To be fair when I became the mayor I was there like four months. I drove by there and saw the sign on the ball court about pickle ball. I did not know if you could get up sir and let us know when it took place.

Rick Trauth: it started in the fall of 2018. We bought a stencil and painted lines and put up nets and started teaching. In June 2019 I self-funded and took care of the courts and put up the nets, I started selling memberships at \$20.00 per year. Did tournaments and taught a lot of people and it was great. I am getting pretty old now and my body is starting to hurt a lot more to where I am not playing as much. There is a lot more pickle ball with the indoor court in Hamilton and there is one in Florence and one at Peak Fitness so there are a lot of facilities now. I was able to get the Hamilton School District to give us courts from the Westview Courts, the city funded resurfacing of four courts and the nets. It is my responsibility to put the nets up and take down. What we do for Stevensville we have portable nets and fold them up and store them in the little storage shed. The membership has dropped because so many people are playing indoors. My thought for Stevensville was we somehow reconfigure the courts to where we would have two courts and move the basketball hoops, so they were going east and west and have a more reasonable basketball court and have nets out, it is an idea to get the discussion going. I will need someone to meet me there and talk about this. We had over 200 members at one time. With the indoor courts I think that we should transition to public courts. I am not sure who I should talk to too discuss about cost.

Mayor Michalson: if you could set up a meeting with me and public works director Lassiter we could go over all of it with you and then bring it back to the council. It is new to us too.

Rick Trauth: should I call you?

Jenelle Berthoud: I can get your phone number.

Councilmember Barker: I did not know that the city did not even own this, how did it come about those courts actually went to.

Rick Trauth: it is just part of the park, back in the 80's it was the tennis courts and then I approached the old mayor, Dewey, and he thought that it was a great idea.

Councilmember Barker: I tried to go back and find minutes on it.

Rick Trauth: there was nothing. That is why it is a surprise, right?

Councilmember Barker: it was, I thought that it was already something that the city owned.

Rick Trauth: it was me managing and taking care of them, in Hamilton it is working well as public courts. Pretty easy to do, if you give the public the ability to put up nets.

Councilmember Barker: we need to know that cost.

Councilmember Smith: what the conditions of the existing nets?

Rick Trauth: nets are in good shape the courts had cracks in them before I started, I covered them up and it has been six years and they are still in pretty good shape. Nets are \$150.00 apiece and I can buy the first few, I am not looking at getting off the hook for payment, I can donate. All proceeds that I have gotten in the past has gone back to the food banks, community spirit thing.

Councilmember Barker: I just had no idea.

Rick Trauth: it is a quieter part of the park.

Mayor Michalson: do they have league play there in the summer.

Rick Trauth: yeah, either folks that have their own nets or are part of the league.

Mayor Michalson: if it is good with the council, I will get back with him and Stephen and discuss. And then I can bring that back under unfinished business. Any other comments from the council or the public. Seeing none, Jenelle please take the vote.

Jenelle Berthoud: this is a vote to table.

Councilmember Brown: aye.

Councilmember Barker: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

b. Discussion/Decision: Suspension of Town Council Rules to Cancel the May 8, 2025, Town Council Meeting and Authorizing Claims to be Paid out of Cycle

Mayor Michalson: introduced new business item b, Suspension of Town Council Rules to Cancel the May 8, 2025, Town Council Meeting and Authorizing Claims to be Paid out of Cycle. Most of us will be going to Fairmont for training.

Councilmember Barker: I move that we suspend Town Council Rules to Cancel the May 8, 2025, Town Council Meeting and Authorizing Claims to be Paid out of Cycle

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion from the council? If something comes up we can always have a special town council meeting. Public comment? Seeing none, Jenelle would you please take the vote.

Councilmember Barker: aye.

Councilmember Smith: aye.

Councilmember Brown: aye.

Mayor Michalson: passes 3-0

c. Discussion/Decision: Nominate Councilmember Cindy Brown to the Park Board

Mayor Michalson: introduced new business item c, Nominate Councilmember Cindy Brown to the Park Board. Cindy came in and said since we are one person down, she did not want to see the Park Board without anyone.

Councilmember Barker: I nominate that we have Cindy Brown to the Park Board.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion from the council? Public comment? Seeing none, Jenelle please take the vote.

Councilmember Smith: aye.

Councilmember Barker: aye.

Councilmember Brown: abstain.

Mayor Michalson: passes 2-0, 1 abstain

9. Board Reports

NONE

10. Town Council Comments

NONE

11. Executive Report

Mayor Michalson: on May 2nd, had a meeting with Jenelle, Dani Arps and the engineer. Jenelle when will that be?

Jenelle Berthoud: April 23rd.

Mayor Michalson: Planning & Zoning Board, Dani and the engineer will be here in person. On May 3rd I had a meeting with Pat Groninger, Loey Knapp and Mel Cook about Berta's Farm, I will be doing an onsite inspection with myself, council president Cindy Brown, Chief Boe and Ravalli County Wed District Kelly on the 22nd at 1:00 pm for a walk through. May 7th we had a meeting with Jeff Motley, Steve Lassiter and Eli of HDR and Matt Shafer with PCI about Park Street and looping. Good meeting, thank you Jeff for that. Had a meeting with Jared Bean and Ross Miller regarding water rights, I think that I told you Councilmember Brown, the 14th at 9:30 about Jesses Reeves. Next Thursday we will have a special meeting to pick a Ward 2 candidate. Also have a person that applied to planning and zoning.

Jenelle Berthoud: 17th at 5:30 and you will get notice of that on Monday.

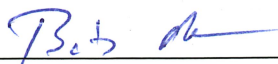
Mayor Michalson: and that is my report.

12. Adjournment

Councilmember Smith: motion to adjourn.

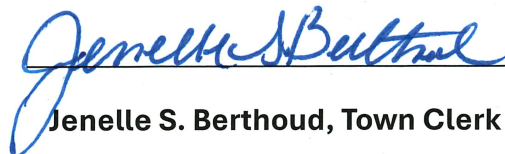
Councilmember Brown: 2nd.

APPROVE:



Bob Michalson, Mayor

ATTEST:



Jenelle S. Berthoud, Town Clerk