

Stevensville Town Council Meeting Minutes for THURSDAY, APRIL 14, 2022, 7:00 PM, 208 Main Street, NVPL

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)

NONE

4. Approval of Minutes

a. Town Council Meeting Minutes, February 24, 2022

Councilmember Barker: move to approve.

Councilmember Wolff: 2nd

Mayor Gibson: motion and a 2nd. Council discussion? Seeing none, public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes.

b. Town Council Meeting Minutes, March 10, 2022

Councilmember Barker: move to approve.

Councilmember Wolff: 2nd

Mayor Gibson: motion and a 2nd. Council discussion? Seeing none,

Councilmember Brown: page 22 typo.

Mayor Gibson: any other discussion? Public comment, seeing none. Jenelle, please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: motion passes.

c. Town Council Meeting Minutes, March 24, 2022

Councilmember Barker: move that we approve.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd. Any discussion?

Councilmember Wolff: page 27, money at least. Misspelling.

Mayor Gibson: public comment, seeing none. Jenelle, please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: motion passes.

5. Approval of Bi-Weekly Claims

a. Claims #17594-#17651

Mayor Gibson: introduced bi-weekly claims.

Councilmember Barker: move to approve the claims, #17594-#17651

Councilmember Brown: 2nd.

Mayor Gibson: motion and a 2nd. Any discussion? Councilmember Wolff?

Councilmember Wolff: just like to clarify the first page, #17621, the airport system. They are having real trouble with it. This is a system that give them weather reports before they take off and land and they are going to have to go back to the FAA and have it fixed. Page 2, I thought that it was interesting first stretch, lighting district 1 and 2 versus Twin Creeks. We are pretty much already built out and Twin Creeks is not and why is their lighting district more.

Mayor Gibson: this is going to be quite a bit of discussion about lighting districts. Basically, lighting districts are set up to what you use is what you pay. There seems to be some issues there and will get into it further with the budget.

Councilmember Wolff: I see Valley Information System and I assume that this is the water/sewer billing system that you work with?

Pam Sosa, Finance Officer: yes.

Councilmember Wolff: I think that is an out of state company?

Pam Sosa: yes, it is.

Councilmember Wolff: I am wondering, the purpose of doing this was to make is speedier and more efficient. Yet I am wondering how it compares to outsourcing to this company what it cost when we used the card system.

Pam Sosa: I don't have that answer, but I can get back with that.

Councilmember Wolff: I wanted to go to page 4, #17642 and this is the Myside walk. How do I interpret this?

Mayor Gibson: I will do my best. Last council approved a contract with Myside walk for one year with an in and out clause that was approximately \$23,000.00 this was coming up again and there was another contract signed for the next two years so we had a long discussion with Myside walk. I talked to all of the staff and frankly no one was interested in using it. We came to the conclusion that paying \$23,000.00 per year we can use a thing called Word. Basically, this is a get out clause for the first three months, \$3000.00 that means that we will save approximately \$43,000.00 over the next two years. The contract has ended and hope that explains it.

Councilmember Wolff: that really explains it and I am pleased. I think that Bob has a questions on another claim.

Councilmember Michalson: #17650, TW Enterprises, \$22,256.13. Approved by the previous council, and the bid was for \$20,799.00 is there a way that we could hold them to the bid.

Pam Sosa: well house generator, increased costs.

Mayor Gibson: any further discussion? Public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: motion passes.

6. Administrative Reports

Mayor Gibson: introduced administrative reports, any questions. Councilmember Wolff?

Councilmember Wolff: police department activity report, the one with the bar on the top. January -December and it has a side bar. It is talking about 2021 so I am kind of confused on how to read that.

Chief Sosa: basically, what that is, is a comparison from previous years.

Mayor Gibson: any other questions, public comment? Thank you.

a. Airport

b. Building Department

- c. Finance
- d. Fire Department
- e. Police Department
- f. Public Works

7. Guests

NONE

8. Correspondence

NONE

9. Public Hearings

NONE

10. Unfinished Business

a. Discussion/Decision: Reconsider our Actions from Town Council Meeting March 24,2022 for Resolution No 415a, to Incorporate Donated Land into the Boundaries of Stevensville River Park

Mayor Gibson: introduced unfinished business item a.

Councilmember Wolff: that was a tie, and we thought that this ended but I think we vote again we would probably have the same result. So, I have an alternative motion. I would like to read it.

Mayor Gibson: so, you are making a substitute motion?

Councilmember Wolff: I am making a substitute motion.

Mayor Gibson: okay, go ahead.

Councilmember Wolff: this motion is to request the town Park Board to review and advise the Town Council on the west side property deeded to the town for recreation and river access. Town Council authorizes if needed, a licensed surveyor to locate property boundaries and mark them, Town Council further asks the Park Board if the vote to retain the land, to summarize a plan with approximate costs to improve, clear, grade and make the land a safe river access site with parking spaces, signage, and monthly costs to maintain as a park and a time frame to accomplish this project.

Mayor Gibson: so, you are making that motion? Is there a 2nd.

Councilmember Michalson: 2nd.

Mayor Gibson: before we go further, in the beginning there was some talk about a couple of council people requests that I have public comment before the council discussion and there has been comment on having discussion then public comment. What does the council wish to do?

Councilmember Barker: I feel that the council needs to discuss it and then call for public comment. I like the wording that you have however I think that it needs to be tabled, tabling it,

it goes back to the Park Board and assess what needs to happen. I personally went down Tuesday night and walked that piece of property and then I did a walk on the other side of the river as well and at the last meeting when we had discussion about the liability with it. My son fishes that side of the river and uses that parking area I don't believe that we are part of that parking area so that would be something that we would have to talk to the county about and see if that would be something that they would maybe give us a little more leeway. The steep embankment that I looked at doesn't look so steep to me yes there is a little bit of decline, and you are going to find that anywhere on the river. Our waters shift, I looked at what Victor Crossings' banks are doing, and they have shifted there. I think instead of having a big plan it needs to be tabled and go forth from that.

Mayor Gibson: if I may add, and you brought it up, when looking at the map and staff has looked at the map first of all there has been a lot of confusion if there is a parking area it doesn't show it on the map it is going to be up to the council, but it will have to come back in some form of a resolution. To be fair to everyone including our public works I think that there needs to be a discussion from the park board about what you want to do, how much it is going to cost. If you get into the conversations about picnic tables and such that is up to you, who is going to enforce it. So, I will leave it up to you. If you want to make a motion to table that is not debatable. I think that you should go to public comment, if you are going to table it is done.

Councilmember Barker: we are still in discussion on this, and I think that giving that viable piece of property back, that somewhere down the road we can go across the river and bring some of those businesses in, this is our gate way. The river has changed every year it doesn't matter how big of a piece it is we are not maintaining it right now. That parking lot that we have in River Park is in so bad of shape.

Mayor Gibson: I am getting a little confused here, the motion was to bring it back and do exactly some of the things that you are talking about. It wasn't giving the land back.

Councilmember Barker: the way that she has it lined out and this is how it has to happen, and I think that it needs to be assessed by the Park Board.

Mayor Gibson: Councilmember Wolff.

Councilmember Wolff: I will say that these are reasonable, and the park board can get together and figure this out. Get an ^{survey} engineer or even maps that are readable, what we have in our handouts you can't read. I have been down there and hardly see anyone there. In all fairness I think the Park Board should ~~way~~ ^{weigh} in.

Councilmember Barker: I totally agree with that.

Mayor Gibson: we have a motion.

Councilmember Barker: stick with Marilyn's.

Mayor Gibson: we have a motion, and we have a 2nd. We still have discussion, is it time to go to public comment?

Councilmember Brown: I feel that tabling it and have the Park Board do their job and ~~asses~~ ^{asses}. Survey could cost the town money they are not cheap. Take it back to the Park Board, advise, hold public hearings whatever they need to do. I have been down there I met Stacie down there I walked around the River Park on the other side it is in disarray, has garbage and everything else. We are going to have parties, it just the way that it has been. It doesn't get patrolled, or hasn't been patrolled, Mac has it been patrolled now?

Chief Sosa: we have been patrolling there.

Mayor Gibson: I would like a clarification from Councilmember Wolff, survey if needed, correct?

Councilmember Wolff: that is correct.

Mayor Gibson: it is not necessary to do a survey if we can get the records from the county.

Councilmember Brown: another option is possibly contacting the county with their GSI equipment and pinpoint it.

Mayor Gibson: okay, any further discussion.

PUBLIC COMMENT

Leanna Rodabaugh: 204 Ravalli Street, I have one simple comment. You are saying we can't take care of River Park; how can we take care of another park. We need to take care of the parks that we have.

Mayor Gibson: further public comment?

Vicky Motley: 318 9th Street. I am a member of the Park Board, I hate to see all of the restrictions just for the fact, the Park Board can discuss it, but I hate to put a lot of time and effort to put into it if we are going to come back to you and you are going to say no. I would rather come back with an organized plan and get a yes, we like that and then we can go back and look at the costs. Time wise I don't have time to go through a lot of process to go through and then go another direction. I would rather come to you and see if you like our idea and then come back with costs. I would like to have the Park Board at least meet, come up with a plan and come back to the council.

Mayor Gibson: any further comment? Councilmember Wolff?

Councilmember Wolff: I think, I don't see these as restrictive requests I think it is a summary of how things are approached. There are a lot of things that will cost money, removal of trees ect. We may have to get costs from public works or Pam to know what our parks are costing us now. We would be declaring another park, that would get used. I think that you can hit these lightly and have to have some idea on how much.

Mayor Gibson: I think that this was a good compromise, some people did talk about bringing this back. Some people did talk about bringing this to the Park Board. There will be cost, but that will be up to the council. We can't just think about the Chief of Police also have our Public Works people. We maintain the sidewalk we are trying to figure out the wood bridge. It is up to you; we have a motion and a 2nd. Jenelle, would you take the vote.

Councilmember Barker: no

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 3-1 thank you for your time.

11. New Business

a. Discussion/Decision: Consent to the Mayor's Appointment of Volunteer Firefighter Recruit, Brayden Rogers

Mayor Gibson: introduced the new business item a.

Chief Motley: Brayden is coming to us from Missoula, we look forward to having him on the department.

Councilmember Michalson: motion to consent to the mayor's appointment.

Councilmember Wolff: 2nd.

Mayor Gibson: we have a motion and a 2nd. Any further discussion? Seeing none, Jenelle would you take the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: passes, thank you.

b. Discussion/Decision: Notice of Intent for Regional Multi-Hazard Mitigation Plan with the Department of Military Affairs Disaster and Emergency Services Division

Mayor Gibson: introduced new business item b.

Councilmember Michalson: make a motion to approve the notice of intent.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd any discussion? Councilmember Michalson?

Councilmember Michalson: I was part of this 2017, it was well done, if it is approved, I would like to sit back on that board again.

Mayor Gibson: any further discussion? Any public comment? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: passes.

c. Discussion/Decision: Purchasing of 2-4 Laptop Computers for Town Council Uses

Mayor Gibson: introduced new business item c.

Councilmember Michalson: I would like to make a motion to have the town purchase 2-4 laptops.

Councilmember Brown: 2nd

Mayor Gibson: thank you , further discussion? Councilmember Michalson?

Councilmember Michalson: I have been speaking with Jenelle I would like the town to collect three bids, amazon, Costco, BestBuy.

Jenelle Berthoud, Town Clerk: I would recommend that. Like I said there are two computers and if that cost is looking high.

Mayor Gibson: we will need to make an amendment, to go out for bid.

Councilmember Michalson: I would like to amend my motion and have Jenelle collect 2-3 bids to see what the best is.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd. Is there any public comment? Seeing none. Is there any discussion? Councilmember Wolff?

Councilmember Wolff: I just want to be clear on the usage of the laptops, is this just for bringing in and reading the agenda?

Councilmember Michalson: yes, and to also have at home to do research for the boards.

Councilmember Wolff: I have a new laptop and you can exclude me.

Mayor Gibson: the money is in the budget so I guess we will take a vote on the amendment. I guess we will take a vote on the amendment.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Chief Motley: I think that this is a great idea to have supplied laptops. You really should not be using your own laptops. You really should be using a town instrument.

Mayor Gibson: Resolution, vote. Jenelle

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

d. Discussion/Decision: Renewal of Monthly (30 day) Contract Between Town of Stevensville and Robert Underwood

Mayor Gibson: introduced new business item d. This will be the last contract for Mr. Underwood.

Councilmember Michalson: make a motion to approve the renewal of the 30-day contract

Councilmember Barker: 2nd.

Mayor Gibson: motion and a 2nd. Any discussion? Public comment? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: passes, thank you.

e. Discussion/Decision: Consent to the Mayor's Appointment of Leanna Rodabaugh to the Planning & Zoning Board

Mayor Gibson: introduced new business item e. We will have another opening to the P&Z Board, Mr. Hindle resigned.

Councilmember Wolff: I make a motion to approve.

Councilmember Michalson: 2nd.

Mayor Gibson: motion and a 2nd, any discussion? Councilmember Barker?

Councilmember Barker: this position is Mayor appointed, so the next position that we have open should be council appointed.

Mayor Gibson: no mayor appointed, the only one that is council appointed. I can go back and review it.

Councilmember Barker: I think we need to review it.

Councilmember Michalson: I would like to add that Leanna has been to most of our P&Z meetings, and I think that she would be a good addition.

Mayor Gibson: any further discussion? Seeing none. Public comment? Seeing none, Jenelle call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: unanimous.

f. Discussion/Decision: Approval of Job Description for Zoning Administrator Position

Mayor Gibson: introduced new business item f. 2 ½ years ago the council approved a position this proposed contract goes out on a bid process, if you saw that it is half time. For those that you have been around it has been a nightmare, it is daily and weekly. Steve Kruse, Jenelle and I. With all of the development and zoning issues, how it has come now I don't think it should be the mayor's lone position to do this. This person would work with the mayor and the Planning and Zoning Board. I would really like to take a chance to get someone. I don't think it should be me, I don't think that it is fair. It is happening all over the state.

Councilmember Wolff: I will make a motion to approve.

Councilmember Barker: 2nd

Mayor Gibson: motion and a 2nd. Any discussion? Councilmember Wolff?

Councilmember Wolff: I think that this would be very helpful and important. It is important that someone is reviewing applications.

Councilmember Michalson: this is a contracted position. Will they have their own office in town hall.

Mayor Gibson: we talked about this; this is space in the building permit side.

Councilmember Michalson: office supplies?

Mayor Gibson: it is theirs. Public comment? Seeing none, Jenelle call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: passes.

g. Discussion/Decision: Resolution NO. 502, Resolution to Authorize the Town of Stevensville to Solicit Bids for a Half Time Zoning Administrator

Mayor Gibson: introduced new business item g.

Councilmember Barker: make a motion.

Councilmember Wolff: 2nd

Mayor Gibson: motion and a 2nd. Any further discussion? Seeing none. Any public comment? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: passes, thank you.

12. Executive Report

Mayor Gibson: just a few things, Easter egg hunt Saturday. Park Sewer Main is on hold, we will have further information on that, there are some things that have come up from that. As you know we have talked about water meters, we have ordered 125 meters, on order. Reminder, open house is rescheduled to April 22, 4-5. One more thing, Steve Kruse and I met with Fish Wildlife and Parks, they have planted trees at the River Park, so there are water tanks there to water the trees. Some talk about the trail.

13. Town Council Comments

Councilmember Brown: I just want to tell everyone happy easter.

14. Board Reports

Councilmember Michalson: P&Z Board, met Monday night we had a good discussion and got through chapter 4. Shout out to our new chair, Jim Sayre. We are moving forward and hope to get through it and move on to the growth policy.

Councilmember Wolff: airport board, met for 2 ½ hours. It is about a major project, there are nine hangars that would be build by an outside investor. That will be coming back to the board in the future. This will build out the airport.

Mayor Gibson: thank you. Councilmember Barker I suggest that you get with Jenelle and set up a Park Board meeting. She can notify everyone. Come up to the podium, this is not

Vicky Motley: who is on the Park Board.


Jenelle Berthoud: Vicky Motley, Renee Endicott, Sue Devlin and Stacie Barker and Loey Knapp has expired.

Vicky Motley: did she turn in an application? Was she chosen?

Mayor Gibson: not at this time.

15. Adjournment

APPROVE:



Steve Gibson, Mayor

ATTEST:



Jenelle S. Berthoud, Town Clerk