

**Stevensville Town Council Meeting Minutes
for THURSDAY, MARCH 10, 2022, 7:00 PM**

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Gibson called the meeting to order, Councilmembers Barker, Brown, Michalson, and Wolff were all present.

2. Pledge of Allegiance

Mayor Gibson: let the public know that we will be meeting at Town Hall for the 24th meeting as well, due to the library doing some cleaning.

3. Public Comments (Public comment from citizens on items that are not on the agenda)

Kristina Schmidt: Bitterroot Community College, gave an update on the college and that they will be on the ballot on May 3rd.

4. Approval of Minutes

a. Town Council Meeting Minutes February 7, 2022

Councilmember Wolff: motion to approve meeting minutes.

Councilmember Barker: I will 2nd.

Mayor Gibson: motion and a 2nd. Public comment? Seeing none any questions from the council.

Councilmember Wolff: page 5 question 4 should be constituents , page 6 2nd paragraph, fair. Page 7, we in ward 2 have been misrepresented, page 8 Mayor Gibson, before, we have 3 in ward one, page 12, Gibson knew. Page 13, town council comments Cindy brown.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: abstained

Councilmember Wolff: aye

b. Town Council Meeting Minutes February 10, 2022

Councilmember Wolff: make a motion.

Councilmember Barker: 2nd

Mayor Gibson: motion and a 2nd. Public comment? Seeing none, any further discussion? Jenelle, will you take the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: abstained

Councilmember Wolff: aye

Mayor Gibson: I am assuming Mr. Michalson you are abstaining because you were not here.

Councilmember Michalson: yes.

Mayor Gibson: that is totally appropriate.

5. Approval of Bi-Weekly Claims

a. Claims #17257-#17375

Mayor Gibson: introduced claims.

Councilmember Michalson: make a motion to approve claims #17257-#17375

Councilmember Brown: 2nd

Mayor Gibson: motion and a 2nd. Public comment? Seeing none. Council comments?

Councilmember Barker: Claim for Ravalli County Sheriffs Office for Zuercher mobile.

Pam Sosa, Finance Officer: reporting system for the police department.

Councilmember Wolff: 17323, building inspections? Was this just one building inspection or the whole month?

Pam Sosa: it is the entire month of February

Councilmember Wolff: claim 17325, Taz Properties that would be the airport, I am seeing late charges on bank fees again, page 3 at the bottom, January 12th are these credit card late charges?

Pam Sosa: as far as the Visa bill, we have been in discussion with the bank in reducing some of the fees currently we have a payment that did not go through, so we are making that payment. The prior month we are working on.

Councilmember Wolff: claim 17351, police office lease, Month of March?

Pam Sosa: right.

Mayor Gibson: gave comment to the lease for the police department, we are going to trying and work with the lease, Chief and his people want to come back here.

Councilmember Michalson: pg. 39, 17353, AFR late fee, \$130.00?

Pam Sosa: it is because the AFR has not been turned in we get that late fee every month.

Councilmember Michalson: 17334, Pintler billing for our ambulance services. Maybe Jeff can help we out.

Chief Motley: it is for our ambulance runs and transports.

Councilmember Michalson: has the town ever claimed any revenues off of this?

Chief Motley: yes, we have.

Mayor Gibson: In regards to claims, Pam has been working on not having the ZOOM charges anymore, the judge does not need them. What are the other ones?

Pam Sosa: constant contact, Switch board has also been cancelled.

Mayor Gibson: any other questions on the claims, seeing none. Jenelle call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: motion passes

6. Administrative Reports

Mayor Gibson: gave an introduction on administrative reports, focused on Finance and that we will be starting budget talks in May. At first glance it looks like we are okay for this year. Spoke with department heads this morning and they will present what they need and what they would like to have. Mac is here to discuss the school resource officer position.

a. Airport

b. Building Department

c. Finance

d. Fire Department

e. Police Department

Chief Mac Sosa: we signed today on the CARES officer, 5-year contract.

f. Public Works

7. Guests

NONE

8. Correspondence

NONE

9. Public Hearings

NONE

10. Unfinished Business

NONE

11. New Business

a. Discussion/Decision: CDBJ Grant, North Valley Public Library, Mayors Signature Needed for Grant Application Completion

Mayor Gibson: introduced new business item a. we do have a member of the library board here to present.

Councilmember Michalson: make a motion to approve.

Councilmember Wolff: 2nd the motion.

Mayor Gibson: public comment, Victoria?

Victoria Howell: on the Library Board, Chair. Presented the reason behind the grant. No match from the town needed. I don't know if we will get the grant, but I did get it turned in and now the mayor's signature is needed.

Mayor Gibson: thank you, any other public comment. Thank you, Victoria. Any further discussion? Jenelle call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: motion passes.

b. Discussion/Decision: Resolution No. 501, Resolution to Authorize the Town of Stevensville to Enter into the Montana Community Development Block Grant Program

Mayor Gibson: introduced new business item b.

Councilmember Barker: move to approve Resolution No. 501.

Councilmember Michalson: 2nd.

Mayor Gibson: there is a motion and a 2nd. Is there any further discussion? Seeing none, Jenelle will you call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: motion passes.

c. Termination of Contract with BVS, Inc. and the Town of Stevensville

Mayor Gibson: introduced new business item c.

Councilmember Michalson: make the motion to terminate the contract with BVS.

Councilmember Barker: 2nd

Mayor Gibson: there is a motion and a 2nd. Any public comment?

PUBLIC COMMENT

Dave Wick: thanked the town and Chief Motley for the use of the ambulance. Served about 300 people.

Councilmember Michalson: Dave, did you have any major work done it.

Dave Wick: it was repaired by Olson Trucking; it is in better shape than when I got it.

Mayor Gibson: any further comment? Jenelle, will you call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: motion passes.

d. Discussion/Decision: Consent to the Mayor's Appointment of Jeff Motley to the Police Commission

Mayor Gibson: introduced new business item d.

Councilmember Barker: made a motion to approve.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd. Any public comment? Any further discussion? Seeing none, Jenelle will you take the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: motion passes.

e. Discussion/Decision: Consent to the Mayor's Appointment of Mike Mickelson to the Police Commission

Mayor Gibson: introduced new business item e.

Councilmember Brown: make a motion

Councilmember Wolff: 2nd.

Mayor Gibson: there is a motion and a 2nd. Any public comment? Seeing none? Any further discussion?

Councilmember Michalson: can I ask how many applicants?

Jenelle Berthoud: total of three.

Mayor Gibson: any further discussion? Seeing none, Jenelle will you call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye.

Mayor Gibson: motion passes.

f. Discussion/Decision: Consent to the Mayor's Appointment of Angela Lyons to the Planning & Zoning Board

Mayor Gibson: introduced new business item f.

Councilmember Wolff: made a motion to appoint.

Councilmember Michalson: 2nd.

Mayor Gibson: any further discussion?

Councilmember Wolff: I would just like to say that she doesn't have any ties to developers and that was a breath of fresh air to me.

Mayor Gibson: any further discussion? Seeing none Jenelle will you call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye.

Mayor Gibson: motion passes.

g. Discussion: Preparation of the Town of Stevensville Annual Financial Report by Jennifer Cote, CPA

Mayor Gibson: introduced new business item g. this was approved by the last mayor and the council I believe in September, and it did not move forward. All this is the contract has already been approved by the council and the former mayor and we just want to move forward. With that is there a motion?

Councilmember Michalson: make a motion to approve.

Councilmember Barker: 2nd.

Mayor Gibson: there is a motion and a 2nd. Public comment? Seeing none. Any other discussion? Seeing none, Jenelle will you call for the vote.

Councilmember Barker: aye

Councilmember Brown: aye

Councilmember Michalson: aye

Councilmember Wolff: aye

Mayor Gibson: motion passes.

h. Discussion: Community Development Position

Mayor Gibson: some of you are aware that we have been advertising for a community development position. We have all these requests for zoning, developments. We are thinking about bidding out a half time contract to do this. I just wanted to bring it up that at the next meeting or after that we will be bringing a contract to you. There is no decision to be made, just bringing it to your attention.

12. Executive Report

Mayor Gibson: talked about the restructure of the water and sewer bonds. They have done a lot of work on this and then it just kind of stalled. Interest rates have gone up a little bit, but I think that we can still save some money. Airport Board is full and as of tonight the Planning & Zoning Board is full. TIFD/TED board will be full. We need to start our growth policy. We want to make sure that all of you and all of you on the Planning and Zoning Board know that we are not going to put the burden on the taxpayers. In April we will hear about the ARPA grant. Started the process with Northwest Energy for the possibility of a program to help reduce our rates and receive rebates. Just like Councilmember Brown asked, is this energy bill normal? No, it is not. Council meeting on the 24th will be here. Reminder that the police department is having their chili feed and contest.

13. Town Council Comments

NONE

14. Board Reports

Councilmember Wolff: nice group of guys and a young lady.

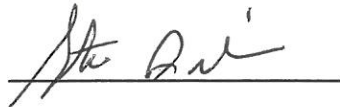
Mayor Gibson: Park Board still has some spots.

Jenelle Berthoud: I believe that there are 3 spots open.

Councilmember Brown: reminded that the ~~TIRD?TED~~ ^{TIPD/TEOD} board needs a person from economic development and that the last person was Julie Foster.

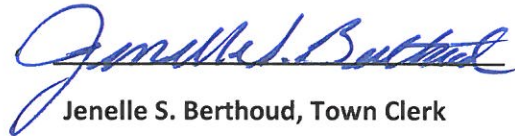
15. Adjournment

APPROVE:



Steve Gibson, Mayor

ATTEST:



Jenelle S. Berthoud, Town Clerk