

**Stevensville Town Council Meeting Minutes for
THURSDAY, FEBRUARY 24, 2022, 7:00 PM**

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Gibson called the meeting to order, councilmembers Barker, Brown, Michalson, and Wolff were all present.

2. Pledge of Allegiance

3. Please Mute or Turn off all Phones and Electronic Devices, Thank you

4. Public Comments (Public comment from citizens on items that are not on the agenda)

5. Approval of Minutes

NONE

6. Approval of Bi-Weekly Claims

a. Claims #17283-#17320

Mayor Gibson: introduced approval of claims, I need a motion and

Councilmember Michalson: I would like to move to approve the bi-weekly claims.

Councilmember Barker: 2nd.

Mayor Gibson: thank you, Councilmember Wolff?

Councilmember Wolff: I do have questions; I have reviewed some of these claims and I have questions. Councilmember Wolff addressed the claims that she had concerns/questions about. Concerned about the amount of money that was being spent departments. (HDR)

Mayor Gibson: I would like to comment on that, it is from a contract from long ago, has to do with water. I am going to get with Mr. Kruse and discuss. We will sit down with Mr. Caprara and discuss those questions.

Councilmember Wolff: Fireside Pizza.

Mayor Gibson: we have looked into this, back in December. Meals were brought into town hall. In any form of government, you have to be in a status to receive meal reimbursement.

Councilmember Wolff: towing, I understand that our insurance will be paying it back.

Mayor Gibson: there was a wreck some time ago and our insurance will take care of this.

Councilmember Wolff: Zoom subscription, is this personal? Court?

Mayor Gibson: I think that the zoom is the court. There are two more things below that, Constant Contact and Switch board. We are looking into those. You will see a credit for GoDaddy refund. Our intent is to explore other email systems, possibly through the state.

Councilmember Wolff: page 4 pool training. I understand that public works were certified to take care of the pool.

Mayor Gibson: that is correct.

Councilmember Wolff: at the bottom of the page, I see admin amazon refund. I was just curious of what that was.

Mayor Gibson: I don't think that we have figured that out, haven't found a receipt yet, it is a good thing.

Councilmember Wolff: page 5. Another Zoom charge, EIG, and Switch Board. and then again, another interest charge on the credit card.

Mayor Gibson: same situation, they did not pay the bills in December, Jenelle I think that we are working on this, correct?

Jenelle Berthoud, Town Clerk: that is correct.

Mayor Gibson: with that, Councilman Michalson?

Councilmember Michalson: Mr. Mayor and council I just have one question, on page 3 and 5, Pool Spectrum. Why are we paying for this internet charge in the winter when we are not using it?

Mayor Gibson: we are looking into this. Speaking of these Credit Cards, I met with all of the department heads, and we are eliminating many credit cards, also myself I will not have one. There is only going to be the Finance Officer, Fleet Cards for gas, police and fire department and people did not really want them that is some of the problems with the past claims finding these receipts, finding the credit cards. There really is no reason for it. Second week that I was here I had a credit card in my desk and gave it to Jenelle and told her to get rid of it. Councilmember Barker?

Councilmember Barker: on the 3rd page where it says PD Valley Drug Christmas lights for the police department.

Mayor Gibson: I assumed that it was fire department, I don't know.

Jenelle Berthoud: it was the police department, but I am not sure.

Councilmember Barker: can we figure out what that is please.

Councilmember Brown: that might have been part of the program that they did at Christmas time.

Councilmember Barker: could you please check on that Jenelle. This is the first time that I have seen the initial next to the item itself. I guess the PW would be public works, it is nice to see that they are broken down by department.

Mayor Gibson: there has been discussion about breaking down these claims by department and we will get with Pam when she gets back, I think that it is a good idea.

Councilmember Barker: what is ECO Development on Spectrum? Page 5.

Councilmember Michalson: I talked to Robert Underwood about that he has never seen that before either, he did not think that should be there.

Mayor Gibson: just a reminder, she had a prior commitment but after this meeting the finance officer will be her for all claims. Councilmember Brown?

Councilmember Brown : page 4, PW, Merc Fresh? And Then PW, Doctor Scott Finley?

Mayor Gibson: I think that the doctor one was the CDL driver had to have a physical. The other \$14.00 I will look into. Any other questions on the claims? Any public comment on the claims, seeing none. Jenelle, will you take the vote.

Councilmember Barker: aye.

Councilmember Brown: no

Councilmember Michalson: aye.

Councilmember Wolff: yes, except on the Target Solutions, I would like the legal opinion on this. I will sign the claim sheet, but under protest.

Mayor Gibson: I will be getting with him tomorrow. Passes 3 to 1.

7. Administrative Reports

NONE

8. Guests

NONE

9. Correspondence

NONE

10. Public Hearings

NONE

11. Unfinished Business

NONE

12. New Business

a. Discussion/Decision: To Nominate and Elect a Councilmember to Serve as Council President in Accordance with Town Council Rules Part XII

Mayor Gibson: introduced new business item a.

Jenelle Berthoud, Town Clerk: read email from Mr. Michalson. Asking to be considered for Town Council President. I will ask for a motion and a 2nd and then you can go back to discussion.

Councilmember Wolff: I will make a motion to have Bob Michalson as our new president.

Councilmember Brown: 2nd.

Mayor Gibson: is there any public comment? Seeing none. Any further discussion? Seeing none, Jenelle do you want to take the vote?

Councilmember Barker: I really have had some mixed feelings on this on how I have voted in the past with Bob, it has been very hard for me, and Bob and I have talked about this. I am going to abstain.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: 3 to 1.

b. Discussion/Decision: Appointment of Councilperson to Serve on Planning & Zoning Board in Accordance with Stevensville Municipal Code §2-313

Mayor Gibson: introduced new business item b. councilperson to serve on the Planning & Zoning Board.

Councilmember Michalson: I move to appoint myself to the Planning & Zoning Board.

Councilmember Barker: 2nd.

Mayor Gibson: motion and a 2nd. Is there any public comment? Hearing none, is there any further comment?

Councilmember Wolff: I think that Bob will make an excellent member to that board.

Councilmember Barker: aye

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: 4 to 0

c. Discussion/Decision: Appointment of Councilperson to serve on TIFID/TEDD Board in Accordance with Stevensville Municipal Code §2-330

Mayor Gibson: introduced new business item c.

Councilmember Barker: I would like to move that we appoint Cindy Brown to the TIFID/TEDD board.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd. Is there any public comment? Seeing none, any discussion? Seeing none, Jenelle will you call for the vote.

Councilmember Barker: aye.

Councilmember Brown: no.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: 3 to 1

d. Discussion/Decision: Appointment of Councilperson to Serve on Park Board

Mayor Gibson: introduced new business item d.

Councilmember Wolff: I would like to make a motion for Stacie Barker to serve on the Park Board.

Councilmember Michalson: 2nd.

Mayor Gibson: motion and a 2nd. Any public comment, seeing none, any further discussion? Seeing none, Jenelle will you call for the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: 4 to 0

e. Discussion/Decision: Appointment of Councilperson to Serve on the Airport Board in Accordance with Stevensville Municipal Code §3-33

Mayor Gibson: introduced new business item e.

Councilmember Wolff: I will make a motion that Marilyn Wolff serve on the airport board.

Councilmember Michalson: 2nd.

Mayor Gibson: motion and a 2nd. Is there any public comment? Seeing none and further discussion, seeing none Jenelle will you take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: 4 to 0

f. Discussion/Decision: Appointment of Councilperson to Serve on the Climate Action Ad. Board

Mayor Gibson: introduced new business item f. just to reminder to the council the board was formed two to two and half years ago since that time no one has served on the board except for a council person. At some point a council person is going to bring this as an agenda item to review this, but at this time we need to have someone there.

Councilmember Barker: I would like to make a motion that Mr. Michalson sits on that board.

Councilmember Wolff: 2nd

Mayor Gibson: motion and a 2nd. Public comment, seeing none. Further discussion, seeing none, Jenelle call for the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: abstained

Councilmember Wolff: aye.

Mayor Gibson: a lot of work to do their buddy.

g. Discussion/Decision: Consent to the Mayor's Appointment of Jim Sayre to the Planning & Zoning Board

Mayor Gibson: introduced new business item g.

Councilmember Brown: I will move that we appoint Jim to the board.

Councilmember Wolff: 2nd

Mayor Gibson: motion and a 2nd. Public comment, seeing none. Any discussions? Seeing none, Jenelle will you call for the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: if there is no objection, all these airport boards have been on there before, this pretty much fills the airport board. Would you object to making a motion to nominate them all?

Councilmember Michalson: I would like to suspend council rules and appoint h-m put them altogether for one vote.

h. Discussion/Decision: Consent to the Mayor's Appointment of Craig Thomas to the Airport Board

i. Discussion/Decision: Consent to the Mayor's Appointment of Don Whitehair to the Airport Board

j. Discussion/Decision: Consent to the Mayor's Appointment of Dustin Wood to the Airport Board

k. Discussion/Decision: Consent to the Mayor's Appointment of Don Lorenzen to the Airport Board

l. Discussion/Decision: Consent to the Mayor's Appointment of Rich Perry to the Airport Board

m. Discussion/Decision: Consent to the Mayor's Appointment of Kelli Weed to the Airport Board

Councilmember Wolff: I will 2nd that. All of these people have excellent applications.

Mayor Gibson: thank you, any public comment? Seeing non. Any further discussion, Jenelle will you take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: 4 to 0

n. Discussion/Decision: Rescind Proposed Contract for Transportation Plan Between Robert Peccia & Associates, Inc. and the Town of Stevensville

Mayor Gibson: introduced new business n. Some of you remember that a partial contract was approved for about \$82,000.00. Part of the contract it says that this was to be negotiated which I don't think it was, it was signed December 13th. I have talked to department heads and my understanding none of them were involved in this and I think if you are doing a transportation contract you should involve, public works, police department, fire department. The other thing is I have no problem with Peccia & Associates, they do a good job. In reviewing it, it is kind of a piecemeal. We are looking at a bigger issue here and we may have to put out bids for that. The town needs to have a growth plan every five years and that includes transportation and everything. Planning & Zoning Board is going to be very busy, subdivision regs and start looking at the growth policy for the town of Stevensville. I want to make it clear I have no issue with the

people that were contracted here I don't believe that it was signed by the town attorney. They might want to get involved down the road with the growth policy so with that I am recommending that we don't follow through with this contract at this time for \$82,000.00.

Councilmember Wolff: I will make a motion to rescind this contract.

Councilmember Barker: 2nd.

Mayor Gibson: motion and a 2nd. public comment? Further discussion?

Councilmember Wolff: Councilmember Wolff read from a statement that she wrote, visionary study of 20 years, previous Mayor Dewey signed the agreement on December 13, 2021, a little over two months ago. The cost of the agreement is to be over \$82,000 this is totally inappropriate for a town the size of Stevensville that has a small footprint surrounded by state and county highways that we do have some input, but these entities decide real changes. In my opinion the Planning & Zoning Board has to update the 2016 growth policy and develop a subdivision regulation plan based on 2021 legislative changes before anything goes through. I support that this be rescinded.

Mayor Gibson: any further comment? Councilmember Michalson.

Councilmember Michalson: I would like to add that in last April meeting for Burnt Fork Estates, Councilmember Ludington and Mayor Dewey stated in the minutes that any cost generated would have to be paid by the developer not the town, I think that this fell in line with Burnt Fork Estates.

Councilmember Barker: so, reading where it says HDR consultants on there is that part of what we are paying in claims right now?

Mayor Gibson: this is a separate contract. I think that their part was small. This contract has not even commenced. It says that we have to negotiate and done at any time, it really has not started. Any further discussion?

Councilmember Brown: I did read through the contract that was provided to us and it stated in there that in 2006 plan which doesn't look like we even began to meet any of those goals on that 2006 plan so I think that the timing in not right on this, I think that it is a good idea, but I think we need to back off and wait and get other things done.

Mayor Gibson: any further discussion? Jenelle, will you take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: 4 to 0

13. Executive Report

Mayor Gibson: I think that we should work local, working with MDT, the county I think all of us that live here know where the problems are, Logan and Eastside HWY and then if you come down, College and Church are getting a lot more traffic because when you come down Eastside Hwy and Main, a state highway, you can see traffic backed up 15-20 deep. You are starting to see problems at Middle Burnt Fork and Main and of course it needs to look at all the traffic. I can do that study for \$5.00 and a gallon of gas. Planning and Zoning Board is going to be busy I am requesting that they have a meeting next week. And first to look and review the subdivision regulations and we need a recommendation after they look at that, I think that there were some good things put in there and I think that there was a lot of work put into it, but as some of you know even the last legislature, I am not convinced that all of the changes in subdivision regulations were put in there. It will all have to be reviewed, we are being overwhelmed not just weekly, but some times daily with proposals for rezoning. We need to have guidelines in place and who pays for what. Steve Kruse and I went through the HDR report, and my interpretation was water capacity, water pressure, water storage, water leakage, sewer and how I understood it I think that we are less than 500 hookups away to being kind of in trouble. If you want to consider whether Burnt Fork goes through all the way at some point with 300 some users, the extension of Twin Creeks 225 users I believe. There is another proposal on Pine, condos, townhomes or 4 plex's that is a number of users. There is another thing sitting on Park Street and they were annexed in, and they want to look at possible development. The Planning & Zoning Board is really going to be busy. And all the other boards are really important, but at this time we are up against it. As I have said time and time again, I am not going to put the burden on the current taxpayers for any issues with water, sewer, or any of that. I think that most of you feel the same, it is very important and again the growth policy I understand that it is to be done every five years and we are a year behind. It is big and they are both connected.

14. Town Council Comments

Councilmember Michalson: will I be able to order Pizza from Fireside?

Mayor Gibson: with your own credit card. Councilmember Wolff?

Councilmember Wolff: I just want to go over the composition currently of the Planning & Zoning Board. I think that we have Commissioner Chilcott, Trenis Hindle, Jessie Reeves, Bob Michalson, Jim Sayer and this is a board that should have seven.

Mayor Gibson: we still have an opening for outside the city limits.

Councilmember Wolff: and that will be advertised, or?

Mayor Gibson: it will be.

Jenelle Berthoud: it has been.

Mayor Gibson: we also have Park Board openings.

Jenelle Berthoud: we will bring those forth on the next meeting as well.

Mayor Gibson: I don't remember, but since you are on the board Mr. Michalson how many were to be on the Climate Board?

Councilmember Michalson: it is full (laughter)


Mayor Gibson: any further comments? Do we have any other business, seeing none we are adjourned.

15. Board Reports

NONE

16. Adjournment

APPROVE:



Steve Gibson, Mayor

ATTEST:



Jenelle S. Berthoud, Town Clerk