

**Stevensville Town Council Meeting Minutes for
THURSDAY, JANUARY 13, 2022 7:00 PM**

1. Call to Order and Roll Call

Mayor Gibson called the meeting to order, Councilmembers Barker and Brown were both present.

2. Pledge of Allegiance

3. Please mute or turn off all electronic devices and cellular phones, thank you

4. Public Comments (Public comment from citizens on items that are not on the agenda)

Marilyn Wolff: 300 Aspen Trail, I just wanted to revisit briefly something that disturbed me at the last meeting and that was the fact that there was real difficulty in payroll and getting the sewer and water bills out. I have been in management many times over the years, and I grew up in Missoula and came back here. To have a smooth transition is incumbent on the prior administration to make sure that things happen appropriately and in the time period that they should be taken care of. So, I was a little disturbed why things were delayed because we know we all have bills to pay at the beginning of the month and it is really important that payroll and these water bills that probably bring in a significant amount of income to the town, so I just wonder what happened. Where were the desk manuals? Where were the policy and procedure manuals? Was there training and cross training of the remaining staff to make sure these things happened appropriately and on time? What happened? I want to say thank you to our new Mayor Gibson and the remaining staff that have pushed forward in a little over a week of coming into office to accomplish billing and payroll and I want to thank Mr. Underwood the former finance officer who volunteered to help make a lot of this happen, that is it, thank you.

Mayor Gibson: thank you, as we have said I want to thank everyone at town, it was a struggle we don't have a utility clerk, we don't have a deputy clerk we don't have a finance officer the people that are here stepped up. I was so happy to get a water bill today. Any other public comment?

Vicki Motley: 318 9th Street, I just want you guys to know that Officer Schaffer is doing a fabulous job we see him in the halls, he stops to talk to the kids. He just, it is wonderful having him and want you guys to know that he is doing a great job.

Mayor Gibson: I just want to say that I am so impressed with Mac and all of his officers he took on quite a task.

(Question from the audience, is this being live streamed?)

Mayor Gibson: yes, it is. Any further public comment, seeing none.

5. Approval of Minutes

a. December 23, 2021, Town Council Meeting Minutes

Mayor Gibson: introduced the approval of minutes.

Councilmember Barker: I will make a motion to approve December 23, 2021 town council meeting minutes.

Councilmember Brown: 2nd.

Mayor Gibson: any public comment? Seeing none Jenelle will you take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Mayor Gibson: motion passes.

6. Approval of Bi-Weekly Claims

NONE

7. Administrative Reports

Mayor Gibson: introduced the administrative reports, they are in your packets. What I have asked the department heads is that they do not have to be here at the meeting, if you have questions on the reports, we will have them get answers to you. is the council okay with that? Good.

a. Airport

b. Community Development

c. Finance

d. Fire Department

e. Parks Department

f. Police Department

g. Public Works

8. Guests

NONE

9. Correspondence

NONE

10. Public Hearings

NONE

11. Unfinished Business

NONE

12. New Business

Mayor Gibson: new business item 12. We received a correspondence yesterday afternoon from an individual voicing some concerns, after reviewing the concerns with the town attorney we determined that we could not move forward at this time with new business item 12. Due to the fact that the former mayor did not follow proper procedures filling vacancies we will report and reschedule interviews and do interviews and appointments if the council approves at a later date. And that is it since we are not taking action, I will ask council, I don't see any need for public comment on this agenda item since we did not take any action. Is that okay with council?

Councilmember Barker: I approve that we do not take action on this agenda item.

NO ACTION TAKEN ON ITEM 12

- a. Discussion/Decision: Town Council vacancy in Ward 1 created by the resignation of Jaime Devlin
- b. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Sydney Allen
- c. Discussion/Decision: To Nominate and Elect a Councilmember to Serve Council President in accordance with Town Council Rules Part XII
- d. Discussion/Decision: Appointment of Councilperson to serve on Planning & Zoning Board in accordance with Stevensville municipal Code §2-313
- e. Discussion/Decision: Appointment of Councilperson to serve on TIFID/TEDD Board in accordance with Stevensville Municipal Code §2-330
- f. Discussion/Decision: Appointment of Councilperson to serve on Park Board
- g. Discussion/Decision: Appointment of Councilperson to serve on the Airport Board in accordance with Stevensville Municipal Code §3-33
- h. Discussion/Decision: Appointment of Councilperson to serve on the Climate Action Ad. Board

13. Executive Report

Mayor Gibson: I don't have a lot tonight, I went through last week how we are going to proceed during public comment, people ask questions we will answer those questions. Again, it will be up to the council to make decisions not me, I will make recommendations and I encourage as much public participation as possible you will be heard and will not be limited and we will go from there.

14. Town Council Comments

Councilmember Brown: no.

Councilmember Barker: so, when are we looking at doing another one of these so we have a time frame.

Mayor Gibson: yes, we will readvertise, post in the amount of time that is necessary and there will be a closing date and our intent right now is to have a special meeting on February 3rd to do what we didn't do tonight.

15. Board Reports

NONE

16. Adjournment

APPROVE:



Steve Gibson, Mayor

ATTEST:



Jenelle S. Berthoud, Town Clerk