

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, January 9, 2014
7:00 P.M.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Holcomb, Klaphake and Crews were all present. Councilperson Perrin was absent. Several members of the public were also present.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Mayor Mim Mack introduced and welcomed Councilperson Jim Crews. He then introduced and read a portion of the original Town incorporation document from 1899.

Approval of minutes from:

December 12, 2013 Council meeting

Councilperson Klaphake made a motion to approve the minutes from the December 12, 2013 Council meeting. Councilperson Holcomb seconded the motion and all voted "aye". Motion carried 3-0.

Approval of bi-weekly claims:

Council reviewed the biweekly claims presented.

Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Klaphake seconded the motion and all voted "aye". Motion carried 3-0.

Administrative Report

Building

Council reviewed Building Inspector Dennis Monroe's report.

Fire

Fire Chief Motley presented the Fire Department reports for November and December, 2013 and the 2013 year-end report.

Streets/Alleys

There was no Streets/Alley report.

Water/Sewer

Water/Sewer Supervisor George Thomas updated Council on water and sewer issues.

Guests:

Mayor Mim Mack introduced Dan Matulli.

Correspondence:

There was no correspondence.

Public Comments:

Kim French, 107 Winslett, commented on the cemetery vandalism and inquired about how the Town was addressing the issue.

Mayor Mim Mack informed the public of a reward being offered leading to the arrest and conviction of suspects, the on-going police investigation, and the Town's involvement.

Unfinished Business:

A. Standing Agenda Item: Water Project

1. Discussion/decision on Phase III Water System Improvements, Well House & Pressure Control Change Order #4

Mayor Mim Mack reviewed details of Change Order #4.

Councilperson Klaphake made a motion to approve Phase III Water System Improvements Change Order #4 with no cost change to the contract. Councilperson Holcomb seconded the motion and all vote "aye". Motion carried 3-0.

B. Standing Agenda Item: Sewer Project

- Discussion/decision on Sanitary Sewer Main Improvements Change Order #3.

Mayor Mim Mack reviewed details of Change Order #3.

Councilperson Holcomb made a motion to approve Sanitary Sewer Improvements Project Change Order #3 for a total increase of \$3,180.80. Councilperson Klaphake seconded the motion and all voted "aye". Motion carried 3-0.

C. Discussion/decision on Groundwater Compliance State Report

Mayor Mim Mack reviewed the required groundwater monitoring on water wells and the report to the State Department of Environmental Quality.

Councilperson Klaphake made a motion to approve Task #2 of the Contract with NewFields to complete the Groundwater Monitoring Compliance Report to the State Department of Environmental Quality for a total of \$2,060.00. Councilperson Holcomb seconded the motion.

There was discussion of the length of time the Town is required to monitor groundwater. **The vote was called and all voted "aye". Motion carried 3-0.**

New Business:

A. Discussion/decision on St. Mary's Mission Grants to Others Application

Councilperson Klaphake made a motion to approve Resolution No. 333 to Grant Funds to the St. Mary's Mission in the amount of \$400 from the Grants to Others fund. Councilperson Holcomb seconded the motion. Councilpersons Klaphake and Holcomb voted "aye". Councilperson Crews abstained due to conflict of interest stating he is a volunteer for St. Mary's Mission. Motion carried 2-0.

B. Discussion/decision Town Attorney Contract Amendment

Mayor Mim Mack reviewed the amendment proposed to the Town Attorney's Contract at the request of Attorney Brian West.

Councilperson Holcomb made a motion to approve amending the Town Attorney's contract as presented. Councilperson Klaphake seconded the motion and all voted "aye". Motion carried 3-0.

C. Discussion/decision on New Credit Card Processing Vendor

Mayor Mim Mack reviewed the current vendor fees and the proposed vendor fees and made a recommendation that Council approve using paygov.com after the current vendor contract expires the first of March.

Councilperson Holcomb made a motion to approve discontinuing services with TransFirst Global and contracting with PayGov.us for the Town's credit card processing. Councilperson Klaphake seconded the motion.

Diane Wildey, Park Street, commented on the high convenience fees being charged to the customers.

Discussion ensued with regard to the convenience fees and other methods of payments available to payors.

Michael Sharkey, Burro Lane, commented on additional fees to the Town or no additional fees.

Kaylin Ray, 11th Street, commented on many people not using credit cards if they have to pay additional fees and the Town's need to communicate with customers well in advance of instituting new fees.

The vote was called and all voted "aye". Motion carried 3-0.

D. Discussion/decision on Impacts of Non-Receipt of County Tax Revenues for FY 13-14

Mayor Mim Mack updated Council on the non-payment of tax revenues from Ravalli County Treasurer's Office. The Mayor then requested direction from Council on drafting a letter to the County Commissioners regarding this issue.

There was discussion of concerns with the non-payment of tax revenues and the following items were recommended to be included in a letter to the County Commissioners:

- ✓ Using reserve funds until receiving the revenues
- ✓ subsidizing the lighting districts/TIFD
- ✓ North Valley Public Library
- ✓ Citizens checks not being cashed or accounted for – lost, NFS after time and tax not collected or citizens being charged penalties
- ✓ Hold County responsible for Late Fees; possibly invoice the County
- ✓ Implore the County to get the State involved
- ✓ Verification of the mill levies

There was also discussion of contacting the Attorney General and of Mayor Mim Mack working with the Town's Attorney and the City of Hamilton's Attorney with regard to possible legal action if necessary.

Dan Matulli informed Council there is a meeting scheduled in the County Commissioner's office on Monday morning to discuss the public's concerns.

Discussion ensued with regard to the non-payment of tax revenues, County Treasurer's position, communication from the Commissioners and all entities affected.

Councilperson Crews made a motion to authorize the Mayor to write a letter to the County Commissioners to include the Town Council and citizen concerns as discussed. Councilperson Holcomb seconded the motion.

Bob Williams requested the Town include North Valley Library as part of their concerns.

The vote was called and all voted "aye". Motion carried 3-0.

E. Discussion/decision on 2014 Council President

Mayor Mim Mack reviewed the responsibilities and authority of Council president and Council Rules. He then informed the public of Councilperson Perrin's request to be re-elected as president for 2014.

Councilperson Klaphake made a motion to re-elect Councilperson Perrin as Council president for 2014. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 3-0.

F. Mayor’s Appointment of Council Members to Boards as follows:

Councilperson Crews, Planning & Zoning Board
Councilperson Holcomb, Parks and Cemetery
Councilperson Klaphake, Airport Board
Councilperson Perrin, TIF District and Stevensville Main Street Board

Councilperson Klaphake made a motion to accept the recommendations of the Mayor’s board appointments as presented. Councilperson Holcomb seconded the motion.

Council discussed creating a cemetery district as requested by Town Sexton Dean Whitsett. Councilperson Holcomb will contact Dean to begin discussions.

The vote was called and all voted “aye”. Motion carried 3-0.

Executive Report

Mayor Mim Mack updated Council on the following:

- ✓ Water Rights Issues
- ✓ Posting Board to be installed outside Town Hall
- ✓ Utility Payment Dropbox outside Town Hall
- ✓ Window blinds purchased for SPD
- ✓ SRO Training in Kansas City
- ✓ COW meeting items
 - January COW – sidewalks
 - Next Council meeting COW issues will be prioritized
 - Councilperson Klaphake has 8 new items he will email to all Council members.

Council and Mayor concurred to change the COW meetings to begin at 7:00 p.m. instead of 6:30 p.m.

Town Council Comments

Councilperson Klaphake commented on

- ✓ Electronic signs – sign ordinance
- ✓ Provisions on driveways in the Development Code
- ✓ Trails grant program meeting in Missoula on Tues 19th 9:30-12:30.
Mayor Mim Mack stated he will attend this meeting.

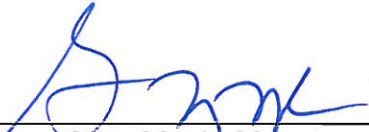
Board Reports

Councilperson Crews gave an update on the Planning & Zoning Board meeting.

Kim French commented on Clayton Floyd being interested in serving on the Planning and Zoning Board.

Meeting adjourned at 8:30 p.m.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk