

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, February 27, 2014
7:00 P.M.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Perrin, Holcomb, Klaphake and Crews were all present along with several members of the public.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

February 13th Council meeting and February 20th COW meeting

Councilperson Klaphake made a motion to approve the minutes from the February 13th Council meeting and the February 20th COW meeting. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

Approval of bi-weekly claims:

Council reviewed the biweekly claims presented.

Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Klaphake seconded the motion and all voted “aye”. Motion carried 4-0.

Mayor Mim Mack informed Council of the new backhoe purchase. There was further discussion regarding capitalization.

Administrative Report

Airport

There was no airport report. Airport Manager Steve Knopp was in Billings attending a conference.

Court

There was no court report given.

Police

There was no police report given. Mayor Mim Mack reported to Council that the 911 dispatch reports are only available by zip code and therefore not available for the Town of Stevensville only.

Treasurer

Treasurer Mapelli presented her Treasurer's report including LIEAP, budget billing and collections.

Discussion ensued with regard to the County Treasurer and the Town's current cash status.

Guests:

Bob Gensemer introduced himself as a resident just outside Town limits.

Correspondence:

Mayor Mim Mack read the following correspondence into the record:

- Email correspondence from Mr. Haley regarding credit card fees
- Letter from Bobbie McKibbin regarding food vendor in front of Main Street Sculpture
- Email from Celia Grohmann regarding food vendor in front of Main Street Sculpture

Mayor Mim Mack reviewed the history of the hot dog vendor cart original set-up and stated he will work with Rocky Mountain Bank and the hot dog vendor to find a better location as to not obstruct the artwork.

Kim French commented on other entities including the Fire Dept encroaching on the sidewalks.

Leslie Tadvick commented on the owner of the food cart being a veteran and should be treated with respect.

Councilperson Klaphake recommended this issue be brought back to the Council for discussion when the involved parties can be present.

Public Comments:

Kim French, 107 Winslett/Balsam Lane commented on her dissatisfaction of a recent school lock in.

There was no other public comment.

Mayor Mim Mack then requested the Northwestern Energy and Farmer's Market presentations be moved to this time in the meeting. Council concurred.

New Business:

NorthWestern Energy presentation on New Substation and Location Site – Vicki Judd, Tim Moody, and Rick Burt

Vicki Judd, Rick Burt, and Tim Moody presented the location site of the new Stevensville Substation and answered several questions of the Council and public regarding the project including concerns of beautification along the River

Trail. Tim Moody stated NWE would like to work with the Main Street Assn on this when they get closer to moving the transmission line.

Bob Gensemer, who lives near the substation site, commented on his opposition to the location due to the noise he will have to endure along with the noise he already hears from Selway and the devaluation of his property.

There was further discussion regarding substation noise and Tim Moody stated they will get noise data and provide it to the Town for public availability.

Council inquired about having further discussion with NorthWestern Energy regarding annexing the substation into the Town. Rick Burt stated they would be willing to discuss this further with the Town.

Discussion ensued regarding this project enhancing power availability to potential new industrial companies.

Council thanked Vicki Judd for her availability and work with the Stevensville Community.

Mayor Mim Mack commented on this project being a community wide effort and its benefit to the community and valley.

Discussion/decision on Moving Farmers Market to a New Location – Stacie Barker

Stacey Barker presented her request to Council to move the Farmers Market to a new location site of west 3rd Street between Main and Buck Streets to provide for more visibility and attract more people. The new location would require street closure from 8am – 2 pm.

There was discussion regarding coordinating with Western Heritage Days and Creamery Picnic and this move enhancing Main Street businesses.

Stevensville Main Street Association President Michael Sharkey commented on their support of this move.

Councilperson Klaphake made a motion to approve moving the Farmer’s Market to 3rd Street between Main and Buck Streets with a street closure from 8am-2pm and dates to be determined by a Special Event Permit. Councilperson Holcomb seconded the motion and all voted “aye”.

Unfinished Business:

A. Standing Agenda Item: Water Project

1. Discussion on Water System Improvements Phase III Updated Suspension of Work Schedules A&B

Mayor Mim Mack updated Council on the project work schedule which will be dependent on weather conditions.

B. Standing Agenda Item: Sewer Project

1. Discussion on North Stevensville TIFD – Sanitary Sewer Main Improvements Project Updated Suspension of Work

Mayor Mim Mack updated Council on the sewer project work schedule, again dependent on weather conditions.

C. Discussion/decision on Final FY 09/10 Audit Report

Mayor Mim Mack presented the Final Audit Reports stating there no substantial changes from the draft that was presented at the previous Council meeting other than the Davis Bacon. Mayor stated the final audits will be made available to the public and will be on the Town's website.

Councilperson Klaphake noted that page 3 should have listed the Treasurer as being Sue Gibson not Stephanie Mapelli.

Councilperson Perrin made a motion to approve and accept the FY 09/10, FY 10/11 and FY 11/12 Final Audit Reports. Councilperson Klaphake seconded the motion and all voted "aye". Motion carried 4-0.

D. Discussion/decision on Final FY 10/11 Audit Report

Approved under Item C.

E. Discussion/decision on Final FY 11/12 Audit Report

Approved under Item C.

F. Discussion/decision on Resolution No. 336, Capitalization Policy for Fixed Assets

Mayor Mim Mack reviewed the Capitalization Policy that was discussed at the previous Council meeting. He commented that the recommended language changes were made as requested by Council.

Council held discussion on inventory of assets and expense items.

Mayor Mim Mack then read the Resolution into the record.

Councilperson Klaphake made a motion to approve Resolution No. 336, Capitalization Policy For Fixed Assets. Councilperson Holcomb seconded the motion and all voted "aye". Motion carried 4-0.

New Business:

Items A and B were presented earlier in the meeting.

C. Discussion/decision on Resolution No. 337, MMIA Worker's Compensation Agreement

Mayor Mim Mack reviewed Resolution No. 337.

Discussion was held regarding the Resolution.

Councilperson Perrin made a motion to approve and adopt Resolution No. 337, MMIA Worker's Compensation Agreement. Councilperson Holcomb seconded the motion and all voted "aye". Motion carried 4-0.

D. Approval of Mayor's Recommendation of Kent Myers and Paul Rosenberg as Urban Supervisors to the Bitterroot Conservation District

Mayor Mim Mack reviewed his recommendation of Urban Supervisors to the Bitterroot Conservation District.

Councilperson Perrin made a motion to approve the Mayor's recommendation of Kent Myers and Paul Rosenberg as Urban Supervisors to the Bitterroot Conservation District. Councilperson Crews seconded the motion and all voted "aye". Motion carried 4-0.

Executive Report

Mayor Mim Mack updated Council on:

- Snow plowing man-hours and expense. He then encouraged Council to consider looking at equipment for future snow removal.
- Michael Sharkey commented on street sweeping. Mayor responded that the Town is searching for an affordable sweeper. Vacuum equipment was also discussed.
- Mayor reported he will be attending the Mayor's conference next week and stated Councilperson Perrin will be available in his absence.

Town Council Comments

Councilperson Crews inquired about the policy for equipment purchases and used the recent Taser and radio purchases as examples.

Discussion ensued with regard to bid process for purchases and implementing a purchasing policy.

Councilperson Klaphake commented on Missoula City sidewalk injury and stated he will be bringing the Town's sidewalk issue to every Council meeting until the Town repairs the damaged sidewalks.

Councilperson Perrin thanked Mayor Mim Mack on the improvements of Town Hall and his personal time for snow plowing. He then commented on purchases of \$5,000 being expensed and inquired about the Town's current equipment holding up during all the snowplowing.

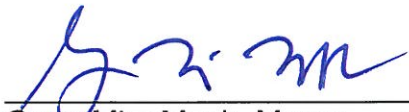
Board Reports

Councilperson Perrin reported on the Main Street Association Board meeting.

There were no other board reports.

Meeting adjourned at 9:10 p.m.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk