

**STEVENSVILLE TOWN COUNCIL MINUTES**  
**Thursday, March 13th, 2014**  
**Immediately Following the Public Hearing at 7:00 p.m.**

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Perrin, Klaphake, Holcomb and Crews were all present as well as several members of the public.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

**Approval of minutes from:**

February 27<sup>th</sup> Council Meeting

**Councilperson Holcomb made a motion to approve the minutes from the February 27th Town Council meeting. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.**

**Approval of bi-weekly claims:**

Council reviewed the biweekly claims presented.

**Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Klaphake seconded the motion and all voted “aye”. Motion carried 4-0.**

- A. Discussion/decision on Paying Claims Out of Cycle Due to Treasurer's Scheduled Vacation 3/12-3/15

**Councilperson Perrin made a motion to allow the Treasurer to pay claims out of cycle due to vacation. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.**

**Administrative Reports:**

**Building Department**

Council reviewed Building Inspector Dennis Monroe's report. Council discussed “rumor” comments on the report and requested this type information not be included in the future.

**Fire Department**

Fire Chief Jeff Motley reported on recent fundraisers, equipment purchases, the fire dept consolidation committee, training and open burning season. He then presented the Fire Department report.

Discussion ensued regarding open burning and getting notice of restrictions out to the public. Council recommended posting this on the website and an ad into the local paper.

Chief Motley informed Council of the recent new fire personnel being added to the roster stating their names will be presented to Council once they have passed their probation period.

Council thanked the fire department for the recent fundraiser and its success.

#### Streets/Alleys

Mayor Mim Mack commented on and commended Town staff on their hard work with snow plowing and breaking up ice jams. He also commented on the cooperation and coordination with Ravalli County; sand and sandbags supply; response to minor flooding issues in areas of the Town; and potholes needing repair.

Stevensville School District Paul Ludington commented on the street sweeping done at the school this morning and thanked Street Supervisor Ed Sutherlin.

Council commended the street crew on diverting water to reduce flooding issues.

Mayor also commented on a citizen from outside the Town who thanked staff for the Town snow plowing.

#### Water/Sewer

Water/Sewer Supervisor George Thomas reported on the high water in the treatment plant, bypassing the reservoir due to snow, and extra treatment of water due to issue with ducks.

#### Guests:

No guests were in attendance.

#### Correspondence:

Mayor Mim Mack read a thank you note from North Valley Library regarding the addition of a garbage can in front of the library.

#### Public Comments:

Clayton Floyd, 210 St. Mary's Drive, commented on street crew doing an excellent job and felt their years of experience on the snow plowing is an asset.

There was no other public comment.

**Unfinished Business:**

**A. Standing Agenda Item: Water Project**

1. Discussion/decision on Water System Improvements Engineering Services Amendment No. 5

PCI Andy Mefford presented Engineering Amendment No. 5 to complete the water rights change application and necessary documents to DNRC. Mayor Mim Mack reviewed the application's need for more engineering and less legal work. He stated funds will be moved from legal to engineering.

Andy then reviewed the need to revisit the water right's boundary and his recommendation to reduce it. Clayton Floyd also commented on the boundaries and also encouraged Council to reduce them.

Andy also commented that the total amount for the amendment, \$9,200, may need to be increased at a later date if there are further negotiations needed with DNRC.

**Councilperson Perrin made a motion to approve Engineering Services Amendment No. 5 for a total of \$9,200. Councilperson Holcomb seconded the motion. After discussion, vote was called and all voted "aye". Motion carried 4-0.**

Andy then gave an update on the water and sewer project construction and schedule of construction.

Tonya Eckert asked when the completion date was anticipated. Andy responded stating both projects should be completed this year, mid-summer to early fall.

**B. Standing Agenda Item: Sewer Project**

Andy Mefford provided an update on the sewer project under Water Project.

**C. Discussion/decision on Second Reading and Adoption of Ordinance No. 144145 An Ordinance Amending Chapter 24 – Traffic and Vehicles of the Stevensville, Montana Municipal Code**

Mayor Mim Mack introduced Ordinance No. 144145

**Councilperson Klaphake made a motion to pass and adopt Ordinance No. 144145. Councilperson Crews seconded the motion and all voted "aye". Motion carried 4-0.**

*(amended clerical error of Ordinance No. 144 to No. 145)*

**New Business:**

**A. Discussion/decision on Tree City USA Membership - DNRC**

DNRC Edie Dooley informed Council and the public of the Tree City USA program and grant funds availability for members.

Edie then presented a report on the public tree inventory done in Stevensville last fall.

Mayor Mim Mack gave his recommendation to join the Tree City USA program to have the opportunity to apply for grant funds.

Edie reviewed the requirements for the membership, available grant funds, uses for the grant funds and answered questions of the program from public and Council.

Discussion ensued regarding membership to Tree City USA and the benefit of providing better care of the trees in Town.

**Councilperson Crews made a motion to pursue a membership for Tree City USA. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.**

**B. Discussion/decision on Special Event Permit for American Legion Annual Easter Egg Hunt April 19<sup>th</sup> at Lewis and Clark Park – Harry Potton**

Mayor Mim Mack introduced the annual Special Permit and commented on the Town possibly having to make special considerations due to the water and sewer construction.

**Councilperson Klaphake made a motion to approve the Special Event Permit for American Legion Annual Easter Egg Hunt April 19<sup>th</sup> at Lewis and Clark Park. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.**

**C. Discussion/decision on Resolution No. 338, Resolution to Authorize Application to MT Department of Commerce for Big Sky Trust Fund – Julie Foster**

Mayor Mim Mack read Resolution No. 338 into the record.

RCEDA Julie Foster reviewed background of B.E. Forest Products and the MT Department of Commerce Big Sky Trust Fund. She stated B.E. Forest Products has plans to create 40 new jobs in Stevensville over a 2 year period with a minimum of \$14.43/hour wage. They will be located in the old Bitterroot Machine and Tool location next to Selway. This would be a \$300,000 application, with a company match and no financial risk to the Town.

Julie reviewed the Town's involvement and funding of the Trust with the Town distributing the funds and the program being administered by RCEDA. She stated the start up goal is May 1<sup>st</sup> and the funds would initially be used to lease equipment and the facility.

Lindsay and Nate Bean commented on the hiring of millworkers, a millwright, fork lift operators, and office personnel. Nate explained their product and stated they are dedicated to hiring local people for the positions. He then gave their website address, [bvfpmontana.com](http://bvfpmontana.com), for anyone wanting to research their products and/or treatment chemicals from Arch Chemicals.

There was discussion of product outdoor storage, installation of new fire hydrants being installed by the Fire Dept, employee parking, and shipment truck traffic.

There was further discussion on the Town's role and the benefit to the community of this business.

**Councilperson Perrin made a motion to approve and adopt Resolution No. 338. Councilperson Klaphake seconded the motion and all voted "aye". Motion carried 4-0.**

**D. Discussion/decision to Suspend Council Rules for the May 8<sup>th</sup> Council Meeting**

**Councilperson Klaphake made a motion to Suspend Council Rules and cancel the May 8<sup>th</sup> Council meeting due to lack of quorum when Mayor and 2 Council members attend the annual conference in Billings. Councilperson Holcomb seconded the motion and all voted "aye". Motion carried 4-0.**

**Executive Report:**

Mayor Mim Mack updated Council on the following items:

- Hot Dog Vendor relocation resolution
- Flooding response by Town, Fire and Police Depts
- Bitterroot Valley Chamber of Commerce Business Awards
  - Main Street Association – Community Service Awards
  - Catered Table – New Business of the Year
- County Treasury and Status of Town Funds

**Town Council Comments:**

Councilperson Klaphake requested a report regarding the sidewalks repair and replacement plan.

Councilperson Perrin commented on the perception of conflict when Council members vote on issues involving non-profits they participate.

**Board Reports:**

Councilperson Klaphake reported on the recent Airport Board meeting and there was discussion on the purchase of a courtesy car for the airport.

Mayor commented on receiving no complaints regarding snow removal from airport users for the first time in years.

**Meeting adjourned at 8:55 p.m.**

**APPROVE:**

  
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Gene Mim Mack, Mayor

**ATTEST:**

  
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Stacy Bartlett, Town Clerk