

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, April 10, 2014
7:00 p.m.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Perrin, Klaphake, Holcomb and Crews were all present as well as several members of the public.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

March 27th Council Meeting

Councilperson Holcomb made a motion to approve the minutes from the March 27th Town Council meeting. Councilperson Crews seconded the motion. Council concurred to amend a portion of the minutes under Court Report to state June 14 instead of June 24. All voted "aye". Motion carried 4-0.

Approval of bi-weekly claims:

Council reviewed the biweekly claims presented.

Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Klaphake seconded the motion and all voted "aye". Motion carried 4-0.

Administrative Reports:

Building Department

Council reviewed Building Inspector Dennis Monroe's report.

Fire Department

Fire Chief Jeff Motley presented the Fire Department report.

Streets/Alleys

Mayor Mim Mack reported that Streets/Alley Supervisor Ed Sutherlin will be temporarily off work for a personal injury. He then reported on the 5th Street paving.

Council inquired if Ed Sutherlin could do light duty and begin the sidewalk improvements project.

Water/Sewer

This item will be covered under Unfinished Business.

Guests:

No guests were in attendance.

Correspondence:

Mayor Mim Mack read 2 letters from Bob Gensemer. The first letter requests action be taken regarding the noise and light pollution from Selway. The second letter cites opposition to the location of the NorthWestern Energy substation.

Council held discussion on researching noise and light pollution guidelines within the light industrial area to possibly establish. Mayor Mim Mack will contact Selway and will bring results back to Council for further discussion.

Public Comments:

There was no public comment.

Unfinished Business:

A. Standing Agenda Item: Water Project

PCI Engineer Donny Ramer gave an update on the water project stating construction has resumed and should continue through mid-June. He stated once the sewer project is completed, that crew will join the water project to speed up the completion. He also reported on the well house and DNRC water rights application.

High School traffic issues near the Creamery Building were also discussed. Donny will talk to the contractor about an additional “no through traffic” sign and contacting the school to make an announcement to the students.

B. Standing Agenda Item: Sewer Project

Mayor reported on the sewer project.

C. Discussion/decision on Request for Grant Funds for Habitat for Humanity’s Second Home on Mission Street – Ravalli County Habitat for Humanity

Mayor requested Council postpone this item until late summer until location of the next house has been determined and a more specific request is received.

Councilperson Perrin made a motion to table the Habitat for Humanity Request. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

New Business:

A. Discussion/decision on Bee Painting on Sidewalks Fundraiser – Stevensville Community Foundation

Student Jennifer Harthan and Margaret Perry from the Stevensville Community Foundation gave a presentation on the Bee Painting Fundraiser to raise money

for the Foundation. The stencil will be a \$25 minimum with donations of more accepted. They are requesting authorization from Council to paint sidewalks.

There was discussion of the painting being offered on public sidewalks in front of businesses and at residential properties. Council requested the stencils be kept away from crosswalks and residential numbering so not to interfere with emergency personnel locates. Safety practices for the kids that will be painting were also discussed.

Councilperson Crews made a motion to allow the Stevensville Community Foundation to pursue the Bee Painting on Sidewalks Fundraiser. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

B. Discussion/decision on Resolution No. 347, Resolution Authorizing B.E. Forest Products CDBG-ED Loan Application – Julie Foster

Mayor reviewed the public hearing held prior to the Council meeting with no public comment being made. Mayor then read the Resolution into the record.

Councilperson Klaphake made a motion to adopt Resolution No. 347, Authorizing B.E. Forest Products CDBG-ED Loan Application. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

C. Discussion/decision on GPS Unit for Stevensville Police Vehicles – Chief Marble

Mayor Mim Mack reviewed the request to purchase GPS Units for the SPD vehicles for the purpose of safety and accountability to the public. A trial unit was placed in the Dodge Charger for the past month.

Chief Marble also reported on the unit also being used for tracking fuel consumption, as well as for safety and accountability.

Discussion ensued with regard to accessing the location of the vehicles, liability, installation on the 3 primary vehicles versus all 4, fuel consumption tracking, possible insurance savings, establishing department protocols, public access to this information, vendor and model of unit.

Members of the public inquired about officer jurisdiction, monthly service charges, length of data savings and reports. One member of the public commented in opposition to the GPS units.

Discussion ensued regarding month to month versus annual contract fees, perception of “big brother” and staff response and procedural implementation.

Councilperson Perrin made a motion to approve the purchase of GPS units all 4 SPD vehicles. Motion died due to lack of a second.

Councilperson Crews made a motion to monitor the trial unit on the Charger for a total of 3 months and gather data on the fuel consumption and insurance savings prior to purchasing. Councilperson Klaphake seconded the motion. Further discussion ensued. The vote was called and all voted "aye". Motion carried 4-0.

D. Discussion/decision on Generator Service Contract with Western States Equipment for Sewer Treatment Plant

Mayor Mim Mack presented the Generator Service Contract in the amount of \$2,975.00 for two years.

Councilperson Klaphake made a motion to approve the Service Contract with Western States Equipment for the Sewer Treatment Plant Generator in the amount of \$2,975.00. Councilperson Perrin seconded the motion. Discussion ensued regarding engine analysis for mitigation purposes. Vote was called and all voted "aye". Motion carried 4-0.

E. First Reading and Approval of Ordinance No. 147, An Ordinance Establishing Airport Affected Area Regulations for the Stevensville Airport and Incorporating them into the Stevensville, Montana Municipal Code

Airport Board Chair/Councilperson Klaphake presented the Ordinance and requirements of the State. The airspace drawing was shown and former Airport Manager Don Misevic commented on the history of the airport zoning.

Councilperson Holcomb made a motion to approve the first reading of Ordinance No. 147 and set a public hearing and second reading for April 24, 2014. Councilperson Klaphake seconded the motion and all voted "aye". Motion carried 4-0.

F. Discussion/decision on Resolution No. 335, A Resolution Establishing a Policy for Canceling Uncashed Checks and for Voiding and the Reissuance of Lost, Destroyed, or Stolen Checks Issued by the Town of Stevensville, Montana

Mayor and Council reviewed the Resolution as previously discussed at an earlier Council meeting.

Councilperson Holcomb made a motion to adopt Resolution No. 335. Councilperson Perrin seconded the motion and all voted "aye". Motion carried 4-0.

G. Discussion/decision on Resolution No. 339, Resolution Setting Fees for Various Administrative and Service Charges (Not Otherwise Classified)

Mayor introduced Resolution No.'s 339, 340, 341, 342, 343, 344, 345 and 348. He informed the public and Council that these resolutions include fees that are already in place, are not new and that any new fees would be presented at a public hearing prior to being approved. Mayor then recommended Council consider adopting all resolutions listed in one motion with discussion on any one resolution at that time.

Councilperson Holcomb requested the cemetery fees be reviewed in the future for possible amendment.

Councilperson Klaphake commented on amending Res. 344 to correct a typographical error from plat to plot.

Councilperson Perrin made a motion to approve Resolution No. 339, 340, 341, 342, 343, 344, 345 and 348. Councilperson Holcomb seconded the motion the motion. Discussion ensued regarding clarifying water/sewer infrastructure fees. **The vote was called and all voted "aye". Motion carried 4-0.**

H. Discussion/decision on Resolution No. 340, Resolution Adopting Fees, Permit and Lease Rates and Charges at the Stevensville Airport

Approved under Item G.

I. Discussion/decision on Resolution No. 341, A Resolution Adopting Permit and Licensing Fees for Keeping Maintaining or Harboring Animals Within the Town of Stevensville

Approved under Item G.

J. Discussion/decision on Resolution No. 342, A Resolution Adopting Building Fees for the Town of Stevensville

Approved under Item G.

K. Discussion/decision on Resolution No. 343, A Resolution Establishing Business License Fees for the Town of Stevensville

Approved under Item G.

L. Discussion/decision on Resolution No. 344, Resolution Setting Sale Prices for Lots or Plots of Ground within Riverview and Maplewood Cemeteries and Fees

Approved under Item G.

M. Discussion/decision on Resolution No. 345, Adopting Infrastructure Access Fees and Miscellaneous Charges for Water and Sewer Service within the Town of Stevensville

Approved under Item G.

N. Discussion/decision on Resolution No. 348, A Resolution Establishing Street Excavation and Special Event Permit Fees for the Town of Stevensville

Approved under Item G.

- O. Discussion/decision on Land Lease for the Stevensville Airport T-Hangar**
Airport Manager Steve Knopp and Airport Board Chair Ron Klaphake reviewed the lease. Discussion ensued.

Councilperson Klaphake made a motion to approve the land lease for the Stevensville Airport T-Hangar for Blue Sky MT, LLC. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

Executive Report:

Mayor Mim Mack updated Council on the following items:

- Arbor Day Proclamation on April 25th
- National Prayer Day on May 1st
- Public Hearing for proposed permissive levy scheduled on May 1st at 7pm.
- Mayor’s out of state absence May 11 through 17th; Council president Perrin will cover in the mayor’s absence

Town Council Comments:

Councilperson Holcomb commented on a fundraiser for former Councilperson Towle on April 26th, 9-11am.

Councilperson Perrin commented on the cash report produced by the Treasurer and thanked her for this information. He then commented on the lighting district, scrap metal cleanup, TIFD fund, and cemetery repairs schedule. Mayor stated the cemetery repairs have been postponed due to Ed’s absence, but will be rescheduled within the next month.

Councilperson Perrin then commented on the April COW meeting agenda regarding water/sewer and requested this be publicized for the public to participate.

Councilperson Klaphake commented on establishing fees for the flood insurance and requested a public hearing be scheduled. He commented on creating a tree ordinance and on the Development Code and old fee structures being included in the codification process in error. He stated he will be presenting an ordinance to amend this issue.

Councilperson Klaphake then commented on the Airport Board considering adding a 7th board position. He will be presenting an ordinance for the next Council meeting. He then commented on being out of town for the April 24th council meeting.

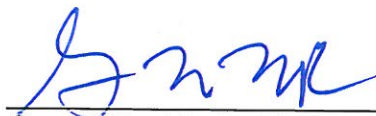
Board Reports:

Councilperson Crews reported on the Planning & Zoning Board and the upcoming public hearings on two issues on April 23rd.

Councilperson Klaphake reported on the Airport Board meeting and the upcoming open house/fly-in on June 7th. He stated the Environmental Assessment is almost completed and will be sent to the FAA for approval.


Meeting adjourned at 9:10 p.m.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk

