

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, April 24th, 2014
7:00 p.m.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:10 p.m. Councilpersons Perrin, Holcomb and Crews were all present. Councilperson Klaphake was absent as previously excused. There were several members of the public present also.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

April 10th CDBG-ED Public Hearing, April 10th Town Council Meeting, and the April 17th COW Meeting

Councilperson Holcomb made a motion to approve minutes as presented. Councilperson Crews seconded the motion and all voted "aye". Motion carried 3-0.

Approval of bi-weekly claims:

Council reviewed the biweekly claims presented.

Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Crews seconded the motion and all voted "aye". Motion carried 3-0.

Councilperson Holcomb made a motion to approve the Treasurer to pay May claims out of cycle due to the May 8th Council meeting being cancelled. Councilperson Crews seconded the motion and all voted "aye". Motion carried 3-0.

Mayor Mim Mack informed Council that the Stevensville Main Street Association will not be making a quarterly report as listed under Guests and Chief Marble will not be making his request as listed under New Business Item F.

Councilperson Holcomb made a motion to amend the agenda by removing Stevensville Main Street Association Quarterly Report and New Business Item F. Councilperson Crews seconded and all voted "aye". Motion carried 3-0.

Administrative Reports:

Airport

Airport Manager Steve Knopp reported on the Stevensville Airport.

Court

Mayor informed Council 6 interviews have been scheduled for the City Judge position. Once interviews have been completed, he will bring back his appointment recommendation to Council at the May 22 Council meeting.

Police

Police Clerk Bartlett presented the monthly Police report to Council.

Treasurer

Council reviewed Treasurer Mapelli's monthly report including Utility Billing Collections, website statistics and water usage. Treasurer Mapelli also reported on the first meeting regarding the Town pool season.

Mayor reported to Council on the upcoming budget workshops, successful receipt of Town business licenses and on revenues received by the County Treasurer.

Guests:

~~✓ Stevensville Main Street Association First Quarter Report~~

Brandon Dewey presented an update for the Stevensville Main Street Association.

Correspondence:

There was no correspondence.

Public Comments:

Clayton Floyd requested all applicants for the judge's position be made public. Mayor Mim Mack concurred.

Unfinished Business:

A. Standing Agenda Item: Water Project

PCI Donny Ramer gave an update on the water project.

1) Discussion/decision on Engineering Services Amendment for Water Project.

PCI Donny Ramer reviewed the engineering services amendment. Mayor Mim Mack provided clarification of providing inspectors for two crews which increases the Town's cost. After speaking with Rural Development, the Town is bound to provide these services. There is a contingency budget remaining that these funds will come from.

Discussion ensued with regard to engineering services and construction on Church Street.

Councilperson Perrin made a motion to approve Engineering Agreement Amendment No 6. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 3-0.

B. Standing Agenda Item: Sewer Project

PCI Mike Whelehon updated Council on the sewer project construction.

Mayor Mim Mack informed Council about a sewer project funding review from Rural Development Dan Johnson and his request for a special meeting on May 1 at 6:00 pm to review a letter of conditions. Council concurred.

C. Discussion/decision on Second Reading and Adoption of Ordinance No. 147, An Ordinance Establishing Airport Affected Area Regulations for the Stevensville Airport and Adding Them as Chapter 3, Article V of the Stevensville, Montana Municipal Code

Mayor reviewed the public hearing and his recommendation to continue the public hearing on June 12th.

Councilperson Holcomb made a motion to postpone Second Reading and Adoption of Ordinance No. 147 and continue public hearing on June 12th. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 3-0.

New Business:

A. Discussion/decision on Planning & Zoning Board’s Recommendation on a Conditional Use Permit for 501 South Avenue Bed and Breakfast

Mayor Mim Mack gave an update on the public hearing and Planning Board’s recommendation to approve the Conditional Use Permit and previous approval in 2005 with conditions. Mayor then referred to the Development Code and possible special events that may be held at the Bed and Breakfast that Council may want to consider.

There was discussion of a section of the land not being annexed and restrictions of such, if any.

Councilperson Crews made a motion to approve granting the Conditional Use Permit to Kevin and Heather Thurs for the Bed and Breakfast at 501 South Avenue with the same conditions as originally granted in 2005. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 3-0.

B. Discussion/decision on Planning & Zoning Board's Recommendation on a Re-zone Request to Construct Storage Units just West of 3713 Eastside Highway

Mayor Mim Mack reviewed the Planning & Zoning Board's recommendation to deny approving the re-zone request and the strong opposition from the public.

Engineer John Horat made a presentation to Council of the proposed re-zone request to construct storage units.

Council held discussion and Mayor reviewed the letters of opposition and zoning guidelines in the Development Code.

Councilperson Perrin made a motion to accept the Planning & Zoning Board's recommendation to deny granting the re-zone request by Dennis McDonald for the purpose of constructing storage units on his property just west of 3713 Eastside Highway. Councilperson Holcomb seconded the motion and all voted "aye". Motion carried 3-0.

Mayor requested the owner meet provide the Town with a site plan if he continues to move forward on a storage unit within the C-3 zone.

C. Discussion on New Play Structure at Lewis & Clark Park – Stevensville Civic Club

Civic Club member Renee Ruprecht gave a presentation to Council on a proposed play structure for Lewis & Clark Park.

Councilperson Holcomb spoke in behalf of the Civic Club and stated they are 100% behind this project and funds from Creamery Picnic will go toward the project.

There was discussion regarding the current playground equipment not meeting current safety requirements and could not be recycled to Father Ravalli; discussion regarding the need for new park structures and limiting the Town's liability by replacing the current equipment.

Councilperson Crews was designated as the Council representative on the playground planning committee and will bring back updates to Council. Council thanked Renee for her presentation.

D. Discussion/decision on Special Event Permit for Western Heritage Days – Stevensville Main Street Association

Main Street Joan Prather gave a presentation to Council on Western Heritage Days scheduled for June 20th and 21st.

Councilperson Holcomb made a motion to approve the Special Event Permit for Western Heritage Days on June 20th and 21st. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 3-0.

E. Discussion/decision on Letter of Support for the TSEP Construction Application for Bridge Replacement on Groff Lane and Union Irrigation Ditch Crossings – PCI Engineer Mike Whelehon

Mike Whelehon gave a presentation on the TSEP Construction Application and requested a letter of support from the Town.

Councilperson Perrin made a motion to approve a letter of support for the TSEP Construction Application for Bridge Replacement on Groff Lane and Union Irrigation Ditch Crossings. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 3-0.

F. Discussion/decision on Police Chief Marble’s Request Regarding Possible Relocation and Take Home Use of Police Vehicle

This item was removed as amended at the beginning of the meeting.

G. First Reading of Ordinance No. 148, An Ordinance Amending Chapter 3 – Airport of the Stevensville, Montana Municipal Code

Mayor reviewed Ordinance No. 148 which amends the number of members of the airport board from six to seven as petitioned by the airport board.

Councilperson Holcomb made a motion to approve the first reading of Ordinance No. 148 and set a public hearing at 6:30 on May 22, 2014. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 3-0.

H. First Reading of Ordinance No. 149, An Ordinance Amending Chapter 10 – Development Code of the Stevensville, Montana Municipal Code

Mayor Mim Mack reviewed Ordinance No. 149 and informed Council and the public the reason for the amendment was to correct an error during the codification process by removing fees from the Ordinance.

Councilperson Holcomb made a motion to approve the first reading of Ordinance No. 149 and set a public hearing at 6:30 on May 22, 2014. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 3-0.

I. Discussion/decision on Resolution No. 350, A Resolution Authorizing Participation in the Stevensville Rural Fire District’s Accident Insurance Policy

Mayor reviewed the background of the insurance policy and recommended Council approve the Resolution.

Councilperson Holcomb made a motion to approve Resolution No. 350 and Councilperson Crews seconded the motion. Fire Chief Motley commented on the benefit of this policy for volunteer firefighters. **The vote was called and all voted “aye”. Motion carried 3-0.**

J. Discussion/decision on Adopting Resolution No. 349, A Resolution Establishing Development Code Fees for the Town of Stevensville

Mayor reviewed the resolution and informed Council and public this is to remove the fees out of the Code and into a Resolution.

Councilperson Holcomb made a motion to approve Resolution No. 349. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 3-0.

K. Discussion on Resolution No. 346, A Resolution Establishing Flood Plain Administrative Fees for the Town of Stevensville

Mayor informed Council these are new fees that were not established at the time the ordinance was adopted in 2013 and will require a public hearing.

Councilperson Perrin made a motion to set a public hearing at 6:30 on May 22, 2014. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 3-0.

L. Discussion on Resolution No. 311A, A Resolution Amending Stevensville Pool Rates for 2014

The proposed increase is only for the season passes to compensate for the additional day open (6 days).

Discussion ensued with regards to pool fees.

Councilperson Perrin made a motion to set public hearing at 6:30 on May 22, 2014. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 3-0.

M. Discussion/decision on Rescheduling the May Committee of the Whole Meeting Date due to Mayor and One Councilperson Scheduled Out of Town

Council concurred to reschedule the Committee of the Whole meeting to May 21 at 7:00 p.m.

Executive Report:

Mayor Mim Mack updated Council on the following items:

- ✓ Fundraiser for Desera Towle
- ✓ Permissive levy meeting on April 30th
- ✓ Sewer funding special meeting on April 30th

- ✓ Mayor will be at the Institute training in Billings May 7-9 and out of town on May 11th-17th

Town Council Comments:

Councilperson Crews commented on the 3713 ESH property and stated the denial of the request does not preclude the owner from continuing in the C3 zone. Council discussed mailing a decision letter to the adjacent property owners.

Councilperson Holcomb commented she may be on vacation June 16-30. She will confirm at a later date.

Councilperson Perrin commented on clean-up by LS Jensen and on the coordination of Town staff with the Highway Department. He also commented on the audit report for FY12-13 and commended the Mayor on the water and sewer meeting.

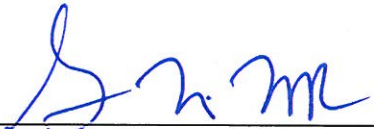
Board Reports:

Councilperson Crews reported on the Planning & Zoning Board meeting.

Councilperson Perrin reported on the Stevensville Main Street Board meeting.

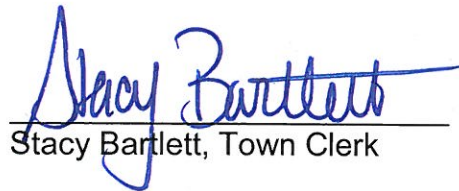
Meeting adjourned at 9:20 p.m.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk

