

**STEVENSVILLE TOWN COUNCIL MINUTES**  
**Thursday, July 10<sup>th</sup>, 2014**  
**7:00 p.m.**

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Perrin, Klaphake, Holcomb and Crews were all present as well as several members of the public.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

**Approval of minutes from:**

June 25<sup>th</sup> Public Hearing and June 26<sup>th</sup> Council Meeting

**Councilperson Klaphake made a motion to approve the minutes from the June 25<sup>th</sup> Public Hearing and the June 26<sup>th</sup> Town Council meeting. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.**

**Approval of bi-weekly claims:**

Council reviewed the biweekly claims presented.

**Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Klaphake seconded the motion and all voted “aye”. Motion carried 4-0.**

**Administrative Reports:**

Building Department

Council reviewed Building Inspector Dennis Monroe’s report.

Fire Department

Fire Chief Jeff Motley presented the Fire Department report and informed Council he did not have the usual statistical report due to the inability to access the CAD system at the County.

Streets/Alleys

Streets/Alley Supervisor Ed Sutherlin was not available to attend. Mayor Mim Mack gave an update on street paving.

Water/Sewer

Water/Sewer Supervisor George Thomas was on vacation and unable to attend.

**Guests:**

John Grove introduced himself stating he was attending to give public comment.

### **Correspondence:**

Mayor Mim Mack read the following correspondence into the record:

- Thank you letter from Earline Esmay regarding the street paving
- Letter from Ben Longbottom in support of Tim Hunter as Ward 1 Councilmember
- Mayor's letter to Harry Potton for his work on Creamery Park
- Thank you note from Stevensville Elementary for the pool passes

### **Public Comments:**

Clayton Floyd, 210 St. Mary's Drive, commented on the process of appointing a new councilmember.

Kim French commented on her concerns of the process of appointing a new councilmember.

Jeff Motley, 9<sup>th</sup> Street, commented on the burnt up lawn and fence disrepair in front of the swimming pool. He also commented on visibility issues at the corner of Middle Burnt Fork and College Street.

A citizen from Illinois Bench Road commented on the rushed process of appointing a Council member and the appearance of playing games.

### **Unfinished Business:**

#### **A. Standing Agenda Item: Water Project**

##### **1. Discussion/decision – Amended Change Order No. 5**

Mayor Mim Mack reviewed the amendment to the previously approved Change Order No. 5.

**Councilperson Perrin made a motion to approve the Amended Change Order No. 5. Councilperson Klaphake seconded the motion and requested the Title be changed to state “Amended”. Discussion ensued regarding the cost of paving. The vote was called and all voted “aye”. Motion carried 4-0.**

##### **2. Discussion/decision – Approval of Bid for the Reservoir Roof**

Mayor Mim Mack reviewed the recommendation to approve Independent Roofing Reservoir Roof Bid in the amount of \$35,271.00.

**Councilperson Klaphake made a motion to award the bid from Independent Roofing in the amount of \$35,271.00 for the Water Project Reservoir Roof. Councilperson Holcomb seconded the motion. Council discussed project funds. The vote was called and all voted “aye”. Motion carried.**

#### **B. Standing Agenda Item: Sewer Project**

Mayor updated Council on the Sewer Project.

**C. Discussion/decision – Resolution No. 352, Adopting Lawn Regulations for the Town of Stevensville**

Mayor reviewed Resolution No. 352 as requested at the last Council meeting changing hose watering hours from 7-10pm to 5-9pm. Ed Sutherlin commented on the need for regulating water at this time while monitoring the reservoir and stated there may not be a need to regulate in the future.

**Councilperson Holcomb made a motion to adopt Resolution No. 352, Adopting Lawn Regulations for the Town of Stevensville, changing hose watering hours from 7-10pm to 5-9pm. Councilperson Crews seconded the motion.** There was further discussion regarding watering in the heat of the day, enforcing these times and variances. **The vote was called and all voted “aye”.** **Motion carried 4-0.**

**New Business:**

**A. Discussion/decision – Plans for Proposed Playground at Lewis and Clark Park – Jessica Brunell**

Jessica Brunell presented plans for the proposed playground and requested Council input prior to proceeding with fund raising efforts. She stated the projected target date to start construction is August, 2015. Discussion ensued with regards to a water feature, lighting, and liability.

Council thanked Jessica for her enthusiasm and energy she is putting into this project.

**B. Discussion/decision – Water/Sewer Utility Bad Debt Write-offs**

Mayor reviewed the bad debt write-off stating this debt from a house that was sold in foreclosure without settling the utility debt.

**Councilperson Klaphake made a motion to approve the bad debt write-off in the amount of \$999.27. Councilperson Perrin seconded the motion.** There was further discussion regarding the closing process, collecting the bad debt and filing liens. **The vote was called and all voted “aye”.** **Motion carried 4-0.**

**C. Discussion/decision – Appointing Tim Hunter as Ward 1 Councilmember**

Mayor Mim Mack reviewed the Council appointment process, timeline and Council Rules of appointments.

**Councilperson Perrin made a nomination to appoint Tim Hunter to replace Councilperson Klaphake as Ward 1 Councilperson.** Discussion ensued with regard to the application deadline and appointment process.

Mayor opened the floor for public comments at this time.

Mr. John Grove commented in support of Tim Hunter for Ward 1 Council seat and presented a letter of his support to Council.

Mr. Dale Burk commented in support of Tim Hunter for Ward 1 Council seat.

**Council vote on the nomination for Tim Hunter as Ward 1 Council member was taken. Councilpersons Crews, Klaphake, Holcomb and Perrin all voted “aye”. Councilperson Hunter will be sworn in to office on Monday, July 14<sup>th</sup>, 2014.**

**D. Discussion/decision – Resolution No. 353, Setting Salary for the Stevensville City Court Judge**

Mayor Mim Mack presented Resolution No. 353, stating there was no previous Resolution or Ordinance approved setting the Judge’s salary as required by Montana State Statute. Mayor then reviewed the previous 2 Judge’s salaries being at \$1,500/month (\$18,000/year) and a survey done with other courts salaries.

Mayor recommended Council set the salary at \$1,500 with no additional benefits included.

Councilperson Klaphake recused himself from discussion and voting on this item.

**Councilperson Crews made a motion to approve Resolution No. 353, Setting the Salary for the Stevensville City Judge at \$18,000/year. Councilperson Holcomb seconded the motion.** Discussion ensued regarding hours worked, the lack of authority by the Town to set Court hours, and the accountability of the Judge. There was further discussion of goals for the Court, fine collections and distributions and the Full Court System.  
**The vote was called and all voted “aye”. Motion carried 4-0.**

**E. Discussion/decision – Stevensville EA Amendment No. 2, Evaluate and Catalogue Cultural Resource Sites on Airport Property**

Mayor Mim Mack reviewed the Environmental Assessment Amendment No. 2 to evaluate and catalogue any cultural resource sites on Airport property. Councilperson/Airport Board Chair Klaphake reviewed the history and reasons for evaluation and cataloguing cultural resources.

**Councilperson Perrin made a motion to approve Stevensville EA Amendment No. 2, Evaluate and Catalogue Cultural Resource Sites on Airport Property. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.**

**Executive Report:**

Mayor Mim Mack updated Council on the following items:

- Revenue received from the steel salvage items in the amount of \$4,126.00
- Mayor expressed his appreciation to Council for the Council seat appointment
- Mayor commented on Councilperson Klaphake being an invaluable asset to the Town and Council and wished him luck with the challenges in his new role of City Court Judge.

**Town Council Comments:**

Councilperson Holcomb congratulated Tim Hunter and Ron Klaphake. She then reported on the upcoming Relay for Life. Mayor Mim Mack congratulated Councilperson Holcomb for her dedication and diligence to the Relay.

Councilperson Crews commented on his respect for Councilperson Klaphake.

Councilperson Klaphake thanked Council for their support and congratulated Tim Hunter. He then stated he will be officially stepping down from the Airport Board and recommended a new appointment from the Council be done at the next meeting.


**Board Reports:**

Councilperson Klaphake reported on the recent Airport Board meeting.


Councilperson Crews volunteered to replace Councilperson Klaphake on the Airport Board.

**Meeting was adjourned.**

**APPROVE:**

  
Gene Mim Mack, Mayor

**ATTEST:**

  
Stacy Bartlett, Town Clerk

