

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, November 25th, 2014

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Perrin, Holcomb, Crews and Hunter were all present. Steve Knopp, Ron Klaphake and Raymond Smith were also present.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

November 13th Town Council Meeting

Councilperson Holcomb made a motion to approve minutes as presented. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

Approval of bi-weekly claims:

Council reviewed the biweekly claims presented.

Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Hunter seconded the motion and all voted “aye”. Motion carried 4-0.

- A. Discussion/decision – Pay December Claims Out of Cycle Due to the Holidays

Councilperson Holcomb made a motion to pay the December claims out of cycle. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

Administrative Reports:

Airport

Airport Manager Steve Knopp reported on activities at the airport. He also reported he will be out of the country for a week beginning tomorrow, but has made arrangements for snow plowing at the airport. The next December Airport meeting will be held in Steve’s hangar at the airport.

Mayor Mim Mack read Steve Knopp’s resignation letter into the record. Steve will be stepping down from the position as Airport Manager next March, 2015.

There was further discussion regarding the amount of time involved for this position, which Steve recommended approximately 20 hours a week, mostly due

to the amount of communications needed and the upcoming projects. Mayor Mim Mack will see if the Town has a current job description and review duties with Steve.

There was also discussion of looking at project funding to pay a project manager.

Court

Judge Ronald Klaphake updated Council on the Court activities. He also reported on the court training he attended last week.

Police

Police Clerk Stacy Bartlett presented the Police Department monthly report to Council.

Treasurer

Council reviewed Treasurer Mapelli's monthly report including Utility Billing Collections, website statistics, and water usage.

Guests:

There were no guests.

Correspondence:

Mayor Mim Mack read the following correspondence into the record:

- Thank you letter from Ravalli County Habitat for Humanity

Public Comments:

There was no public comment.

Unfinished Business:

A. Standing Agenda Item: Water Project

Mayor reported on the final water project items for completion and on the water rights.

B. Standing Agenda Item: Sewer Project

Mayor reported that DEQ is still reviewing the sewer project.

C. Discussion/decision – Resolution No. 291, Drug Fund, Reconsideration from the November 13th Council meeting – Councilperson Crews

Councilperson Crews made a motion to reconsider Resolution No. 291 from the November 13th Council meeting. Councilperson Holcomb seconded the motion. Discussion ensued with regard to the need for more information on the Drug Fund prior to approving and concerns with using funds to militarize the police department. Mayor informed Council the Town has an

existing Drug Fund, but a Resolution authorizing use of those funds was never adopted. **The vote was called and all voted “aye”. Motion carried 4-0.**

Councilperson Crews made a motion to amend Resolution No. 291, Drug Fund stating “no proceeds from this fund shall be used to acquire any military arms, military vehicles or military war equipment from the Department of Defense or other agency. Councilperson Holcomb seconded the motion. There was discussion on what the funds can be used for. The vote was called and all voted “aye”. Motion carried 4-0.

Councilperson Crews made a motion to adopt Resolution No. 291, Drug Fund as amended. Councilperson Hunter seconded the motion and all voted “aye”. Motion carried 4-0.

D. Discussion/decision – First Reading Ordinance No. 154, An Ordinance Amending Chapter 10, Development Code of the Stevensville, Montana Municipal Code

Mayor introduced Ordinance No. 154 and gave an overview of the recommended amendments by the Planning & Zoning Board and Council over the past year. There was discussion regarding the lack of Zoning Administrator definition and definition of Building Official and on non-conforming uses, parking, casinos, and height change for storage sheds.

Council concurred to remove the definition of Building Official and adding the definition of Zoning Administrator.

Councilperson Perrin made a motion to accept Ordinance No. 154 on the first reading with the amendments discussed and set a public hearing and second reading on December 11th. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

Mayor Mim Mack called for a 5 minute recess at this time.
Mayor reconvened the meeting.

New Business:

A. Discussion/decision –Special Event Permit for Parade of Lights on December 5th – Stevensville Main Street Assn and Civic Club

Civic Club Member Robin Holcomb reviewed the Special Event Permit.

Councilperson Perrin made a motion to approve the Special Event Permit for the Parade of Lights on December 5th. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

B. Discussion/decision – First Reading Ordinance No. 152, An Ordinance Amending Chapter 11 – Floods of the Stevensville, Montana Municipal Code in its Entirety

Mayor Mim Mack introduced Ordinance No. 152, informing Council this is an amended Ordinance to meet the new Flood regulations. He reminded the Council there is no land within the Town of Stevensville in the Flood plain.

Councilperson Perrin made a motion to accept the first reading of Ordinance No. 152 and set a public hearing and second reading on December 11th. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

C. Discussion – Creation of a Fund for Voluntary Contributions to be Used for Water/Sewer Customers Needing Temporary Support

Councilperson Perrin recommended the Town should have an avenue for citizens to donate to help others in need of support with their water/sewer bill.

Mayor stated there were comments and support from members of the community for this type of fund and if Council would like to move forward, he will investigate the legalities.

Discussion ensued with regard to having a non-profit administrating this fund versus the Town.

Council concurred to have the Mayor investigate this further.

Executive Report:

Mayor Mim Mack reported on the following items:

- Grants to Others Applications
- Receipt of \$9,760 from MFCU for Twin Creeks cash in lieu of parklands. He will bring forward the statutory requirement for the spending of these funds.

Town Council Comments:

Councilperson Holcomb thanked all that helped with the hanging of the Christmas lights.

Councilperson Perrin brought a list of items still not completed by the Council. He will give the list to the Town Clerk to add with the COW agenda items list.

He also inquired about the Airport AAA. Mayor responded this is still at the Attorney General's office for a ruling.

Board Reports:

Councilperson Holcomb reported on the November Park board meeting.

Raymond smith reported a possible skate park and possibility of presenting at the next Council meeting.

Councilperson Hunter reported on the Ad Hoc Executive Compensation Committee meeting.

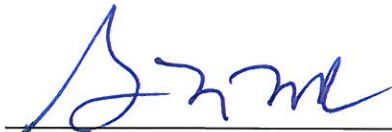
Mayor reported that he and Councilperson Perrin were invited and will be attending meetings on local government issues in Bozeman on Monday, December 8th.

Mayor also reported that Councilperson Crews has volunteered to serve as the Town representative on the St. Mary's Mission Planning Committee for the 2016 Founders Day and State Preservation Society Conference.

Council consented to Councilperson Crews serving on the St. Mary's Mission Planning Committee.

Meeting was adjourned at 8:50 p.m.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk

