

**STEVENSVILLE TOWN COUNCIL MINUTES**  
**Thursday, December 11<sup>th</sup>, 2014**  
**7:00 p.m.**

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00p.m. Councilpersons Perrin, Holcomb, Crews, and Hunter were all present. There were several members of the public present also.

The Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

**Approval of minutes from:**

November 25th Town Council Meeting

**Councilperson Holcomb made a motion to approve the November 25<sup>th</sup> Council meeting minutes. Councilperson Perrin seconded the motion and all voted “aye”. Motion carried 4-0.**

**Approval of bi-weekly claims:**

Council reviewed the biweekly claims presented.

**Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.**

**Administrative Reports:**

Building Dept

Council reviewed Building Inspector Dennis Monroe’s monthly report.

Fire

Brandon Dewey presented the October Fire Department report.

Council questioned consenting to the fire dept new hires. Brandon stated they will present SFD new hires at future Council meetings.

Streets/Alleys

Streets/Alley Supervisor Ed Sutherlin updated Council on streets/alleys.

Water/Sewer

No report.

**Guests:**

Police Chief Marble introduced the new Stevensville Police Officer, Craig Robertson.

**Correspondence:**

Mayor Mim Mack read a letter from Stevensville Hardware regarding ice/snow removal on Main Street sidewalks and requesting the Town enforce the Ordinance on those who do not abide.

Mayor recommended sending a copy of the ordinance to all Main Street businesses.

Discussion ensued regarding penalties for non compliance and responsibility of the bulb outs and portable signage. Mayor recommended sending notice on signage also.

**Public Comments:**

Kim French inquired about 2 hour parking on Main Street.

**Unfinished Business:**

**A. Standing Agenda Item: Water Project**

1. Discussion/decision – Change Order #8, Phase II Well House & Pressure Control

Mayor Mim Mack reviewed Change Order #8, to replace the variable frequency drives (to control the pump) required to solve the over-current issue; a cost of \$1,136.13.

**Councilperson Holcomb made a motion to approve Change Order #8. Councilperson Hunter seconded the motion and all voted “aye”. Motion carried 4-0.**

2. Discussion/decision – Notice of Award to Eagle Drilling and Execute Contract for Phase III Additional Well Development

Mayor Mim Mack reviewed the Additional Well Development due to one of the pumps beginning to pump sand. After consulting with several experts, it was determined to use a more advanced pumping method. He then presented the contract with Eagle Drilling and the cost of \$24, 280, which will be funded out of the remaining contingency funds.

Discussion ensued regarding total gallons per minute overall.

**Councilperson Holcomb made a motion to approve the Notice of Award to Eagle Drilling and Execute the Contract for Phase III Additional Well Development. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.**

Fire Chief Motley arrived at the meeting and gave an update on the Fire Department.

**B. Standing Agenda Item: Sewer Project**

Mayor updated Council on the sewer project. DEQ completed their review of our head works project and sent several change items to HDR. HDR will be working on those changes in hopes of the final approval within 60 days.

**C. Discussion/decision – Second Reading and Adoption of Ordinance No. 154, An Ordinance Amending Chapter 10, Development Code of the Stevensville, Montana Municipal Code**

Mayor Mim Mack presented Ordinance No. 154 and recommended to Council to postpone the second reading until January due to comments made at the Public Hearing.

**Councilperson Crews made a motion to postpone second reading and adoption of Ordinance No. 154 until the January 8<sup>th</sup> Council meeting to work on changes recommended at the public hearing. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.**

**D. Discussion/decision – Second Reading and Adoption of Ordinance No. 152, An Ordinance Amending Chapter 11 – Floods of the Stevensville, Montana Municipal Code In Its Entirety**

Mayor Mim Mack presented Ordinance No. 152 and reviewed FEMA regulations of adoption prior to January 16, 2015.

**Councilperson Hunter made a motion to adopt Ordinance No. 152, An Ordinance Amending Chapter 11, Floods of the Stevensville, Montana Municipal Code. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.**

**New Business:**

**A. Discussion/decision– Robert E. Adams Trust Property Minor Subdivision Application**

Mayor Mim Mack reviewed the Adams request for Minor Subdivision and informed Council it meets the first minor subdivision regulations and state code. He stated they are seeking to create one additional lot, zoned R-2. Mayor recommended Council approve with conditions as follows: developer provide any curb, gutter and sidewalk improvements consistent with town codes; provide any water, sewer or other utilities; and submit all plans for utility construction to the town designated engineer prior to any construction.

Discussion ensued regarding lot size, water and sewer, and utilities. Clayton Floyd recommended adding “the late comer’s agreement” to help the Adams recover any improvements. Mark Adams commented there is no plan in

the foreseeable future to develop the lot and therefore this agreement is not necessary.

**Councilperson Perrin made a motion to approve the Robert E. Adams Trust Property Minor Subdivision with conditions discussed. Councilperson Holcomb seconded the motion.** There was further discussion regarding amending the minor subdivision fees. Mayor will bring this back to Council for approval at a later date.

Clayton Floyd commented on state law enabling minor subdivisions and on limiting land owner rights.

**The vote was called and all voted “aye”. Motion carried 4-0.**

**B. Discussion/decision – Resolution No. 362, A Resolution Supporting the Continued Funding of the Local Government Center at Montana State University**

Mayor Mim Mack reviewed the last legislative session cut in funding for the Extension Office including the Local Government Center. Mayor recommended the Council support the continued funding of the LGC.

Mayor then read the Resolution into the record.

**Councilperson Holcomb made a motion to approve Resolution No. 362, A Resolution Supporting the Continued Funding of the Local Government Center at Montana State University. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.**

**C. Discussion/decision –Contract between the Town of Stevensville and Ravalli County Recycling**

Mayor reviewed the contract for service with Ravalli County Recycling following the lines of budget discussions.

Council held discussion on the cost of the container and the recovery of that cost with a 47 month lease from Ravalli County Recycling, placement of the container, items to be recycled.

**Councilperson Perrin made a motion to approve the contract between the Town of Stevensville and Ravalli County Recycling. Councilperson Hunter seconded the motion.** There was further discussion of locations for the container, smell from the container, design of the container, clarification of item #5 (container purchase) on the contract, who’s responsibility to keep the area around the container clean, risk being worth the benefit, maintenance of the container and/or additional costs, yardage fees being unknown at this time due to the amount of yardage being unknown.

Clayton Floyd commented in opposition to the contract.

Kim French commented in opposition to the contract.  
Ed Sutherlin commented in opposition to the Town paying for recycling, even people outside the town.

Tanya Eckert commented on the Town being charged twice, for the cost of the container and the cost of the yardage.

**The vote was called. Councilperson Crews voted “nay”, Councilperson Holcomb voted “nay”, Councilperson Perrin voted “aye” and Councilperson Hunter voted “aye”. Mayor Mim Mack voted “aye” breaking the tie votes. Motion carried 3-2.**

**D. Discussion – Per Capita Appropriations**

Councilperson Perrin presented a comparison of Montana Municipal per capita appropriation of total general fund showing where Stevensville sits comparatively to like size municipalities.

Discussion ensued with regard to revenues.

**Executive Report:**

Mayor Mim Mack gave an update on the Town Hall remodel.

He also reported on he and Councilperson Perrin’s attendance on the recent Local Government Center training on government issues.

**Town Council Comments:**

Councilperson Crews commented on the Emergency Planning training session with Ravalli County in January. Planning session is on December 16<sup>th</sup> is there is anyone interested in attending.

Councilperson Perrin commented on the need for identification on the new town vehicles. He then thanked the Mayor for his preparation to Council for the Adams minor subdivision request.

**Board Reports**

Councilperson Crews updated Council on the Airport Board meeting.

Clayton Floyd commented the Airport Board meeting at the Airport not at Town hall and on the Attorney General opinion on holding public meetings at public locations.

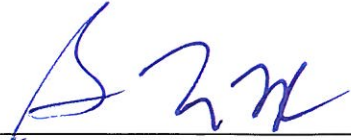
Councilperson Crews presented the Project Timeline on the Airport Runway Project which will also be posted on the Town website.

Councilperson Crews then updated Council on the 2016 Founder’s Day planning.

Councilperson Hunter gave an update on the Ad Hoc Executive Compensation Committee meeting. There will be two meetings in January on the 5<sup>th</sup> and 19<sup>th</sup>.

**Meeting adjourned at 8:40 p.m.**

**APPROVE:**



Gene Mim Mack, Mayor

**ATTEST:**



Stacy Bartlett, Town Clerk