

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, January 22nd, 2015

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Perrin, Holcomb, Crews and Hunter were all present. Several citizens were also present.

The Mayor, Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

January 8th Town Council Meeting

Councilperson Holcomb made a motion to approve minutes as presented. Councilperson Hunter seconded the motion and all voted “aye”. Motion carried 4-0.

Approval of bi-weekly claims:

Council reviewed the biweekly claims presented.

Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

Administrative Reports:

Airport

Airport Manager Steve Knopp updated Council on activities at the Stevensville Airport and reported on the Montana Aeronautics grant award ceremony he attended in Helena. Stevensville was not awarded any grant funds.

Council requested an approximate number of annual take-off's and landing be reported in a future meeting.

Court

Judge Ronald Klaphake updated Council on the Court activities.

Police

Police Clerk Stacy Bartlett presented the Police Department monthly report to Council.

Council requested having Officer Fawcett attend a Council meeting and report on school activities.

There was further discussion regarding school searches.

Council inquired if the SRO could report the number of students being questioned each month, specifically without a parent.

Treasurer

Council reviewed Treasurer Mapelli's monthly report including Utility Billing Collections, website statistics, and water usage.

Council inquired about progress of researching a program for residents to contribute to a fund to be used to help others in need of help with water/sewer bills. Mayor responded he will have more information for Council by the end of February.

Mayor Mim Mack reported to Council a recent MMIA report discouraging forecasting budget revenues for the Court.

Guests:

There were no guests.

Correspondence:

There was no correspondence.

Public Comments:

Robert Michaelson, 222 Turner Street, inquired about the Town receiving money from the State Gaming Commission. Treasurer responded approximately \$4,000 received to date this year. Mr. Michaelson stated there are 81 machines in the Town should have received \$8,100 this last quarter. He submitted the information he reported on to Council at the Mayor's request so the Town can look into.

Tonya Eckert commented in favor of the skate park and recommended Council support this project.

Unfinished Business:

A. Standing Agenda Item: Sewer Project

Mayor reported on the Town received final approval from DEQ for the project. He then reviewed the project bidding process and schedule.

B. Discussion/decision – Second Reading and Adoption of Ordinance No. 155, An Ordinance Adopting Revised Building and Technical Codes as Adopted and Required by the State of Montana By Amending Chapter 6 of the Stevensville, Montana Municipal Code

Mayor Mim Mack introduced Ordinance No. 155 and informed Council there has been no public comment on this Ordinance.

Councilperson Perrin made a motion to approve and adopt Ordinance No. 155. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

New Business:

A. Discussion/decision – Adams Family Trust Request for Reimbursement of the \$750 Subdivision Fee

Mayor reviewed the Adams Family Trust request for a refund at the time of the minor subdivision review last December. Mayor recommended refunding the \$750 fee upon the condition that once the Mayor has submitted a Resolution to reduce this fee to \$250 and the Adams Family will pay the \$250 fee at that time.

Councilperson Perrin made a motion to approve reimbursing the \$750 Subdivision fee to the Adams Family Trust upon the condition a \$250 fee is paid after the minor subdivision fees have been established. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

B. Discussion/decision – Proposal for Skate Park in the Town of Stevensville

Raymond Smith and Dave Harris presented a proposal for a Skate Park in Lewis and Clark Park and requested Council approval the location site.

Council held discussion on offering an activities for older children, safety equipment, signage, possible increased drug use at the park, a self-monitoring program with kids, winter safety and handicap accessibility, night use or day use and responsibility for maintenance.

Further discussion was held regarding lighting. Raymond informed Council lighting at the Park and security issues are being addressed by the Park Board and will be presented back to Council.

Council inquired about coordination between the playground and skate park committees.

Mayor requested Raymond discuss the location idea with Ed Sutherlin with regard to water lines and pump house.

Tonya Eckert commented on the work and effort on this project by the youth.

Youth Ryan Labenske commented on the need for the skate park as a place for kids to have fun and use creativity.

Youth Karisa Smith commented on kids skating on the sidewalks and there not being a place for youth to skate.

Youth Zach Garcia commented on skating being an great activity and there being no place for youth to skate.

Youth Jay Erickson commented on kids getting in trouble for skating in areas not allowed. It would keep kids out of trouble and bring money in to the town when other kids come to use this skate park. Kids are committed to volunteer to help make this project work.

Mayor commented on his observation of kids skating in Town and their creativeness and respect for property.

Mayor then clarified the skate committee is only requesting approval of Council for a specific location for the park. Design plans would be presented to Council at a future time.

There was further discussion regarding the proposed bicycle camp and where that committee is at. Raymond commented the Park Board is attempting to work with all these committees and proposals and package the information in one for Council to consider.

Mayor commented on "characterizing" different groups and cautioned against it.

Dawn Geiger commented in support of the skatepark and playground but against a bicycle park.

Councilperson Perrin made a motion to approve the proposed location in Lewis & Clark Park for the skatepark. Councilperson Holcomb seconded the motion and all voted "aye". Motion carried 4-0.

Mayor called for a minute break.
The meeting was reconvened.

C. Discussion/decision – Calling for a Public Hearing to Consider an Amendment to the FY2014-15 Budget for Big Sky Trust

Mayor Mim Mack reviewed the Big Sky Trust Grant Program and the need to schedule a public hearing to amend the FY14-15 Budget. Mayor reminded Council that this was already approved by Council and the funds are not Town funds, but the Town acts as a pass-through. The budget line item is a requirement by the Dept of Commerce.

Councilperson Perrin made a motion to set a public hearing on February 12th, 2015 prior to the next Council meeting. Councilperson Crews seconded the motion and all voted "aye". Motion carried 4-0.

D. Discussion/decision – Approval of Contract between the Town of Stevensville and Wipfli, LLP for FY13-14 Audit Services

Mayor Mim Mack reviewed the contract and FY13-14 Audit.

Councilperson Hunter made a motion to approve the contract with Wipfli, LLP for FY13-14 auditing services in the amount of \$13,250.00.

Councilperson Holcomb seconded the motion. Council held discussion regarding the cost of the audit. **The vote was called and all voted “aye”.**
Motion carried 4-0.

E. Discussion/decision – Council Consent to Mayor’s Appointment of Planning and Zoning Board Members Greg Chilcott and Dan Cranston

Mayor reported his re-appointments to the Planning and Zoning Board, as Greg Chilcott being the County annual designated appointment and Dan Cranston being a Town designated appointment with another term of 4 years.

Councilperson Crews made a motion to approve Mayor’s appointments of Greg Chilcott and Dan Cranston to the Planning and Zoning Board.

Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

F. Discussion – Town Attorney’s Guidance on Definitions of Resolutions and Ordinances

Mayor and Council reviewed the Town Attorney’s opinion advising the Council against creating a Town specific dictionary and held further discussion of establishing a table of defined meaning of specific words used in Town Ordinances and Resolution.

Councilperson Crews recommended Council review the Bill Drafting Manual.

Executive Report:

Mayor Mim Mack reported on the following items:

- 1) Mayor will be bringing an amendment to the Ordinance regarding the Special Event Permit process to Council.
- 2) Update on the Stevensville Playhouse structure issue.

Town Council Comments:

Councilperson Perrin commented on the tour of the water and sewer systems and on how he has always underestimated what it takes to run these departments. He recommended the department heads communicate more about their operations with Council for a better understanding. All Council members concurred.

Mayor recommended Council take a tour of the Streets/Alleys with Ed Sutherlin.

Board Reports:

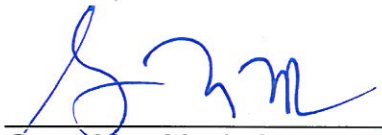
Councilperson Hunter reported on the Ad Hoc Executive Compensation Committee meeting. There will be 2 meetings in February also.

Councilperson Crews reported on the Airport Board meeting and Airport issues.

Councilperson Perrin reported on the Stevensville Main Street Association retreat scheduled this weekend.

Meeting was adjourned at 9:50 p.m.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk