

**STEVENSVILLE TOWN COUNCIL MINUTES**  
**Thursday, February 12<sup>th</sup>, 2015**  
**7:00 p.m.**

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00p.m. Councilpersons Perrin, Holcomb, Crews, and Hunter were all present. There were several members of the public present also.

The Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

**Approval of minutes from:**

January 22<sup>nd</sup> Public Hearing and January 22<sup>nd</sup> Town Council Meeting

**Councilperson Holcomb made a motion to approve the January 22<sup>nd</sup> Public Hearing and January 22<sup>nd</sup> Town Council meeting minutes. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.**

**Approval of bi-weekly claims:**

Council reviewed the biweekly claims presented.

**Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Hunter seconded the motion and all voted “aye”. Motion carried 4-0.**

**Administrative Reports:**

Building Dept

Council reviewed Building Inspector Dennis Monroe’s monthly report.

Mayor Mim Mack gave a summary of the meeting last held on February 6<sup>th</sup> with the involved parties regarding the Stevensville Playhouse structural issue.

Fire

Fire Chief Motley presented the January Fire Department report. He then reviewed the new burn permit program for County residents.

There was further discussion regarding the Town burning ordinance and Dawn Geiger commented against burning in town and she was encouraged to submit her comments in writing to Council.

Streets/Alleys

Streets/Alley Supervisor Ed Sutherlin updated Council on streets/alleys. He also reported on tree trimming, removal and replanting.

There was further discussion on trimming trees in Father Ravalli Park.

Councilperson Crews presented a request from St. Mary's Mission to pave a section of Charlos prior to the 2016 Founders Day Event. Ed Sutherlin stated they would look at the cost and possibility of doing that project.

Water/Sewer

Water/Sewer Supervisor George Thomas updated Council on water/sewer. Council requested calculating the Town's cost per gallon for water and sewer.

**Guests:**

Dan Ritter announced his position of President of the Stevensville Main Street Association.

Stevensville Main Street Association Director Joan Prather presented their 2014 4<sup>th</sup> quarter report. She then presented Council with a 2015 Plan which includes 2014 final statistics.

**Correspondence:**

Mayor Mim Mack read the following correspondence into the record:

- ✓ Dept of Commerce letter re: the Montana Main Street Program Grant Denial
- ✓ Thank you letter from Stevensville Clothes Closet for the Grants to Others Grant
- ✓ Mayor's Endorsement Letter to the Montana Historic Foundation for St. Mary's Mission
- ✓ Thank you letter from St. Mary's Mission for the Grants to Others

**Public Comments:**

There was no public comment.

**Unfinished Business:**

**A. Standing Agenda Item: Sewer Project**

Mayor reported on the sewer project pre-bid meeting.

**B. Discussion/decision – Water System Improvements Engineering Amendment No. 7**

PCI Engineer Donny Ramer presented the Engineering Amendment No. 7 for additional bidding & contract administration, RPR services, and services to solicit small contract for additional well development and video of Well #2. Total amendment amount is \$5,760.00.

**Councilperson Perrin made a motion to approve the Water System Improvements Engineering Amendment No. 7 for a total of \$5,760.00. Councilperson Holcomb seconded the motion and all voted "aye". Motion carried 4-0.**

Donny updated Council on the Water Rights Claims review by DNRC for Ravalli County. The Town's current claimed volume of 905 ac-ft/year cannot be met and the Town has no historical flow records to support it. DNRC has recommended the Town amend the claim to a total volume of 805 ac-ft/year.

A citizen inquired about the effect of the Stevensville wells on the aquifer.

**Mayor Mim Mack requested Council consent to moving New Business Item C forward on the agenda. Council consented.**

Mayor called for a 5 minute recess at this time.

**New Business Item C**

**Discussion/decision – Hill Top West Subdivision Covenant Change**

Mayor Mim Mack informed Council and public that the Town of Stevensville owns 2 lots near the airport and in order to change covenants, there would need to be 4 out of 5 lots approving.

Realty Broker Craig Sipher presented his request for Town Council approval to change the covenants exempting lot 1 from item 6 in the Covenants effecting square footage of the residence and allowing for the placement of a manufactured home not to be less than 900 square feet of living space, not being less than 16' in width so long as said manufactured home is placed on a permanent foundation and complies with any height restriction imposed by the airport effected area.

**Councilperson Perrin made a motion to approve the Amended Declaration of Restrictive Covenants for Hill Top West Subdivision. Councilperson Hunter seconded the motion and all voted "aye". Motion carried 4-0.**

**C. Discussion/decision – Resolution No. 349A, A Resolution Amending Resolution No. 349, Development Code Fees for the Town of Stevensville**

Mayor Mim Mack reviewed the Resolution and stated there was no public comment on this Resolution.

**Councilperson Holcomb made a motion to approve Resolution No. 349A. Councilperson Crews seconded the motion.**

Jeff Motley commented in support of the Resolution.

**The vote was called and all voted "aye". Motion carried 4-0.**

**D. Discussion/decision – Approval of Resolution No. 364, A Resolution Authorizing Amendment of the Town of Stevensville FY2014-15 Budget for the Acceptance of Big Sky Economic Development Trust Fund Program**

Mayor Mim Mack reviewed Resolution No. 364 and stated there was no public comment at the public hearing.

**Councilperson Holcomb made a motion to approve Resolution No. 364. Councilperson Perrin seconded the motion.**

Citizen Bob Michaelson inquired about the jobs created by this program. Mayor Mim Mack gave explanation of the Big Sky Trust and B.E. Forest Products.

**The vote was called and all voted “aye”. Motion carried 4-0.**

**New Business:**

**A. Discussion/decision– First Reading of Ordinance No. 156, An Ordinance Amending Chapter 22, Article IX of the Stevensville, Montana Municipal Code**

Mayor reviewed Ordinance No. 156.

**Councilperson Perrin made a motion to approve the First Reading of Ordinance No. 156 and set Public Hearing prior to the next Council meeting. Councilperson Crews seconded the motion.**

There was discussion on the 30 submission requirement prior to the event and possibly amending this section.

**The vote was called and all voted “aye”. Motion carried 4-0.**

**B. Discussion/decision – Airport Manager Job Description for the Stevensville Airport**

Mayor introduced a draft job description for the Airport Manager. Councilperson Crews commented on the duties and time involved for this position.

**Councilperson Holcomb made a motion to approve the Airport Manager Job Description as presented. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.**

**C. Discussion/decision – Hill Top West Subdivision Covenant Change**

\*\*See above under Unfinished Business.

**Executive Report:**

Mayor Mim Mack gave an update on:

- 1) State Gaming Commission Report regarding Bob Michaelson’s public comments at the previous Council meeting.
- 2) Mayor Mim Mack will be presenting on Equal Pay at the Mayor’s Conference this spring

3) \$300 grant received from DNRC for the Arbor Day Celebration

**Town Council Comments:**

Councilperson Crews commented on the Grants to Others Program and recommended the Town inform the public of the purpose of the grants.

Councilperson Perrin commented on the street sweeping, timeline for addressing the growth policy, and Council tour of streets/alleys.

Councilperson Holcomb commented on public perception of the \$10,000 given to the Bear Mountain Playground. Mayor informed the public these funds were in the budget for playground equipment and the funds won't be released until there are tangible items ready to purchase. Mayor also gave an update from the Civic Club meeting held today where it was determined the Civic Club, due to its 504C status, cannot hold the playground funds, therefore funds will be moved to either the Stevensville Community Foundation or Stevensville Main Street Association.

There was further discussion regarding public perception of the funds donated from the Town to Playground and to the Stevensville Main Street Association.

The public requested Mayor Mim Mack write an editorial in the Bitterroot Star explaining the funds donated to the playground.


**Board Reports**

Councilperson Crews commented on the Airport Board meeting.


Councilperson Hunter commented on the Ad Hoc Executive Compensation meeting.

**Meeting adjourned at 9:05 p.m.**

**APPROVE:**

  
Gene Mim Mack, Mayor

**ATTEST:**

  
Stacy Bartlett, Town Clerk

