

**Town of Stevensville Committee of the Whole
Minutes
Thursday, February 19th, 2015
7:00 p.m.**

Council for the Town of Stevensville along with Mayor Mim Mack came together at Council Chambers for a Committee of the Whole meeting. Mayor Mim Mack called the meeting to order at 7:00 p.m. Councilpersons Perrin, Crews, Holcomb, and Hunter.

Council held discussion on:

1. Proposed Draft Personnel Policy for the Town of Stevensville

Mayor reviewed the history and last update (2008) of the personnel policy. He then informed Council the staff used a template provided by and recommended by the Town's insurance, MMIA, to produce the original draft. This first draft was given to the Town's Attorney for review, which resulted in several suggestions which were then incorporated into the policy. The second draft was then given to the Town employees and Town Council for review. There again were several suggestions received from Council members that were incorporated into this final draft.

Councilperson Crews had several additional suggestions which Mayor and Council discussed and reviewed.

Discussion was held on changes to Town job descriptions and it was suggested all changes to job descriptions be brought to Council for approval. It was determined that the Mayor will present a resolution to Council addressing job descriptions and approval.

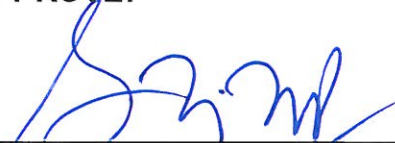
The Town's Organizational Chart was discussed and it was determined the chart should be posted on the Town's website.

Council consented to having the final draft of Personnel Policy will be brought forward at the next Council meeting for approval.

Mayor recommended Council review and discuss water and sewer rates at the next months COW meeting.

The meeting was adjourned.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk