

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, April 9th, 2015
7:00 p.m.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Mim Mack called the meeting to order at 7:00p.m. Councilpersons Perrin, Crews, Holcomb and Hunter were all present. There were several members of the public present also.

The Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

March 19th CDBG Public Hearing, March 19th Special Meeting, March 19th COW Meeting, and March 26th Town Council Meeting

Councilperson Holcomb made a motion to approve the March 19th CDBG Public Hearing, March 19th Special Meeting, March 19th COW Meeting, and the March 26th Town Council Meeting minutes. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

Approval of bi-weekly claims:

Council reviewed the biweekly claims presented.

Councilperson Holcomb made a motion to approve the bi-weekly claims as presented. Councilperson Perrin seconded the motion and all voted “aye”. Motion carried 4-0.

Administrative Reports:

Building Dept

Council reviewed Building Inspector Dennis Monroe’s monthly report.

Fire

Brandon Dewey presented the monthly fire report.

Streets/Alleys

Streets/Alley Supervisor Ed Sutherlin was not able to attend. George Thomas reported on a fiber optics line being installed from the Hotel to the Library. This will disrupt parking and possibly traffic. Alley grading and pot hole repair will begin as soon as the asphalt plants open.

Water/Sewer

Water/Sewer Supervisor George Thomas updated Council on water/sewer.

Councilperson Crews commented on citizens not picking up after their dogs in the small park near 6th Street. Discussion ensued with regard to installing dog waste bag dispensers and waste receptacles at this park and at Father Ravalli Park.

Mayor Mim Mack reported on the sewer back-up claim filed by a resident stating MMIA denied the claim due to no fault of the Town. MMIA did pay out a settlement for the no-fault portion of the claim in the amount of \$1,000.

Guests:

Mayor Mim Mack introduced Becky Holman of Ravalli County Recycling.

Becky Holman gave a presentation on the recycling container in Stevensville located at the Burnt Fork Market. They are completing the fabrication on the container and student Kenzie Fite will be painting a mural on the container.

A member of the public commented on an ISIS symbol being painted on south end of the container that will need repainting.

Discussion ensued regarding security of the container, surveillance cameras, and police patrol.

Becky informed Council they will do some public education when the container is ready for use. She and Doug then reported on the types of recyclables they can accept and the approximate cost of the recycling pickup.

Correspondence:

Mayor Mim Mack read the following correspondence into the record:

- ✓ Letter from Christian, Samson & Jones PLLC regarding easement issues between the Town and the Capps

Mayor commented on press articles, misinformation in the letter and the Town's attempt to set a meeting to resolve the issue. Mayor then gave a history of the Town allowing this access since the 1990's with no issues. Mayor also clarified and summarized all the issues being addressed. He then referred to an article in the Ravalli Republic written 5 days after the letter had been sent to the Town.

There was further discussion regarding the Town's access to the sewer treatment plant.

Public Comments:

Raymond Smith, 326 Valley View, inquired about time requirements of cleaning up graffiti from commercial buildings, specifically the painting on the exterior wall of the Peak. Raymond offered his labor if the owner supplied the supplies.

Unfinished Business:

A. Standing Agenda Item: Sewer Project

Mayor Mim Mack updated Council on the pending sewer project phase II.

B. Discussion– Water Rights Update

Mayor Mim Mack updated Council on the ongoing water rights issue and his recent meeting with DNRC. DNRC will consult with their legal department to help determine the Town's historic use of water rights and contact the Town once they have done that. Once DNRC makes a decision on the water rights, the Town has the right to file an appeal.

Clayton commented on the Town possibly selling those surface water rights. Mayor clarified those rights are Municipal rights and they cannot be used for any other purpose.

A citizen commented on the water rights owned by the School District and adding an addendum stating the surface rights can also be used for irrigation. He offered to meet with the Mayor next Monday to review the records he has.

Discussion ensued with regard to the Town's water rights.

C. Discussion/decision – Final Report of the Ad Hoc Executive Compensation Committee

Ad Hoc Committee Chair Tim Hunter presented the final report on Executive Compensation to Council.

Council held discussion regarding the options recommended by the Committee.

Clayton Floyd commented on administrative costs being already built into the projects. Mayor stated these administrative costs are engineering costs.

Dawn Geiger commented on the Mayor already having an admin assistant. Mayor clarified Brandon Dewey's position as not being the Mayor's assistant.

Clayton Floyd requested Council take public comment prior Council making any decisions on this recommendation.

Mayor informed the public that Council will only make a decision on accepting the final report tonight. Any decision on executive compensation would be done at a budget session where the Council sets all salary changes. He also stated any member of the public may submit written comments that will be included in the final report of the Ad Hoc Executive Compensation Committee for the Council's consideration.

Councilperson Perrin made a motion to accept the Committees report as presented. Councilperson Holcomb seconded the motion. The vote was called and all voted “aye”. Motion carried 4-0.

D. Discussion/decision – Future Committee of the Whole (COW)

Meeting Agenda Topics

Mayor informed Council April COW meeting agenda will be the Airport EA hearing, May will be the employee benefits package, and June will begin the budget process

Councilperson Crews commented on the Council Rules needing to be updated and cleaned up to ensure the Council is following the rules properly.

It was determined that Councilperson Crews will put together his recommended amendments for the Council Rules to be brought forward at another Council meeting for discussion/decision.

Council held discussion on priority agenda items for future COW meetings and some items on the list being Council agenda items.

Council requested Mayor update and prioritize the list and email the list to Council.

New Business:

A. Discussion/decision– Mayor’s Proclamation for National Student Leadership Week

Mayor Mim Mack presented his Proclamation as requested by the School District.

Councilperson Hunter made a motion to approve the Proclamation for National Student Leadership Week. Councilperson Crews seconded the motion and all voted “aye”. Motion carried 4-0.

B. Discussion/decision – Proposed Amendment to the Purchasing Policy for the Town of Stevensville

Mayor introduced and reviewed proposed changes to the Town’s purchasing policy.

Discussion ensued with regard the proposed amendments and approval of purchases.

Councilperson Perrin made a motion to approve the amendment to the Purchasing Policy for the Town of Stevensville. Councilperson Hunter seconded the motion. Discussion ensued with regard to Council approval on items purchased through the budget, outside the budget and prior to approving claims. The vote was called and all voted “aye”. Motion carried 4-0.

C. Discussion/decision – Resolution No. 367, Resolution of Intent to Create Twin Creeks Lighting District for the Town of Stevensville

Mayor Mim Mack reviewed Resolution No. 367, the process of creating a lighting district and State statute of such.

Councilperson Holcomb made a motion to approve Resolution No. 367, Resolution of Intent to Create Twin Creeks Lighting District for the Town of Stevensville. Councilperson Perrin seconded the motion. Discussion ensued regarding the administrative cost assessment and the monthly charge per lot.

Councilperson Perrin made a motion to amend the Administrative Charge to \$2,000. Councilperson Hunter seconded the motion. Discussion ensued with regards to the administrative charge being a general fund line item versus a lighting district line item. **The vote was called on the amendment and all voted “aye”. Motion carried 4-0.**

Discussion ensued regarding state code and there was question whether “city” or “town” were interchangeable in the code.

The vote was called on the approval of the Resolution as amended. Councilpersons Hunter, Holcomb and Perrin voted “aye”. Councilperson Crews voted “nay”. Motion carried 3-0. Councilperson Crews commented on his “nay” vote being due to the state code referenced in the resolution.

D. Discussion/decision – Proposed Budget Workshop Schedule

Mayor Mim Mack presented the proposed schedule for the budget workshops. Due to Councilperson Crews and Councilperson Hunter being gone on June 22 for the sewer budget discussions, Council concurred to move this session to July 6th.

Councilperson Crews made a motion to approve the proposed budget workshop schedule as amended. Councilperson Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

Executive Report:

Mayor Mim Mack thanked Councilperson Perrin for covering during his absence.

He then gave an update on:

- 1) Recycling Container – this item was under guests.
- 2) SPD New Reserve Officers currently in training. They will be introduced at a future Council meeting when training is complete.
- 3) Councilperson Crew’s Absence Request June 13-July 1

Councilpersons Hunter, Crews and Perrin will be attending the Bicycle Tourism Forum schedule for Tuesday, April 14th. The Clerk will publish a Notice.

Mayor informed Council he will be attending the Governor's Committee Meeting for Equal Pay tomorrow.

Town Council Comments:

Councilperson Holcomb apologized for missing the training at the fire hall last Saturday.

Councilperson Hunter stated he will not be attending the Municipal Officials training in Billings. He then commented on the work the Ad Hoc Committee did and all the accomplishments by this administration of the Town.

Councilperson Crews commented on the recent bicycle committee meeting he attended.

Councilperson Perrin commented on citizens contacting him regarding the closure of the brush dump and the misinformation. He then reported on the fire training and election of fire positions. The officers elected will be presented at the next Council meeting for Council consent.

Councilperson Perrin also commented on Council reviewing the lighting districts during budget sessions. Discussion ensued with regards to the lighting districts overpayment. Council concurred to work on the lighting districts during the budget sessions.

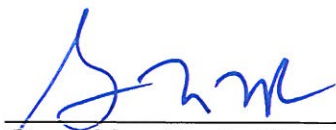
There was discussion regarding the Town's collection of yard debris and that no bags will be collected and dumping at the sewer plant.

Board Reports

Park Board Chair Raymond Smith requested to be placed on the agenda regarding increasing pool fees, Arbor Day and tree planting.

Meeting adjourned at 10:08 p.m.

APPROVE:



Gene Mim Mack, Mayor

ATTEST:



Stacy Bartlett, Town Clerk