

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, October 8th, 2015
7:00 p.m.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the rescheduled regular meeting of the Town Council. Acting Mayor Bill Perrin called the meeting to order at 7:00 p.m. Mayor Ludington was absent due to attending the MLCT Conference. Councilmember's Holcomb, Hunter and Crews were all present. There were several members of the public present also.

The Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

September 24th Public Hearing and Town Council Meeting

Councilmember Holcomb made a motion to approve minutes from the September 24th Public Hearing and the September 24th Town Council meeting as presented. Councilmember Hunter seconded the motion and all voted "aye". Motion carried 4-0.

Approval of bi-weekly claims:

Council reviewed the claims for the month of September.

Councilmember Crews requested the claim for St. Mary's Mission Founder's Day Sponsorship be a separate motion as he sits on the Founders Day Committee and would abstain from voting on that claim.

Councilmember Crews made a motion to approve the claims as presented with the exception of the St. Mary's Mission Founders Day Sponsorship Claim in the amount of \$2,000. Councilmember Holcomb seconded the motion and all voted "aye". Motion carried 4-0.

Councilmember Hunter made a motion to approve the St. Mary's Founders Day Claim in the amount of \$2,000. Councilmember Crews seconded the motion. Councilmember Hunter, Holcomb and Perrin voted "aye". Councilmember Crews abstained from voting. Motion carried 3-0.

Administrative Reports:

Building

Council reviewed the Building Inspector's report for August and September.

Fire

Fire Administrative Assistance Brandon Dewey presented the Fire Department report for August and September.

Streets/Alleys

Streets Supervisor Ed Sutherlin was not in attendance.

Water/Sewer

Water/Sewer Supervisor George Thomas was unable to attend.

Guests:

There were no guests.

Correspondence:

Councilmember Perrin informed the public of an email received from Maureen Wali regarding her complaint to the Historic Trust regarding the store front defacing at 327 Main Street.

Councilmember Crews read an email addressed to Chief Marble from Mark Brown regarding lack of enforcement on J Turns on Main Street. He also read Chief Marble's response to Mr. Brown.

Public Comments:

Youth Soccer Coach Cathi Cook, commented on the soccer equipment being vandalized again and the security issues at Lewis & Clark Park. She encouraged Council to look at installing security cameras in Town Parks. Cathi also reported to Council that the grass at the soccer fields in Lewis and Clark Park and Father Ravalli have not been mowed or watered since September 9th.

Unfinished Business:

A. Standing Agenda Item: Sewer Project

HDR Project Manager Tom Hanou gave an update on the sewer project. Discussion ensued regarding the project.

B. Discussion/decision– Memorandum of Understanding between MT Dept of Fish, Wildlife & Parks, Town of Stevensville and Roy Allen Capp for Land Appraisal Costs

Acting Mayor Perrin updated Council on the proposed MOU to share the land appraisal costs for a portion of land with regards to a land exchange between Roy Capps and the Town.

Council held discussion regarding the appraisal costs and possible survey costs.

Councilmember Hunter made a motion to approve the Memorandum of Understanding between MT Dept of Fish, Wildlife and Parks, Town of Stevensville and Roy Allen Capp for land appraisals costs. Councilmember Holcomb seconded the motion. Further discussion ensued regarding the appraisal and possible survey costs. **Councilmember Hunter, Councilmember**

Holcomb and Councilmember Perrin all voted “aye”. Councilmember Crews voted “nay”. Motion carried 3-1.

C. Discussion/decision – Financial Institution to Hold Water/Sewer Reserve Investment Funds

Treasurer Mapelli reviewed the CD rates from Rocky Mountain Bank and Missoula Federal Credit Union. She recommended 4-year ladder CD investment with Rocky Mountain Bank.

Councilmember Hunter made a motion to approve holding Water/Sewer Reserve Investment Funds at Rocky Mountain Bank. Councilmember Perrin seconded the motion. Councilmember Holcomb stated she would be abstaining from voting on this agenda item.

Discussion ensued with regard to investments options. Clayton Floyd commented against the investment and on liquidity issues for the bond. Treasurer Mapelli informed Council she discussed this with Dan Johnson of Rural Development and he stated this investment option was acceptable. Further discussion ensued.

The vote was called and Councilmember Hunter voted “aye”, Councilmember Crews voted “aye” and Councilmember Perrin vote “aye. Councilmember Holcomb abstained from voting. Motion carried 3-0.

New Business:

A. Discussion/decision – Resolution No. 365B, A Resolution Amending the Personnel Policy of the Town of Stevensville

Council reviewed and held discussion regarding the proposed amendment to the personnel policy. It was recommended to add “Police Officer” just before the word “vacancy” in the last sentence to eliminate Police Clerk applicants.

Councilmember Crews made a motion to approve Resolution No. 365B to amend the Personnel Policy of the Town of Stevensville with the proposed section and amendment. Councilmember Holcomb seconded the motion.

Discussion ensued regarding including Council on vacancy notifications. Councilmember Crews requested adding the following statement as the last paragraph in this section: “position vacancy notification shall be sent to all Town employees, department heads and the Town Council via electronic media. The position vacancy notice shall also be posted in the workplace for a minimum of 5 working days”.

Further discussion ensued regarding notification of position vacancies, standard hiring/recruiting practices, hiring authority, Council directives and policies, job application forms, and standard hiring policies versus hiring practices.

Councilmember Crews made a motion to withdraw his motion to approve Resolution No. 365B. Councilmember Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

Councilmember Holcomb made a motion to table Resolution No. 365B until the October 22nd Council meeting. Councilmember Crews seconded the motion and all voted “aye”. Motion carried 4-0.

Executive Report:

There was no executive report given.

Town Council Comments:

Councilmember Holcomb commented in support of Council looking into security cameras for Lewis and Clark Park.

Councilmember Perrin informed Council of Stevensville Main Street grant funds from NorthWestern Energy to install lighting at the park and that both former Mayor Mim Mack and Ed Sutherlin have talked to NorthWestern Energy to get the lighting installed.

Raymond Smith informed Council that he has applied for a separate grant with NorthWestern Energy for lighting at the skate park also. He then informed Council that the Park Board will be addressing Town Park issues and possible measures to guard the park investments.

Michael Sharkey commented on park closing and patrolling.

Discussion ensued with regard to park lighting, signage, cameras, and enforcing closing times.

Clayton Floyd commented on developing policy guidance and to consider privacy issues with cameras.

Councilmember Crews commented on Father Ravalli Park daily vandalism and safety issues. He also commented on the need for more park benches. He then commented on his observations of older kids abusing the new play equipment at Lewis & Clark Park and cigarette butts littering the wood chips.

Raymond Smith stated Park Board will address all these issues and bring back to Council.

Dawn Geiger commented on having the Stevensville Main Street Assn pay for some of the park with the tax dollars they use. Councilmember Perrin informed the public the Town has \$10,000 in the budget for playground equipment that has not been designated yet.

Councilmember Hunter acknowledged Stevensville Main Street Assn for the successful First Friday and Loey Knapp Family for the memorial statue.

Board Reports

Councilmember Hunter reported on the Planning and Zoning Board meeting and informed Council there will be 2 upcoming vacancies needing to be filled as Brad Pollman and Mark Adams will be leaving the board.

Councilmember Crews reported on the 2 vacancies on the Airport Board also. He then commented on Councilmembers serving on Boards should not be a chair or voting member.

Meeting adjourned at 8:45 p.m.

APPROVE:



Paul Ludington, Mayor

ATTEST:



Stacy Bartlett, Town Clerk