

STEVENSVILLE TOWN COUNCIL MINUTES
Thursday, January 28th, 2016
7:00 p.m.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regularly scheduled meeting of the Town Council. Mayor Ludington called the meeting to order at 7:00 p.m. Councilmember's Holcomb, Crews, Michalson and Barker were all present. Several citizens were also present.

Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Town Clerk Stacy Bartlett informed Mayor and Council of an error on the agenda stating the January Committee of the Whole Meeting as being the 11th, but should be the 21st.

Approval of minutes from:

January 14th Town Council meeting and the January 21st Committee of the Whole Meeting

Councilmember Crews inquired about the procedures for Town Council minutes and questioned whether they followed state law, specifically 2-3-212 MCA. Discussion was held and it was determined the minutes of the Town Council do follow the requirements of state law.

Councilmember Holcomb made a motion to approve the minutes as presented. Councilmember Crews seconded the motion. Mayor Ludington commented on a typographical error misspelling airport board member Don Lorenzen's name on Item C of New Business. Town Clerk will correct the misspelling. **The vote was called and all voted "aye". Motion carried 4-0.**

Approval of bi-weekly claims:

Council reviewed the bi-weekly claims presented.

Councilmember Crews made a motion to approve the claims as presented. Councilmember Holcomb seconded the motion and all voted "aye". Motion carried 4-0.

Administrative Reports:

Airport

Airport Manager Bob Otte presented the Airport report.

Court

Judge Klaphake presented his quarterly report to Council. He reported on street and parking signage still needing to be addressed, including the "non-standard" signs at 3rd and Main Street ("No J Turns"), 61-8-310 MCA, that violates Montana Code and was not approved by the Montana State Highway Dept.

Judge Klaphake then informed Council he will be resigning/retiring as Stevensville City Court Judge effective March 31, 2016.

Mayor and Councilmember Michalson thanked the Judge for his service. Councilmembers Crews and Holcomb commented on the Ron's previous work on the Council also.

Town Clerk Bartlett reminded Council that Ron Klaphake has been the primary author of the Town Ordinance's and Resolutions and this will be a huge loss to the Town.

Police

Chief Marble presented the December statistics report and informed Council that he would be posting their monthly statistics on the police department website and inquired if Council would like him to continue to report those statistics to Council. Council concurred that was not necessary.

Council held discussion on domestic violence, vitamin D deficiency/supplements, domestic violence due to drug use, and J-turns on Main Street.

Chief reported on the recruitment and hiring of a potential new officer, a grant application submitted by the SRO officer; 2008 Dodge Charger issues; and criminal activity.

Council inquired about parking issues with snow and snow plowing/removal.

Finance Officer

Finance Office VanTassel presented the financial report.

Guests:

Stevensville Main Street Association Director Joan Prather presented SMSA's 2015 4th quarter report.

Correspondence:

There was no correspondence.

Public Comments:

Vicki Motley, 318 9th Street, commented on the Town's budget billing and inquired as to how many people were aware of the program.

Mayor Ludington called for a 5 minute recess at 8:10pm.
The meeting reconvened at approximately 8:15pm

Unfinished Business:

A. Standing Agenda Item: Sewer Project

Mayor Ludington provided an update on the sewer project and read a letter addressed to HDR Engineers from Williams Brothers project manager regarding the equipment delay and project design changes.

Mayor informed Council of the substantial completion date being March 4th.

Discussion was held regarding the equipment being shipped and whether this equipment will be the right specification.

B. Discussion/decision – Resolution No. 383, Authorizing Amendment of the Fiscal Year 2015-16 Budget for the Purchase of a Ladder Truck for the Stevensville Fire Department

Fire Chief Motley reviewed the costs he presented at the public hearing, which are increased from the costs presented at the previous Council meeting. Chief Motley requested an amendment to the Resolution No. 383 to reflect the increase in costs from \$15,000 to \$28,000.

Discussion ensued regarding the additional funds request and where those funds would come from; equipment needing to be replaced the next fiscal year.

Councilmember Crews made a motion to modify Resolution No 383 to reflect \$18,312.86 transferred from the Fire Engine Capital Improvement Fund savings account ending in ...479 to CIP Cash Operating Fund #4000-101000. Councilmember Holcomb seconded the motion and all voted “aye”.

Councilmember Crews made a motion to adopt Resolution No. 383 as modified. Councilmember Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

New Business:

A. Discussion/decision – Resolution No. 384, A Resolution Relating to \$1,250,000 Sewer System Revenue Bonds, Consisting of \$800,000 Series 2016A Bond and \$450,000 Series 2016B Bond, Confirming the Issuance Thereof and the Security Therefor and Making Certain Designations and Covenants in Respect of the Bonds

Mayor Ludington presented Resolution No. 384 and reviewed the history of the sewer bond initially approved in 1999.

Clayton Floyd commented on the length of the 40 year bond extending and the interest rate reduction. Brad Pollman commented on the Headworks being

designed to handle future load with the exception of new industrial annexed into the Town. Clayton Floyd cautioned Council to watch sewer load growth in the future.

Councilmember Crews made a motion to approve Resolution No. 384. Councilmember Holcomb seconded the motion and voted “aye”. Motion carried 4-0.

B. Discussion/decision – First Reading Ordinance No. 159, An Ordinance Creating a Joint Advisory Board for the North Stevensville Tax Increment Financing Industrial District (TIFID) and the Airport Targeted Economic Development District (TEDD)

Mayor Ludington presented and read Ordinance No. 159 to create a joint TIFID and TEDD board into the record.

Discussion was held regarding combining the two boards.

Clayton Floyd commented on the 2 different boards having different interests and/or goals.

Discussion ensued with regard to terms and appointments of the board members

Councilmember Crews made a motion to modify Ordinance No. 159, Section 3 a & b, c to include 3 year terms and the Town Council member to be appointed annually. Councilmember Holcomb seconded the motion and all voted “aye”. Motion carried 4-0.

Councilmember Holcomb made a motion to approve Ordinance No. 159 as amended and setting the public hearing and second reading for February 11th, 2016 at 6:30 pm. Councilmember Barker seconded the motion. The vote was called and all vote “aye”. Motion carried 4-0.

C. Discussion/decision – Council Consent of Mayor’s Appointment of Dan Ritter to the Stevensville Planning & Zoning Board

Mayor Ludington presented his appointment of Dan Ritter to the Stevensville Planning & Zoning Board.

Councilmember Crews made a motion to consent to Mayor’s appointment of Dan Ritter to the Planning & Zoning Board. Councilmember Holcomb seconded the motion. Past Chairman of the Planning & Zoning Board Brad Pollman commented on his recruitment of Dan Ritter, his reasons for resigning from the board, responsibilities of the Planning & Zoning Board, membership on this board and the upcoming growth plan update. **The vote was called and all voted “aye”. Motion carried 4-0.**

D. Discussion/decision – Oath of Office Re-take

Councilmember Michalson presented the issue of the Council oath's taken missing language referring to the U.S. Constitution. He read emails from Ravalli County Clerk & Recorder Regina Plettenberg and Deputy Lisa Kimmet from the State Elections Division regarding the issue. Councilmember Michalson requested his oath be re-taken.

Mayor Ludington informed Council that the Oath template has been corrected and will be administered in future oaths. He also informed them of the Town Attorney's opinion that there was no violation of law and the attorney's concurrence with the elections officers that no harm could come from re-taking the oaths if Council desires.

Councilmembers Crews, Barker and Holcomb also requested to re-take their oaths.

Councilmember Crews made a motion to set a swearing in ceremony prior to the Committee of the Whole meeting on February 18th. Councilmember Barker seconded the motion and all voted "aye". Motion carried 4-0.

Executive Report:

Mayor Ludington reported on the following issues:

Police officer hiring

River Park appraisal began today

Charter franchise agreement

Judge search will begin next week

MT Aeronautics grants and Airport project

Help for You water rate reduction will begin this month adding a \$1.52 to the utility bills

Snow removal issues

Town Council Comments:

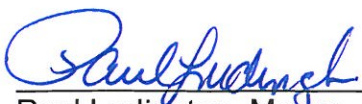
Councilmember Michalson commented on the recycling costs of \$800-\$1,000 per month that could be used more effectively somewhere else. He would like Council to review this in the upcoming budget.

Board Reports:

There were no board reports.

Meeting was adjourned at 9:25 p.m.

APPROVE:



Paul Ludington, Mayor

ATTEST:



Stacy Bartlett, Town Clerk

