

**Stevensville Town Council Meeting**  
**Agenda For**  
**THURSDAY, JUNE 23<sup>rd</sup>, 2016**  
**7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of minutes
4. Approval of Bi-Weekly Claims
5. Administrative Reports
  - A. Airport
  - B. Police
  - C. Treasurer
6. Guests

Matthew Rohrbach – Land Solutions – Growth Policy Update  
Shawn Weingartner – Missoula NEW – Construction and Tree Project Update
7. Correspondence
  - A. Amateur Radio Field Day
8. Public Comments
9. Unfinished Business
  - A. Standing Agenda Item: Sewer Project Update
10. New Business
  - A. Discussion/decision-Contract between Dig It Excavating, Inc, and the Town of Stevensville
  - B. Discussion/decision
    1. Creation of Airport Assistant Manager Position
    2. Approval of Airport Assistant Manager Position Description
  - C. Discussion/decision-
    1. Approval of Utility Billing Clerk Position Description
    2. Approval of Human Resources Supervisor Position Description
    3. Approval of Water and Wastewater Equipment Operator Position Description
    4. Approval of Town Clerk Position Description
    5. Approval of Water/Wastewater Supervisor Position Description
    6. Approval of Court Clerk Position Description
  - D. Discussion/decision-Creation of 2<sup>nd</sup> Water/Wastewater Operator Position
11. Executive Report

12. Town Council Comments
13. Board Reports
14. Adjournment

## Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government.

During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment.

1. During the public comment period near the beginning of a meeting.
2. Before any decision making vote of the council on an agenda item.
3. Comment made outside of these times may not be allowed.
4. Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment.
5. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.