

**STEVENSVILLE TOWN COUNCIL MINUTES**  
**Monday, September 25<sup>th</sup>, 2017**  
**7:00 p.m.**

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regular meeting of the Town Council. Mayor Crews called the meeting to order at 7:00 p.m. Councilmember's Barker, Holcomb, and Floyd and were all present. Councilmember Michalson was absent as previously excused. There were several members of the public present also.

The Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

**Approval of minutes from:**

September 11<sup>th</sup> Town Council Meeting and the September 14<sup>th</sup> Special Council Meeting

**Councilmember Holcomb made a motion to approve minutes from the September 11<sup>th</sup> Town Council Meeting and the September 14<sup>th</sup> Special Council Meeting as presented. Councilmember Floyd seconded the motion and all voted "aye". Motion carried 3-0.**

**Approval of bi-weekly claims:**

Council reviewed the claims as presented.

**Councilmember Holcomb made a motion to approve the claims as presented. Councilmember Floyd seconded the motion. Council inquired about a few claims. The vote was called and all voted "aye". Motion carried 3-0.**

**Administrative Reports:**

**Building**

There was no Building report.

**Fire**

Fire Chief Jeff Motley presented the August Fire report. He the updated Council on fire department support for the Airport helitack, upcoming activities for Fire Prevention month in October and Melissa Henderson's participation in the firefighter stair climb for cystic fibrosis.

Discussion was held regarding the removal of equipment and food at the Airport SRE building and tentative open house to see the new fire engine stationed at the Airport.

**Finance**

Interim Finance Officer April Van Tassel presented the financial report.

**Guests:**

- Stevensville Main Street Association Director Lorraine Roach updated Council on the Park Lighting Grant Funds

Lorraine submitted detail of the grant funds and informed Council the Town will need to get updated lighting bids. The end goal is to get the lighting project completed and funds out of the Main Street account by the end of the year.

Lorraine then gave an update on the update Scarecrow Festival including the closure of a portion of Ravalli Street for activities and announced the Bitterroot Valley Chamber of Commerce Mayoral Candidate Forum on October 5 at the Stevensville High School.

Council thanked Lorraine for the information she provided.

**Correspondence:**

Mayor read the following correspondence into the record:

- Letter regarding the 2016 Annual report from RCEDA Director Julie Foster

**Public Comments:**

There were no public comments.

**Unfinished Business:**

There was no Unfinished Business.

**New Business:**

**A. Discussion/decision – Approval of Eagle Scout William McLean’s Project Request to Repair/Restore Stevensville River Park Benches and Tables, Pending Approval of the Park Board**

Eagle Scout William McLean presented his request to repair and restore River Park benches and tables. He anticipates completing this work October 19-21<sup>st</sup> with materials donated through local businesses and volunteers.

**Councilmember Holcomb made a motion to approve Eagle Scout William McLean’s project request to repair/restore the Stevensville River Park benches and tables pending approval of the Park Board.**

**Councilmember Floyd seconded the motion. The vote was called and all voted “aye”. Motion carried 3-0.**

**B. Discussion/decision – Approval of Repair and Restore River Park Permanent Pit Toilet**

Mayor Crews informed Council that Parks Supervisor Ed Sutherlin recommended tabling this item until it can be evaluated further.

**Councilmember Holcomb made a motion to table this item until the Council meeting on October 2<sup>nd</sup>, 2017. Councilmember Floyd seconded the motion.** Further discussion was held as to bringing this item before the Park Board first. Mayor Crews informed the Council that due to the possible costs involved and feasibility, the Streets/Alleys Supervisor and Water/Wastewater Supervisor were capable of making this decision without the Park Board's involvement. **The vote was called and all voted "aye". Motion carried 3-0.**

**C. Discussion/decision – Hiring of a Part-time, 20 hour/week Police Records Clerk**

Mayor Crews reviewed the creation of the General Services Clerk position and request by Police Chief Marble (included in the Council packet) for a part-time Clerk dedicated to the Police Department and not split between 2 departments.

Chief Marble commented on the Police Clerk position being created as full-time in 2004 and sometime later the position was combined with other duties from other departments. He informed Council of his need for a full-time dedicated Clerk to his department, but commented due to funds not being available, is requesting at least a part-time Clerk dedicated to his department.

**Councilmember Floyd made a motion to hire a part-time, 20 hour/week Police Records Clerk. There was no second to the motion and the motion died.**

**D. Discussion/decision – Suspend Council Rules for Council Meeting Dates Regarding Columbus Day Holiday, October 9th**

**Councilmember Floyd made a motion to suspend Council Rules to set the next Council meeting on October 2<sup>nd</sup> due to the Columbus Day Holiday on October 9<sup>th</sup>. Councilmember Holcomb seconded the motion and all voted "aye". Motion carried 3-0.**

**Executive Report:**

Mayor Crews reported on the following items:

- Finance Officer/Human Resource position interviews were done today and he will be recommending appointment of April Van Tassel at the next Council meeting.
- Airport Helitack update and closure
- Budget workshop scheduled for Wednesday, September 27<sup>th</sup> at 7:00 p.m.

**Town Council Comments:**

Councilmember Holcomb commented on the Police Clerk agenda item and due to Mr. Dewey already doing this job, there is a need to figure out how to make this work.

Councilmember Barker read a letter she composed addressing the Mayor, Council, employees and Town members regarding the Town's budget and other Town issues. She commented on the budget overage until 2 weeks ago where miraculously extra money was found that wasn't there before Finance Officer Roxanne Wagner resigned; department heads coming back requesting more money and creation of jobs that there are no funds to support; the last two budgets being in the hole and having to borrow funds from other departments to balance; Council being accused of not being in touch with the budget; Council being shut down and degraded by certain individuals; being put down by certain Town employees; Council not being backed by their own Mayor; tired of hearing "I am working on it" when it is unknown if things are really getting taken care of; and her feeling of Council being the laughing stock that keeps getting run over.

Councilmember Barker further commented on the many great things that have happened to the Town since she took office including the completion of the Town's sewer project, the Airport getting a new make-over and moving forward with the River Front (Park) project. She inquired "when are we going to start working together as a whole and be respectful to each other?"

There were no further comments.

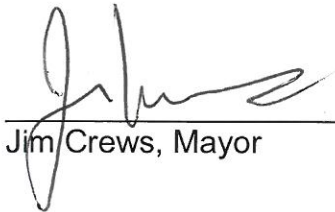
**Board Reports**

There were no board reports.

**Councilmember Holcomb made a motion to adjourn. Councilmember Floyd seconded and all voted "aye". Motion carried 3-0.**

**Meeting adjourned at approximately 7:50 p.m.**

**APPROVE:**

  
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Jim Crews, Mayor

**ATTEST:**

  
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Stacy Bartlett, Town Clerk