

STEVENSVILLE TOWN COUNCIL MINUTES
Monday, October 23rd, 2017
7:00 p.m.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regular meeting of the Town Council. Mayor Crews called the meeting to order at 7:00 p.m. Councilmember's Barker, Floyd and Michalson were all present. Councilmember Holcomb was absent. Morrison Maierle Engineer Tyler Reed, Jeff and Vicki Motley and Mark Adams were also present.

The Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

October 2nd Town Council Meeting

Councilmember Barker made a motion to approve minutes from the October 2nd Town Council meeting as presented. Councilmember Michalson seconded the motion. Councilmembers Barker and Michalson voted "aye" and Councilmember Floyd abstained due to not being at the October 2nd meeting. Motion carried 2-0.

Approval of bi-weekly claims:

Council reviewed the claims as presented.

Councilmember Barker made a motion to approve the claims as presented. Councilmember Floyd seconded the motion. The vote was called and all voted "aye". Motion carried 3-0.

Administrative Reports:

Building

Council reviewed the September Building report.

Fire

Fire Chief Jeff Motley presented the September Fire report. He also reported on activities for Fire Prevention month in October and fire training.

Finance

Interim Finance Officer April Van Tassel presented the financial report. She informed Council of a long standing verbal agreement between the Town and Ravalli County Road Department to trade water for road sand. The County has no longer been able to provide the Town with sand, yet have continued to take water. April recommended the Mayor contact the County to inform them the Town will have to begin billing them for water if they want to continue to use it.

She then updated Council on the loss of revenue from Airport hangars due to 7 owners contacting the Town to state they are not paying. April recommends investigating who owns what at the airport.

Mayor Crews stated he will be sending a letter to each hangar owner. He then reported that all fire funds have been received and the airport will use those funds to pay back the \$79,000 loan from the general fund.

Guests:

Mayor reported on the Eagle Scout project that was done to improve River Park, including restoring and painting the benches. He did a great job.

There were no guests.

Correspondence:

Mayor read the following correspondence into the record:

- 9-29-17 Letter of Support for Stevensville Main Street Association's Proposed Informational Kiosk on Main Street in Veteran's Park
- 10-04-17 Local Government Services Bureau Regarding Late FY17/18 Budget Filing
- Thank You Note to Cindy Brown and Family for dinner provided to fire crews of the Lolo Peak Fire.
- 10-16-17 Carolyn Mickens Letter Requesting the Town Consider a Pedestrian Light at the Intersection of Main and Hwy 203
- 10-18-17 Letter from Governor Bullock Regarding Montana Main Street Program Grant Award
- 10-17-17 Thank you letter from Stevensville Main Street Association for Town support and assistance for the 2017 Scarecrow Festival

Public Comments:

There were no public comments.

Unfinished Business:

A. Discussion/decision – Approval of the FY2018-2023 Capital Improvement Plan for the Stevensville Airport, Tabled from the October 2nd Council Meeting

Morrison Maierle Engineer Tyler Reed presented the FY2018-23 Capital Improvement Plan.

Councilmember Floyd made a motion to approve the FY2018-2023 Capital Improvement Plan for the Stevensville Airport. Councilmember Michalson seconded the motion. Vicki Motley inquired if the Town has funding set aside to pay for these projects. Mayor responded that the funds have not set aside but the Town will begin looking at funding. **The vote was called and all voted "aye". Motion carried 3-0.**

B. Discussion/decision – Approval of Changes to the General Services Clerk Position, Tabled from the October 2nd Council Meeting

Mayor Crews read the Town Attorney's review of the Stevensville Fire Department employment question which was brought up at the previous Council meeting (attached to these minutes).

Mayor then reviewed the position description for the modified General Services Clerk.

Councilmember Michalson made a motion to approve the changes to the General Services Clerk position. Councilmember Floyd seconded the motion.

Discussion was held regarding the position duties with the removal of all police duties, supervision, the current Memorandum of Understanding being terminated and a new Memorandum being drafted, and funding of this position.

The vote was called and all voted "aye". Motion carried 3-0.

C. Discussion/decision – Approval to Hire a Part-time 20 hour/week Police Records Clerk, Tabled from the October 2nd Council Meeting

Mayor commented on this position already existing but is now vacant. He informed Council there is funding is available in the budget to fill this position.

Councilmember Floyd made a motion to approve hiring a part-time 20 hour/week Police Records Clerk. Councilmember Barker seconded the motion. Councilmember Floyd voted "aye" and Councilmembers Barker and Michalson voted "nay". Motion failed 2-1.

D. Discussion-Quit Claim Deed for the River Property, Issued by the Ravalli Board of County Commissioners to the Town of Stevensville

Mayor Crews reviewed the Quit Claim Deed received from Ravalli County for the River Property which was previously approved by the Town Council.

Mayor then updated Council on the possibility of transferring this river property to Fish, Wildlife & Parks for a permanent fishing access site.

Mayor then commented on the temporary fishing access at River Park and positive comments received.

New Business:

A. Discussion/decision – Approval for Greg Nardi to Install a Well and Septic System for Lot 4 Block 6 Hangar at the Stevensville Airport

Mayor presented the proposal and request for Greg Nardi to install a well and septic as the Town does not have water/sewer available at the airport.

Councilmember Floyd made a motion to approve allowing Greg Nardi to Install a Well and Septic System for Lot 4 Block 6 Hangar at the Stevensville Airport. Councilmember Barker seconded the motion and all voted “aye”. Motion carried 3-0.

Executive Report

There was no Executive Report.

Town Council Comments:

There were no Council comments.

Board Reports

Mayor announced that the Planning & Zoning Board will meet next week.

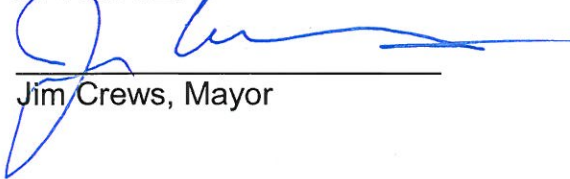
Stacie Barker commented on not receiving Park Board emails.

Mayor reminded Council that there will be a public hearing on Monday, October 30th to receive comments on the FY17-18 Budget.

Councilmember Floyd made a motion to adjourn. Councilmember Barker seconded and all voted “aye”. Motion carried 3-0.

Meeting adjourned at 7:55 p.m.

APPROVE:



Jim Crews, Mayor

ATTEST:



Stacy Bartlett, Town Clerk