

Stevensville Town Council Meeting
Agenda For
MONDAY, NOVEMBER 13th, 2017
7:00 p.m.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of minutes from October 23rd Council Meeting, October 30th Public Hearing and the November 2nd Special Council Meeting
4. Approval of Bi-Weekly Claims
5. Administrative Reports
 - A. Finance Officer
 - B. Police
 - C. Streets/Alleys
 - D. Water/Sewer
6. Guests
 - Ravalli County Extension Agent Kaitlyn Anderson Re: Walking Map
 - Presentation by Kurt Vause, P.E. Regarding Setting up a Maintenance System for the Town of Stevensville
7. Correspondence
8. Public Comments
9. Unfinished Business
10. New Business
 - A. Discussion/decision – Approval to Enter in to a Release of All Claims and Mutual Covenants Regarding the Capp Family Damage Claim
 - B. Discussion/decision – Approval to Enter into an Acknowledgement of Encroachment & Permissive Use Agreement with Roy Capp
 - C. Discussion/decision – Approval of the Police Clerk Position Description
 - D. Discussion/decision – Approval of the Modification of the General Services Clerk Position Description
 - E. Discussion/decision – Approval of the Modifications to the Human Resource Representative's Position Description
 - F. Discussion/decision – Approval to Close Town Hall on the 24th of November, 2017 for the Thanksgiving Holiday
 - G. Discussion/decision – Suspend Council Rules to Hold One Council Meeting in December Due to Holidays

H. Discussion/decision – Approval to Pay December Claims Out of Cycle Due to the Holidays

11. Executive Report
12. Town Council Comments
13. Board Report
14. Adjournment

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government.

During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment.

1. During the public comment period near the beginning of a meeting.
2. Before any decision making vote of the council on an agenda item.
3. Comment made outside of these times may not be allowed.
4. Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment.
5. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.