

STEVENSVILLE TOWN COUNCIL MINUTES
Monday, December 11th, 2017
7:00 p.m.

Council for the Town of Stevensville came together at Council Chambers, this being the time set for the regular meeting of the Town Council. Mayor Crews called the meeting to order at 7:00 p.m. Councilmember's Barker, Holcomb, Floyd and Michalson were all present. Members of the public were also present.

The Council and all present then rose, faced the flag and recited the Pledge of Allegiance.

Approval of minutes from:

November 27th Town Council Meeting

Councilmember Holcomb made a motion to approve minutes from the November 27th Town Council meeting as presented. Councilmember Barker seconded the motion. Councilmembers Michalson, Holcomb and Barker all voted "aye". Councilmember Floyd abstained due to being absent for that meeting. Motion carried 3-0.

Approval of bi-weekly claims:

Council reviewed the claims as presented.

Councilmember Holcomb made a motion to approve the claims as presented. Councilmember Barker seconded the motion. Council inquired about several claims. The vote was called and all voted "aye". Motion carried 4-0.

Administrative Reports:

Finance Officer

Finance Officer April VanTassel presented the financial report.

She also reported to Council that the FY15/16 Final Audit has been completed. She reviewed the 6 findings on the report and informed Council that the Auditors will present at the January 8th Council meeting.

Mayor Crews commented on Town purchases and the Town's purchasing/fiscal policies.

April reported that most departments are running within the 40-50% range of the budgeted funds and there will be a few budget amendments that will need to be done. She stated that overall things are going according to plan.

Police

There was no police report given.

Streets/Alleys

Water Sewer Supervisor George Thomas gave an update on streets and alleys.

Water/Sewer

Water/Sewer Supervisor George Thomas gave an update on water and sewer including some metering issues.

Guests:

There were no guests.

Correspondence:

There was no correspondence.

Public Comments:

There were no public comments.

Unfinished Business:

There was no Unfinished Business.

New Business:

A. Discussion/decision – Approval of Grants to Others for Historic St. Mary’s Mission, Pantry Partners Food Bank, Stevensville Clothes Closet, Stevensville Playhouse, Stevensville Senior Center, Genesis House and the Stevensville Museum

Councilmember Holcomb made a motion to approve the Grants to Others for the Historic St. Mary’s Mission, Pantry Partners Food Bank, Stevensville Clothes Closet, Stevensville Playhouse, Stevensville Senior Center, Genesis House and the Stevensville Museum. Councilmember Floyd seconded the motion and all voted “aye”. Motion carried 4-0.

B. Discussion/decision – Approval for the Town to Enter into an Agreement with Kurt Vause, P.E. Regarding Setting up a Maintenance System for the Town of Stevensville

Mayor Crews introduced the agenda item.

Councilmember Holcomb made a motion to approve the Town entering into an agreement with Kurt Vause, P.E. regarding setting up a maintenance system for the Town of Stevensville. Councilmember Floyd seconded the motion.

Mayor Crews read the Finance Officer’s comments regarding this agreement/project recommending Council hold this project until the next budget cycle. Her concerns included approving this expenditure mid-year when not budgeted for; research options and waiting to make an informed, unhurried

decision; entering into an agreement without knowing if grant funds will be awarded or received; if grant funds are not awarded/received this will put the water and sewer funds in a bind; and limited staffing to implement the project. She commented on not being opposed to this project, just opposed to the timing of it. (Finance Officer's recommendation is attached to these minutes)

Kurt Vause informed Council he would be ready to start in January and this would be a multi-step process to include; a signed employment agreement, meetings with interface staff, complete and submit the grant application, and meet with the grant administrator. He stated grant applications are due in January and having the employment agreement in place could strengthen the Town's grant application chances of being successful. He stated if there is a prolonged delay, he will have to reevaluate how to continue.

Further discussion was held regarding designated staff and staff time.

The vote was called. Councilmember Barker voted "nay" and Councilmembers, Holcomb, Floyd and Michalson all voted "aye". Motion carried 3-1.

C. Discussion/decision – Council Consent to Appoint George Thomas as Public Works Supervisor

Mayor Crews reviewed the Council's prior approval to appoint one supervisor over both departments, Streets/Alleys and Water/Sewer, to save the Town money by not having to pay two supervisors.

Councilmember Holcomb made a motion to consent to the appointment of George Thomas as Public Works Supervisor. Councilmember Floyd seconded the motion and all voted "aye". Motion carried 4-0.

Executive Report

There was no Executive report given.

Town Council Comments:

Councilmember Holcomb thanked Mayor Crews and Councilmember Floyd for their service.

Councilmember Holcomb then commented the recent job posting for the General Services Clerk and on there not being a need for a General Services Clerk after Brandon Dewey vacates the position. Mayor Crews commented that this is an existing position which serves the Fire Department and Mayor's office and upon request of the Department Head and funding in place, he approved the advertisement and listing of the position.

Councilmember Floyd thanked the Mayor, staff and fellow Councilmembers for the past year and all she has learned.

Councilmember Michalson thanked Mayor Crews and Councilmember Floyd's civic duty. He commented on the bumps in the road the past two years, the difficulties in politics and the present day political environment. He also thanked the Town staff.

Councilmember Barker thanked Mayor Crews and Councilmember Floyd for their service to the Town.

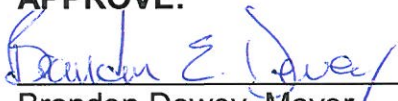
Board Reports

There were no board reports.

Councilmember Holcomb made a motion to adjourn. Councilmember Floyd seconded and all voted "aye". Motion carried 4-0.

Meeting adjourned at 7:32 p.m.

APPROVE:



Brandon Dewey, Mayor

ATTEST:



Stacy Bartlett, Town Clerk