

**Town of Stevensville Committee of the Whole
Minutes
Monday, April 16th, 2018
7:00 p.m.**

Stevensville Town Council
APPROVED
Date 4-23-18

Council for the Town of Stevensville along with Mayor Dewey came together at Council Chambers for a Committee of the Whole meeting. Mayor Dewey called the meeting to order at 7:00 p.m. Councilmembers Barker, Holcomb, Smith, and Michalson were all present. Town Attorney Brian West and several members of the public were also present.

Council held discussion regarding:

1. Draft Resolution No. 339A Regarding Email and Website Administration

Mayor Dewey introduced the discussion item and asked how the Council would like to proceed.

Council held discussion regarding drafting a policy for email and website administration, Hamilton and Missoula policies, Town data storage and back up capabilities, lack of Town email retention and archive, costs for a new email service automatically capture and retain emails begin approximately \$5-\$10/month per user, and addressing a new system in the upcoming budget.

Further discussion ensued regarding the Mayor's draft policy, email retention, personnel policy versus elected officials, the Mayor access emails and not following current procedures in the personnel policy, personnel policy referring to a resolution that does not exist, resolution no. 339 specifically addressing public records request fees, public information and whom should have access, roles of public officials versus employees, and creating a simple policy.

Town Attorney provided some guidance as to proceeding with a policy including classes of parties using Town emails, content of emails and documentation for the access of emails.

Council consented to having the Mayor incorporate the Town Attorney recommendations into his draft policy and bring back to Council at another Committee of the Whole meeting on May 21st.

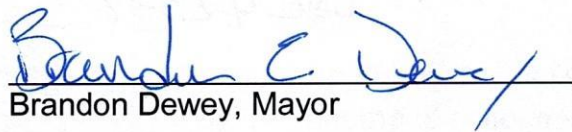
Discussion continued regarding the content of the Council emails previously accessed, the need to move forward from this issue, a member of the public's request for all Council emails but only received 3 Councilmembers emails and not Councilmember Michalson's, and the question as to why the Town Clerk did not release Councilmembers Michalson's emails.

Point of Order was called.

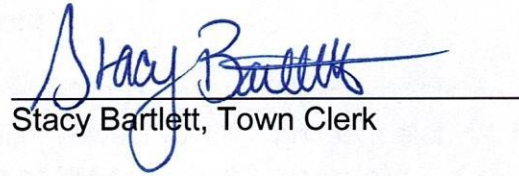
Councilmember Holcomb moved to adjourn the meeting. Councilmember Barker seconded and all voted "aye". Motion carried 4-0.

The meeting was adjourned at approximately 8:10 p.m.

APPROVE:


Brandon Dewey, Mayor

ATTEST:


Stacy Bartlett, Town Clerk