

**Stevensville Police Department  
General Orders**

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**Chapter 3                      Contractual agreements for Law Enforcement Services**

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**Date Effective                      By The Order of:                      M. Sosa, Jr., Chief of Police**  
**5/10/21**

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**Date Revised                      Date Reissued                      Pages**  
**5/10/21                      5/10/21                      2**

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The Stevensville Police Department shall participate equally in mutual aid agreements with other law enforcement agencies throughout the local area and region.

**3.1.1 WRITTEN AGREEMENTS GOVERNING CONTRACTUAL LAW ENFORCEMENT SERVICES**  
**CALEA Standard 3.1.1**

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A written agreement shall govern the provision of contracted law enforcement services by The Stevensville Police Department. The Chief of Police or a designee will review the agreement annually.

**Statement of Services**

Any contract entered into by the Stevensville Police Department for the provisions of law enforcement services shall contain a statement of the specific services to be provided.

**Financial Agreements**

Any contract entered into by the Stevensville Police Department for the provision of law enforcement services shall contain specific language dealing with the financial agreement between parties to include at minimum:

- Salaries
- Fringe Benefits
- Support Services
- Worker’s compensation coverage
- Legal liability

**Records**

Any contract entered into by the Stevensville Police Department for the provisions of law enforcement services shall specify the records to be maintained by the Stevensville Police Department concerning the performance of services by Stevensville Police Department personnel.

**Contract Parameters**

Any contract entered into by The Stevensville Police Department for the provision of law enforcement services shall contain language dealing with the duration, modification, and termination of the contract.

**Contract Legal Contingencies**

Any contract entered into by The Stevensville Police Department for the provision of law enforcement services shall contain specific language dealing with legal contingencies.

**Personnel**

Any contract entered into by The Stevensville Police Department for the provision of law enforcement services shall stipulate that The Stevensville Police Department will maintain control over its personnel.

**Provisions for Equipment**

Any contract entered into by The Stevensville Police Department for the provision of law enforcement services shall provide specific arrangements for the use of equipment and facilities.

**Review and Revision**

When necessary, to provide for the appropriate and legal discharge of contracted services between The Stevensville Police Department and an outside agency, such written contract shall be reviewed by the Stevensville Town Attorney to ensure it complies with all applicable legal standards.

**3.1.2 EMPLOYMENT RIGHTS**

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**CALEA Standard 3.1.2**

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Employment rights of The Stevensville Police Department personnel assigned to provide law enforcement services to another entity under a contract agreement shall not be abridged by the provider agency.