

Request for Zoning Verification or Director's Interpretation

Fee: Zoning Verification: \$150 per parcel
 Director's Interpretation: \$250



Town of Stevensville
Community Development Department
 206 Buck Street Stevensville, MT 59870
 (406) 777-5271 • www.townofstevensville.com

Person/Company Making Request		Case Number:	
Phone/Cell Phone		Date Rec'd:	
Mailing Address*		Fee Rec'd:	
Email Address*		Initials:	

*Once completed, the letter will be sent to both the mailing address and the email address.

Property Address	
Parcel Number(s)	

Letter Requested Zoning Verification Director's Interpretation

Zoning Verification Information

A Standard Zoning Verification Letter contains the following information. This information will be obtained from existing City records. City Staff does not conduct property inspections as part of this process.

- Current zoning of the property and a copy of the applicable zoning regulations from the Stevensville Development Code
- Zoning of the surrounding properties
- Any overlay districts applicable to the property
- Certificate of Occupancy for the current use of the property
- Active applications for the property
- Any known zoning, building, or code enforcement violations on the property

Please attach a description of any additional information you are requesting. City Staff will address any additional requested information to the best of their ability but cannot guarantee that additional information requested by the applicant will be provided.

Director's Interpretation

Please attach a detailed description of the request, including the applicable code section(s), issue(s) trying to be resolved, and/or any background information that may assist the Director in making an interpretation.

The information provided by the Town of Stevensville in response to a Request for Zoning Verification is a public service and is believed to be accurate. The Town of Stevensville assumes no liability for errors and omissions. All information will be obtained from public records, which may be inspected during regular business hours. Copies of any information beyond the items listed under the Standard Zoning Verification Letter items can be obtained for an additional fee.

FOR OFFICE USE ONLY	
Date Received:	Assigned To:
Date Completed:	Initial:
Date Mailed/Emailed:	Initial:
Notes:	