#### **RESOLUTION NO. 278**

A RESOLUTION OF THE TOWN OF STEVENSVILLE FOR THE CREATION OF A TAX INCREMENT FINANCE DISTRICT ADVISORY BOARD AND FOR THE DESIGNATION OF THE POWERS AND DUTIES OF ADVISORY BOARD AND THE TERMS OF OFFICE FOR MEMBERS.

**WHEREAS**, the Stevensville Town Council, through adoption of Ordinance No. 106, did create the Tax Increment Finance District; and

WHEREAS, the Town of Stevensville is interested in using the Tax Increment Finance District as a tool to foster economic and community development; and

WHEREAS, the creation of the Tax Increment Finance District will help fund the supportive public infrastructure needed for the development of secondary value added industries in the District; and

WHEREAS, the Town of Stevensville wishes to create an Advisory Board to assist it in the administration of the District.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF STEVENSVILLE, MONTANA;

The Mayor shall appoint and the council will approve a total board of five members. Each member's term will be three years. The first board shall have it's members terms adjusted, i.e. 1 year - 2 year - 3 year to allow for an orderly replacement of members. One member shall be a standing member of the Town Council. One member shall be a standing member of the Town Planning and Zoning Board. One member shall be the Director of the Ravalli County Economic Development Authority or his/her designee. Two members shall be from the greater Stevensville area. All members must be at least Eighteen (18) years of age. The Board shall designate one of their members to serve as the Board Chair.

The Board shall be responsible, when necessary, for creating budgets, oversee expenditures, and provide liaison for projects between the Town and Federal, State or County funding agencies, and for providing recommendations to the Stevensville Town Council for the implementation of these projects. The Advisory Group shall prepare an Annual Work Plan for the District, which will then be submitted to the Town Council by May of each year. The Plan shall include the following elements:

- Anticipated Increment Revenue for the year
- Project priorities and project costs
- Anticipated financing strategies
  - o Direct Increment Revenue
  - o Debt Financing
  - Other sources of Funding

Administrative Budget for the Board including staff and any consulting services.

The Town and RCEDA will provide support staff for the Advisory Group. The Advisory Group and support staff will be responsible for implementing the Annual Work Plan including:

- Developing financing strategies
- Working with Town, State, and county staff to maintain the TIFID accounts.
- Working with property owners and developers to indentify public infrastructure projects.
- Reviewing proposed infrastructure development projects.
- When applicable, following Town procurement procedure
- Monitoring projects
- Conducting engineering studies and projects feasibility analysis

The Board has no policy making powers, nor can it enter into contracts, that power is to be reserved for the Stevensville Town Council.

PASSED AND ADOPTED this 19th day of December, 2011.

ATTEST:

Susan L. Gibson, Town Clerk

Gene Mim Mack, Mayor

## NORTH STEVENSVILLE TAX INCREMENT FINANCE DISTRICT ADVISORY GROUP

The following appointees are recommended as members of the advisory group:

RECDA Julie Foster

Town Planning & Zoning Amy Caihill

Citizen Members Max Downing

Randy Jones

Town Council Member Desera Towle

APPOINTED AND APPORVED THIS \_\_\_\_\_ day of December, 2011.

Susan L. Gibson

Town Clerk

Gene Mim Mack

Mayor

amended 12-18-2011

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ATTEST:

Susan L. Gibson, Town Clerk

Denise Philley, Deputy Town Clerk

Gene Mim Mack, Mayor

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**RECDA** 

Julie Foster

Town Planning & Zoning

Any Caihill

Citizen Members

Max Downing

Randy Jones

Town Council Member

Desera Towle REPLACED 1-9-2012 BY

APPOINTED AND APPORVED THIS

Mayor