

**STEVENSVILLE AIRPORT BOARD  
MEETING MINUTES**

**AUGUST 10, 2021 – 5:30 P.M.  
STEVENSVILLE TOWN HALL**

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**STEVENSVILLE AIRPORT BOARD:**

- Craig Thomas – Airport Board Chairman
- Ron McCann
- Dustin Wood
- Don Whitehair
- Duane Shinn
- Don Lorenzen

**STEVENSVILLE AIRPORT REPRESENTATIVES:**

- Shaun Shea – Airport Engineer (MMI)
- Tyler Reed – Airport Engineer (MMI)
- Tim Smead – Airport Manager (MMI)
- Brandon Dewey – Mayor

**OTHERS PRESENT:**

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**1. CALL TO ORDER AND ROLL CALL**

- Meeting began at 5:30 PM

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**2. APPROVAL OF MINUTES**

- Approved minutes from last month.

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**3. CORRESPONDENCE**

- None

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**4. FINANCIAL REPORT**

- Board reviewed the Financial Report.

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**5. ENGINEER'S REPORT**

- a. Tyler updated the Board on the status of the new Automatic Pivot Gate project. The bids were received July 22<sup>nd</sup> in front of Town Council. The engineer's estimate was around \$117, the Engineer's estimate was about \$90K. The FAA was able to secure enough funding to cover the bid amount, Tyler is in the process of facilitating a construction contract and then establish a notice to proceed date.

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**6. AIRPORT BUSINESS: DISCUSSION / DECISION**

- a. **Gate Update.** See Engineer's Report.
- b. **ALP Update/Hangar Location.** None.
- c. **Airport Handbook/review/update.** Tim is working on this. He's trying to get it in Word format. Tim would like to get meetings going again during the weekend and feels it would likely be the best way to get feedback from users.

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**7. OLD BUSINESS**

- None

**8. NEW BUSINESS**

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- None

**8. AIRPORT MANAGER'S REPORT**

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- Tim is still chasing money from Choice Aviation. Tim has a message in and still waiting for a response.
- Fire crews are going to remain at the Airport.
- Tim got a call from Eric with EAA asking about utilizing Stevensville for ultra light aircraft. He asked if there was a grass strip out there. Tim contacted the FAA, the FAA said that in DC (FAA main headquarters) there're trying to push the required distance between a runway and parallel grass strip runway to 300'. Right now, that distance is 240' which is the current standard. Craig has been mowing the grass strip but not since the mower broke. Once he can mow again, he will mow a flat strip connecting to the runway. Tim said the ultra light people are interested in attending the proposed fly-in. Tim said he would love to see a Part-103 operation.
- Tim plans to meet with Diane with the FAA. The FAA is planning an event where they can meet – he is going to push the revenue-generating hangar.

**8. PUBLIC COMMENTS**

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- Duane mentioned the AWOS phone is not working. Also, he asked the Board if anyone had flown to Wisdom lately – Looks like someone went there and it looks like some work was done to it.

**8. ADJOURNMENT**

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- Meeting Adjourned at 5:56 p.m.

***Next Meeting – Tuesday, September 14, 2021 @ 5:30 P.M. (Town Hall).***